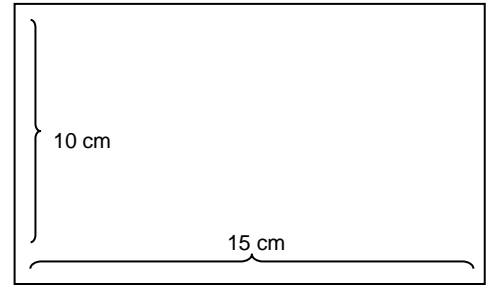


Company No.

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**COMPANIES ACT 2016**

**Section 117(1) and (4)**

**NOTICE OF PROPOSED REDUCTION OF SHARE CAPITAL**

\_\_\_\_\_ (Company Name)

To

- 1. Director General of the Inland Revenue Board.
- 2. Registrar of Companies.

..... (Name of Company and Co. Registration No.) hereby gives notice that a special resolution to reduce the share capital of the company by way of cancellation of any paid-up share capital which is lost or unrepresented by available assets has been passed on the ..... day of ..... 20..... The extract of the special resolution is set out below:

.....  
.....  
.....

**Declaration:**

I confirm that the facts and information stated in this document are true and to the best of my knowledge.

**Signed:**

\_\_\_\_\_  
(Secretary)

Name :  
License No/ Membership No. :  
SSM Practicing Certificate No. :  
Date :

**Attention:**

It is an offence under section 591 of the Companies Act 2016 to make or authorize the making of a statement that a person knows is false or misleading and that person may be liable, upon conviction, to imprisonment for a term not exceeding ten years or to a fine not exceeding RM3million or to both.

**LODGER INFORMATION**

Name :  
NRIC No :  
Address :  
Phone No :  
Email :



Company No.

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Annexure

**STATEMENT BY DIRECTOR(S) ON CAPITAL REDUCTION**

**(SECTION 117(4) OF THE COMPANIES ACT 2016)**

\_\_\_\_\_ (Company Name)

**EQUITY STRUCTURE AS AT .....**

**(BEFORE CAPITAL REDUCTION)**

<b>TOTAL EQUITY</b>	<b>NO OF SHARES</b>	<b>RM</b>
<b>Equity Attributable to Equity Holders of the Company</b>		
(please indicate):		
1. Share capital - Ordinary		
2. Share capital - Preference		
3. Reserves		
4.		
5.		

**EQUITY STRUCTURE AS AT .....**

**(AFTER CAPITAL REDUCTION)**

<b>TOTAL EQUITY</b>	<b>NO OF SHARES</b>	<b>RM</b>
<b>Equity Attributable to Equity Holders of the Company</b>		
(please indicate):		
1. Share capital - Ordinary		
2. Share capital - Preference		
3. Reserves		
4.		
5.		

**SIGNATURES**

1	Name	:
	Signature	:
	Date	:
2	Name	:
	Signature	:
	Date	: