SSM MBRS
FOR PKI REGISTRATION / DIGITAL CERTIFICATE

USAGE:

- ✓ Digital signing
- ✓ Identity validation
- ✓ Protect important data
- ✓ Online transaction assurance

ADVANTAGES:

- ✓ No medium required such as USB Token or Smartcard
- ✓ No installation
- ✓ Support major browsers
- ✓ No maintenance
- ✓ Available anytime; anywhere

APPLICATION SUPPORTING DOCUMENTS:

Scanned copy of:

1 Mykad or Passport.

2 Letter of Authorisation (LOA) / Business Registration / Company Secretary License.

MBRS PKI REGISTRATION FLOWCHART

A — SSM E-SERVICES USER REGISTRATION

STEP 1

ACCESS E-SERVICES WEBSITE

- Register at **https://ssm4u.com.my**
- Follow instruction to complete registration.

⚠ **IMPORTANT NOTE: If you already e-Services verified user,**
- Login at **https://ssm4u.com.my**
- Click on **MBRS Logo**
- Please proceed to **STEP 2**

B — PKI APPLICATION REGISTRATION (DIGITAL CERTIFICATE PURCHASE)

STEP 2

PKI REGISTRATION

- Click on **"PKI REGISTRATION"** link at MBRS Portal (mPortal) and enter your NRIC or Passport Number.
- Fill in your personal and company information.

STEP 3

SELECT PACKAGE & VALIDITY

- Select **"SSM-Malaysian Business Reporting System (MBRS)"** project package.
- Choose validity period of 1 year or 2 years.

STEP 4

UPLOAD SUPPORTING DOCUMENTS

- Upload scanned copy of:
  - MyKad or Passport.
  - Letter of Authorisation (LOA) or "Company Secretary License"

STEP 5

ONLINE PAYMENT

- Select your preferred payment method.

⚠ **IMPORTANT NOTE: DISABLE Pop-up Blocker on your browser.**

STEP 6

PHONE CALL VALIDATION

- Pos Digicert "Registration Authority (RA)" will call your registered telephone number within 3 working days upon step 5 completion.

⚠ **IMPORTANT NOTE: Failure to answer validation call will cause your application being put on hold.**

STEP 7

EMAIL NOTIFICATION

- Check your email to complete your registration.

Enquiries:
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Telephone no. : +603 8800 8008

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