

21 Mac 2014 21 March 2014 P.U. (A) 78

WARTA KERAJAAN PERSEKUTUAN

FEDERAL GOVERNMENT GAZETTE

KAEDAH-KAEDAH PENDAFTARAN PERNIAGAAN (PINDAAN) 2014

REGISTRATION OF BUSINESSES (AMENDMENT)
RULES 2014



DISIARKAN OLEH/
PUBLISHED BY
JABATAN PEGUAM NEGARA/
ATTORNEY GENERAL'S CHAMBERS

AKTA PENDAFTARAN PERNIAGAAN 1956

KAEDAH-KAEDAH PENDAFTARAN PERNIAGAAN (PINDAAN) 2014

PADA menjalankan kuasa yang diberikan oleh seksyen 16 Akta Pendaftaran Perniagaan 1956 [*Akta 197*], Menteri membuat kaedah-kaedah yang berikut:

Nama dan permulaan kuat kuasa

- 1. (1) Kaedah-kaedah ini bolehlah dinamakan **Kaedah-Kaedah Pendaftaran Perniagaan (Pindaan) 2014**.
 - (2) Kaedah-Kaedah ini mula berkuat kuasa pada 1 April 2014.

Pindaan kaedah 6

2. Kaedah-Kaedah Pendaftaran Perniagaan 1957 [*L.N. 282/1957*], yang disebut "Kaedah-Kaedah ibu" dalam Kaedah-Kaedah ini, dipinda dalam subkaedah 6(1) dengan menggantikan perkataan "Form B1, B2, B3 or B4, as may be relevant," dengan perkataan "Form B".

Pindaan kaedah 8

3. Subkaedah 8(1) Kaedah-Kaedah ibu dipinda dengan menggantikan perkataan "Forms A, B1, B2, B3, B4 and C" dengan perkataan "Forms A, A1, B and C".

Penggantian kaedah 13

4. Kaedah-Kaedah ibu dipinda dengan menggantikan kaedah 13 dengan kaedah yang berikut:

"Display of certificate of registration, business number, etc.

13. (1) A certificate of registration or a certificate of renewal of registration issued under the Act shall be in Form D or Form E, as the case may be.

(2) Every letterhead, invoice, bill or other document used by a registered business and containing the name or names of such business shall display the registration number assigned to the business in the certificate of registration or certificate of renewal of registration.".

Pindaan Jadual Pertama

- 5. Jadual Pertama kepada Kaedah-Kaedah ibu dipinda—
 - (a) dengan menggantikan Borang A dengan Borang yang berikut:

	BUSINESS REGISTRATION REGISTRATION OF BUSINESSES RULES 1957 (RULE 3)	FORM A FREE		
DIFAS	SE TICK (/) AT THE APPROPRIATE BOX AND COMPLETE THE INFORMATION IN BLOCK LETTERS			
PERSONAL NAME	(*Mandatory field) Using personal name as in MYKAD/MYPR as business name.			
TRADE NAME	Using trade name other than name in MYKAD/MYPR as business name.			
REFERENCE NO. (For office use)				
BUSINESS INFORMATION	NC			
*BUSINESS NAME				
*DATE OF COMMENCEM! OF BUSINESS	ENT			
*PARTNERSHIP AGREEM				
*ADDRESS	(Specify date and attach copy of agreement)			
(P.O. Box is not allowed)				
TOWN				
POSTCODE	STATE			
CORRESPONDENCE ADD				
(If different from above add	ress)			
TOWN				
POSTCODE	STATE STATE			
TELEPHONE NO.	E-MAIL			
INFORMATION OF TYPE	E OF BUSINESS			
BRANCH ADDRESS (If a	any)			
ADDRESS				
(P.O. Box is not allowed)				
POSTCODE	STATE			
ADDRESS				
(P.O. Box is not allowed)				
B00705				
POSTCODE	STATE STATE			

BUSINESS REGISTRATION				
*INFORMATION OF OWNER (Spelling of name as in MYKAD/MYPR)				
NAME OF OWNER				
MYKAD/MYPR NO.	MYKAD NO.			
DATE OF BIRTH	(Old) GENDER	м ғ		
NATIONALITY	MALAYSIAN PERMANENT RESIDENT (Specify origin country)			
RACE	MALAY CHINESE INDIAN OTHERS (Specify race)			
RESIDENTIAL ADDRESS				
TOWN				
POSTCODE	STATE STATE			
TELEPHONE NO.				
NAME OF OWNER				
MYKAD/MYPR NO.	MYKAD NO.			
DATE OF BIRTH	(Old) GENDER	м		
NATIONALITY	MALAYSIAN PERMANENT RESIDENT (Specify origin country)			
RACE	MALAY CHINESE INDIAN OTHERS (Specify race)			
RESIDENTIAL ADDRESS				
TOWN				
POSTCODE	STATE			
TELEPHONE NO.				
	SOLE PROPRIETOR/PARTNERSHIP er must complete the details and affix signature/right thumb print on this form)			
I/We, the undersigned, confirm the accuracy of all the statements made in this form and declare that I am/we are the owner(s)/partner(s) of the business.				
NO.	NAME AND MYKAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT		
APPLICATION DATE				
FOR OFFICE USE I am the person responsible for the submission of the business registration information stated above.				
	NAME AND MYKAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT		

(b) dengan menggantikan Borang A1 dengan Borang yang berikut:

	FORM A1 FREE				
	VAL OF BUSINESS REGISTRATION SINESSES RULES 1957 (RULE 5)				
	ND COMPLETE THE INFORMATION IN BLOCK LETTERS andatory field)				
*REGISTRATION NO.					
*BUSINESS NAME					
*RENEWAL PERIOD 1 YEAR 2 YEARS	3 YEARS 4 YEARS 5 YEARS				
*INFORMATION ON BUSINESS BUSINESS IS STILL ACTI	VE				
CHANGES (If any, tick (/) the type of c	change)				
TYPE OF CHANGES CHANGE OF PRINCIPAL A	ADDRESS				
CHANGE IN TYPE OF BUS	SINESS				
CHANGE IN BRANCH					
CHANGE IN OWNERSHIP					
INDICATE IF THE CHANGES HAVE BEEN REGISTERED	D				
HAVE NOT BEEN REGIS (Register the changes using					
PLEASE UPDATE OWNERS/PARTNERS MOBILE PHONE NO. (If t	here is a change of mobile phone no.)				
NO. NAME	MOBILE PHONE NO.				
*VERIFICATION BY OWNER/PERSON RESPONSIBLE					
I, the undersigned, confirm the accuracy of all the statements made in this form.					
	SIGNATURE OF OWNER OR PERSON RESPONSIBLE				
	NAME :				
	MYKAD /MYPR NO. :				
	MOBILE PHONE NO. :				
APPLICATION DATE					

(c) dengan menggantikan Borang B1, B2, B3 dan B4 dengan Borang yang berikut:

"Form B

	FORM B FREE REGISTRATION OF CHANGES OF BUSINESS PARTICULARS REGISTRATION OF BUSINESSES RULES 1957 (RULE 6)				
PLEAS	E TICK (/) AT THE APPROPRIATE BOX AND COMPLETE THE INFORMATION IN BLOCK LETTERS (*Mandatory field)				
CHANGES OF PRINCIPAL (Complete information in Pa					
CHANGES IN TYPE OF BU (Complete information in Pa					
*REGISTRATION NO.					
*BUSINESS NAME					
A. CHANGES OF PRINC	IPAL BUSINESS ADDRESS				
*ADDRESS (P.O. Box is not allowed)					
TOWN					
POSTCODE	STATE STATE				
CORRESPONDENCE ADD (If different from above add					
TOWN					
POSTCODE	STATE STATE				
TELEPHONE NO. E-MAIL					
B. CHANGES IN TYPE C	F BUSINESS (Specify type of business carried out)				
C. CHANGES OF PARTI	CULARS ON BRANCHES				
ADDRESS (P.O. Box is not allowed)					
POSTCODE	STATE				
TYPE OF CHANGES	NEW CLOSE				
ADDRESS (P.O. Box is not allowed)					
POSTCODE	STATE				
TYPE OF CHANGES	NEW CLOSE				
DATE OF CHANGES					

REGISTRATION OF CHANGES OF BUSINESS PARTICULARS			
D. CHANGES OF IN	IFORMATION OF OWNER (Spelling of name as in MYKAD/MYPR)		
NAME OF OWNER			
MYKAD/MYPR NO.	MYKAD NO. (Old)		
DATE OF BIRTH	GENDER M F		
NATIONALITY	MALAYSIAN PERMANENT RESIDENT (Specify gripin country)		
RACE	(Specify origin country) MALAY CHINESE INDIAN OTHERS		
	(Specify race)		
RESIDENTIAL ADDRESS			
TOWN			
	STATE		
POSTCODE	THE STATE OF THE S		
TELEPHONE NO. TYPE OF CHANGES	NEW ENTRY CHANGE OF OWNERSHIP CHANGE OF RESIDENTIAL ADDRESS		
	WITHDRAW DEATH OTHERS DEATH		
DATE OF CHANGES			
NAME OF OWNER			
MYKAD/MYPR NO.	MYKAD NO. (Old)		
DATE OF BIRTH	GENDER M F		
NATIONALITY	MALAYSIAN PERMANENT RESIDENT Specify origin country)		
RACE	MALAY CHINESE INDIAN OTHERS		
RESIDENTIAL	(Specify race)		
ADDRESS			
TOWN			
POSTCODE	STATE STATE		
TELEPHONE NO. TYPE OF CHANGES	NEW ENTRY CHANGE OF OWNERSHIP CHANGE OF RESIDENTIAL ADDRESS		
	WITHDRAW DEATH OTHERS DEATH		
	The state of the s		
DATE OF CHANGES VERIFICATION BY	SOLE PROPRIETOR/PARTNERSHIP		
(Every owner/partne	r must complete the details and affix signature/right thumb print on this form)		
I/We, the undersigned, confirm the accuracy of all the statements made in this form and declare that I am/we are the owner(s)/partner(s) of the business.			
NO.	NAME AND MYKAD/MYPR NO. SIGNATURE/RIGHT THUMB PRINT		
APPLICATION DATE			
	FOR OFFICE USE		
I am the person respo	nsible for the submission of the business registration information stated above. NAME AND MYKAD/MYPR NO. SIGNATURE/RIGHT THUMB PRINT		

(d) dengan menggantikan Borang C dengan Borang yang berikut:

"Form C

	NOTIFICATION OF TERMINATION OF REGISTERED I REGISTRATION OF BUSINESSES RULES 1957 (R			
PLEASE	TICK (/) AT THE APPROPRIATE BOX AND COMPLETE THE INFORM (*Mandatory field)	·		
*REGISTRATION NO.				
*BUSINESS NAME				
*REASONS FOR TERMINA	TION (If involves death/court order please attach the relevant documen	ts)		
CESSATION OF BUSINESS	(Specify date of cessati	on of business)		
DISSOLUTION OF PARTNER	SHIP (Specify date of dissolu	tion of partnership)		
DEATH (Attach Death Certificate)	(Specify date of dash)			
COURT ORDER (Attach Court Order)	(Specify date of court or	rder)		
OTHERS (Please specify)	(Specify date)			
VERIFICATION BY SOLE PROPRIETOR/PARTNERSHIP (Every owner/partner must complete the details and affix signature/right thumb print on this form) I/We, the undersigned, confirm the accuracy of all the statements made in this form and declare that I am/we are the owner(s)/partner(s) of the business.				
NO.	NAME AND MYKAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT		
APPLICATION DATE	FOR OFFICE USE			
I am the person responsible for	or the submission of the business registration information stated above.			
	NAME AND MYKAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT		

(e) dengan menggantikan Borang D dengan Borang yang berikut:

"Form D

			FORM D	(RULE 13)
		(CERTIFICATE O	REGISTRATION
		REGIS	STRATION OF B	USINESSES ACT 1956
	Т	his is to cert	tify that the Busin	ess carried on under the name
			(Busines	s Name) XTION NO.:
			REGIOTA	movino
• •		-		he provisions of the Registration of Businesses Act 1956, with its principal
place of business at		(business	address)	
No of branches :				
D	41.1		00	
Dated at	this	day of	20	
				Registrar of Businesses, Peninsular Malaysia

RESPONSIBILITY OF BUSINESS OWNER:

- 1. To register the business within 30 days from the date of commencement of the business by submitting the Business Registration Form (Form A).
- 2. To renew the registration of business within 30 days before the expiry date of the registration or the prior renewal by submitting the Application for Renewal of Business Registration Form (Form A1).
- 3. To register any changes in the business particulars within 30 days from the date of the change of the principal business address, type of business, particulars on branches and information of the owner by submitting the Registration of Changes of Business Particulars Form (Form B).
- 4. To inform the termination of business within 30 days from the date of termination of the business operation or, if it is due to death, within 4 months from the date of death by submitting the Notification of Termination of Registered Business Form (Form C).
- 5. To display the Certificate of Registration of Business in a conspicuous place at the main business premises or branch.
- 6. To put up a signboard displaying the business name and registration number outside the place of business and if there is more than one place of business, outside each place of business.
- 7. To display the business name and registration number of the certificate of registration on every business letterhead, invoice, bill or other document.
- 8. To duly obtain the licence, permit or approval letter from the relevant authority in relation to the types of businesses which require approval prior to commencement even if the said business has been registered with the Companies Commission of Malaysia.

Penalty provisions under the Registration of Businesses Act 1956 and Registration of Businesses Rules 1957

- 1. Contravention of items (1) & (2) shall, on conviction, be liable to a fine not exceeding RM50,000 or to imprisonment for a term not exceeding 2 years or to both.
- 2. Contravention of items (3), (4), (6) & (7) shall, on conviction, be liable to a fine not exceeding RM10,000 or to imprisonment for a term not exceeding 1 year or to both.
- 3. Contravention of item (5) shall, on conviction, be liable to a fine not exceeding RM2,000 or to imprisonment for a term not exceeding 6 months or to both.

": dan

(f) dengan menggantikan Borang E dengan Borang yang berikut:

"Form E

RESPONSIBILITY OF BUSINESS OWNER:

- 1. To register the business within 30 days from the date of commencement of the business by submitting the Business Registration Form (Form A).
- 2. To renew the registration of business within 30 days before the expiry date of the registration or the prior renewal by submitting the Application for Renewal of Business Registration Form (Form A1).
- 3. To register any changes in the business particulars within 30 days from the date of the change of the principal business address, type of business, particulars on branches and information of the owner by submitting the Registration of Changes of Business Particulars Form (Form B).
- 4. To inform the termination of business within 30 days from the date of termination of the business operation or, if it is due to death, within 4 months from the date of death by submitting the Notification of Termination of Registered Business Form (Form C).
- 5. To display the Certificate of Renewal of Registration of Business in a conspicuous place at the main business premises or branch.
- To put up a signboard displaying the business name and registration number outside the place of business and if there is more than one place of business, outside each place of business.
- 7. To display the business name and registration number of the certificate of renewal of registration on every business letterhead, invoice, bill or other document.
- 8. To duly obtain the licence, permit or approval letter from the relevant authority in relation to the types of businesses which require approval prior to commencement even if the said business has been registered with the Companies Commission of Malaysia.

Penalty provisions under the Registration of Businesses Act 1956 and Registration of Businesses Rules 1957

- 1. Contravention of items (1) & (2) shall, on conviction, be liable to a fine not exceeding RM50,000 or to imprisonment for a term not exceeding 2 years or to both.
- 2. Contravention of items (3), (4), (6) & (7) shall, on conviction, be liable to a fine not exceeding RM10,000 or to imprisonment for a term not exceeding 1 year or to both.
- 3. Contravention of item (5) shall, on conviction, be liable to a fine not exceeding RM2,000 or to imprisonment for a term not exceeding 6 months or to both.

,,

Penerusan penggunaan borang

6. Semua borang yang ditetapkan dalam Kaedah-Kaedah ibu yang digunakan sebelum tarikh permulaan kuat kuasa Kaedah-Kaedah ini boleh terus digunakan bagi tempoh satu bulan dari tarikh permulaan kuat kuasa Kaedah-Kaedah ini.

Dibuat 21 Mac 2014 [SSM/CDPD(S)/8(1/2014); PN(PU2)253/III]

> DATO' SRI HASAN BIN MALEK Menteri Perdagangan Dalam Negeri, Koperasi dan Kepenggunaan

REGISTRATION OF BUSINESSES ACT 1956

REGISTRATION OF BUSINESSES (AMENDMENT) RULES 2014

IN exercise of the powers conferred by section 16 of the Registration of Businesses Act 1956 [*Act 197*], the Minister makes the following rules:

Citation and commencement

- 1. (1) These rules may be cited as the **Registration of Businesses (Amendment) Rules 2014**.
 - (2) These Rules come into operation on 1 April 2014.

Amendment of rule 6

2. The Registration of Businesses Rules 1957 [*L.N. 282/1957*], which are referred to as the "principal Rules" in these Rules, are amended in subrule 6(1) by substituting for the words "Form B1, B2, B3 or B4, as may be relevant," the words "Form B".

Amendment of rule 8

3. Subrule 8(1) of the principal Rules is amended by substituting for the words "Forms A, B1, B2, B3, B4 and C" the words "Forms A, A1, B and C".

Substitution of rule 13

4. The principal Rules are amended by substituting for rule 13 the following rule:

"Display of certificate of registration, business number, etc.

13. (1) A certificate of registration or a certificate of renewal of registration issued under the Act shall be in Form D or Form E, as the case may be.

(2) Every letterhead, invoice, bill or other document used by a registered business and containing the name or names of such business shall display the registration number assigned to the business in the certificate of registration or certificate of renewal of registration.".

Amendment of First Schedule

- 5. The First Schedule to the principal Rules is amended—
 - (a) by substituting for Form A the following Form:

	BUSINESS REGISTRATION REGISTRATION OF BUSINESSES RULES 1957 (RULE 3)	FORM A FREE
PLEASE	TICK (/) AT THE APPROPRIATE BOX AND COMPLETE THE INFORMATION IN BLOCK LETTERS	
PERSONAL NAME	(*Mandatory field) Using personal name as in MYKAD/MYPR as business name.	
TRADE NAME	Using trade name other than name in MYKAD/MYPR as business name.	
REFERENCE NO. (For office use)		
BUSINESS INFORMATION	1	
*BUSINESS NAME		
*DATE OF COMMENCEMEN OF BUSINESS	и	
*PARTNERSHIP AGREEME		
*ADDRESS (P.O. Box is not allowed)	(Specify date and attach copy of agreement)	
(F.O. Box is not allowed)		
TOWN		
POSTCODE	STATE STATE	
CORRESPONDENCE ADDR		
(If different from above addre	ss)	
TOWN		
POSTCODE	STATE	
TELEPHONE NO.	E-MAIL	
INFORMATION OF TYPE	OF BUSINESS	
BRANCH ADDRESS (If any	v)	
ADDRESS [
(P.O. Box is not allowed)		
POSTCODE	STATE STATE	
ADDRESS		
(P.O. Box is not allowed)		
POSTCODE	STATE STATE	

	BUSINESS REGISTRATION			
*INFORMATION O	F OWNER (Spelling of name as in MYKAD/MYPR)			
NAME OF OWNER				
MYKAD/MYPR NO.				
DATE OF BIRTH	(Old) GENDER M F			
NATIONALITY	MALAYSIAN PERMANENT RESIDENT			
	(Specify origin country)			
RACE	MALAY CHINESE INDIAN OTHERS (Specify race)			
RESIDENTIAL ADDRESS				
NOONLOO				
TOWN				
POSTCODE	STATE			
TELEPHONE NO.				
NAME OF OWNER				
MYKAD/MYPR NO.	MYKAD NO.			
DATE OF BIRTH	(Old)			
NATIONALITY	MALAYSIAN PERMANENT RESIDENT Specify origin country)			
RACE	MALAY CHINESE INDIAN OTHERS (Specify race)			
RESIDENTIAL				
ADDRESS				
TOWN				
POSTCODE	STATE			
TELEPHONE NO.				
	SOLE PROPRIETOR/PARTNERSHIP er must complete the details and affix signature/right thumb print on this form)			
I/We, the undersigned, confirm the accuracy of all the statements made in this form and declare that I am/we are the owner(s)/partner(s) of the business.				
NO.	NAME AND MYKAD/MYPR NO. SIGNATURE/RIGHT THUMB PRINT			
APPLICATION DATE APPLICATION DATE				
FOR OFFICE USE I am the person responsible for the submission of the business registration information stated above.				
	NAME AND MYKAD/MYPR NO. SIGNATURE/RIGHT THUMB PRINT			

(b) by substituting for Form A1 the following Form:

						FORM A1 FREE
	PLICATION FOR RENEW REGISTRATION OF BUSI					
PLEASE TICK (/) AT	THE APPROPRIATE BOX AN	ID COMPLETE TH	E INFORM	ATION IN BLOC	K LETTERS	
*REGISTRATION NO.						
*BUSINESS NAME						
*RENEWAL PERIOD 1 YEAR	2 YEARS	3 YEAR	RS	4 YEARS		5 YEARS
*INFORMATION ON BUSINESS	BUSINESS IS STILL ACTIV	/Ε				
	CHANGES (If any, tick (/) the type of ch	ange)				
TYPE OF CHANGES	CHANGE OF PRINCIPAL A	DDRESS				
	CHANGE IN TYPE OF BUS	INESS				
	CHANGE IN BRANCH					
	CHANGE IN OWNERSHIP					
INDICATE IF THE CHANGES	HAVE BEEN REGISTERED					
	HAVE NOT BEEN REGISTI (Register the changes using					
PLEASE UPDATE OWNERS/PARTNE	RS MOBILE PHONE NO. (If th	ere is a change of	mobile phor	ne no.)		
NO.	NAME				MOBILE	PHONE NO.
*VERIFICATION BY OWNER/PERSON		in form				
I, the undersigned, confirm the accuracy of all the statements made in this form.						
SIGNATURE OF OWNER OR PERSON RESPONSIBLE						
		NAME	:			
		MYKAD/MYPR I	NO. :			
		MOBILE PHONE	NO. :			
APPLICATION DATE						

(c) by substituting for Forms B1, B2, B3 and B4 the following Form:

"Form B

	REGISTRATION OF CHANGES OF BUSINESS PARTICULARS REGISTRATION OF BUSINESSES RULES 1957 (RULE 6)	FORM B FREE
PLEAS	SE TICK (/) AT THE APPROPRIATE BOX AND COMPLETE THE INFORMATION IN BLOCK LETTERS (*Mandatory field)	
CHANGES OF PRINCIPAL (Complete information in P		
CHANGES IN TYPE OF BI (Complete information in P		
*REGISTRATION NO.		
*BUSINESS NAME		
A CHANGES OF PRINC	CIPAL BUSINESS ADDRESS	
*ADDRESS	AT AL DOUBLEGO ADDREGO	
(P.O. Box is not allowed)		
TOWN		
POSTCODE	STATE	
CORRESPONDENCE ADD (If different from above add		
TOWN		
POSTCODE	STATE STATE	
TELEPHONE NO.	E-MAIL	
B. CHANGES IN TYPE C	OF BUSINESS (Specify type of business carried out)	
	ICULARS ON BRANCHES	
ADDRESS (P.O. Box is not allowed)		
POSTCODE	STATE	
TYPE OF CHANGES	NEW CLOSE	
ADDRESS (P.O. Box is not allowed)		
POSTCODE TYPE OF CHANGES	NEW CLOSE	
DATE OF CHANGES		

	REGISTRATION OF CHANGES OF BUSINESS PARTICULARS			
D. CHANGES OF IN	IFORMATION OF OWNER (Spelling of name as in MYKAD/MYPR)			
NAME OF OWNER				
MYKAD/MYPR NO.	MYKAD NO.			
DATE OF BIRTH	(Old) GENDER	M F		
NATIONALITY	MALAYSIAN PERMANENT RESIDENT	W 1		
RACE	MALAY CHINESE INDIAN OTHERS			
RACE	(Specify race)			
RESIDENTIAL ADDRESS				
TOWN				
POSTCODE	STATE			
TELEPHONE NO. TYPE OF CHANGES	NEW ENTRY CHANGE OF OWNERSHIP CHANGE	E OF RESIDENTIAL ADDRESS		
	WITHDRAW DEATH OTHERS			
DATE OF CHANGES				
NAME OF OWNER				
MYKAD/MYPR NO.	MYKAD NO. (Old)			
DATE OF BIRTH	GENDER	M F		
NATIONALITY	MALAYSIAN PERMANENT RESIDENT Specify origin country)			
RACE	MALAY CHINESE INDIAN OTHERS			
TO TO L	(Specify race)			
RESIDENTIAL ADDRESS				
TOWN				
POSTCODE	STATE			
TELEPHONE NO. TYPE OF CHANGES	NEW ENTRY CHANGE OF OWNERSHIP CHANGE	E OF RESIDENTIAL ADDRESS		
	WITHDRAW DEATH OTHERS			
DATE OF CHANGES				
VERIFICATION BY SOLE PROPRIETOR/PARTNERSHIP (Every owner/partner must complete the details and affix signature/right thumb print on this form)				
I/We, the undersigned business.	, confirm the accuracy of all the statements made in this form and declare that I	I am/we are the owner(s)/partner(s) of the		
NO.	NAME AND MYKAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT		
ADDI ICATIONI DATE				
APPLICATION DATE	FOR OFFICE USE			
I am the person responsible for the submission of the business registration information stated above.				
	NAME AND MYKAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT		

(d) by substituting for Form C the following Form:

"Form C

FORM C FREE NOTIFICATION OF TERMINATION OF REGISTERED BUSINESS REGISTRATION OF BUSINESSES RULES 1957 (RULE 7)		
PLEASE TICK (/) AT THE APPROPRIATE BOX AND COMPLETE THE INFORMATION IN BLOCK LETTERS (*Mandatory field)		
*REGISTRATION NO.		
*BUSINESS NAME		
*REASONS FOR TERMINATION (If involves death/court order please attach the relevant documents)		
CESSATION OF BUSINESS	(Specify date of cessa	
DISSOLUTION OF PARTNERSHIP	(Specify date of dissol	
DEATH (Attach Death Certificate)	(Specify date of death	
COURT ORDER (Attach Court Order)	(Specify date of court	order)
OTHERS (Please specify)	(Specify date)	
VERIFICATION BY SOLE PROPRIETOR/PARTNERSHIP (Every owner/partner must complete the details and affix signature/right thumb print on this form)		
I/We, the undersigned, confirm the accuracy of all the statements made in this form and declare that I am/we are the owner(s)/partner(s) of the business.		
NO. NAME AND	MYKAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT
APPLICATION DATE		
FOR OFFICE USE I am the person responsible for the submission of the business registration information stated above.		
NAME AND MY	KAD/MYPR NO.	SIGNATURE/RIGHT THUMB PRINT

(e) by substituting for Form D the following Form:

"Form D

RESPONSIBILITY OF BUSINESS OWNER:

- 1. To register the business within 30 days from the date of commencement of the business by submitting the Business Registration Form (Form A).
- 2. To renew the registration of business within 30 days before the expiry date of the registration or the prior renewal by submitting the Application for Renewal of Business Registration Form (Form A1).
- To register any changes in the business particulars within 30 days from the date of the change of the principal business address, type of business, particulars on branches and information of the owner by submitting the Registration of Changes of Business Particulars Form (Form B).
- 4. To inform the termination of business within 30 days from the date of termination of the business operation or, if it is due to death, within 4 months from the date of death by submitting the Notification of Termination of Registered Business Form (Form C).
- 5. To display the Certificate of Registration of Business in a conspicuous place at the main business premises or branch.
- 6. To put up a signboard displaying the business name and registration number outside the place of business and if there is more than one place of business, outside each place of business.
- 7. To display the business name and registration number of the certificate of registration on every business letterhead, invoice, bill or other document.
- 8. To duly obtain the licence, permit or approval letter from the relevant authority in relation to the types of businesses which require approval prior to commencement even if the said business has been registered with the Companies Commission of Malaysia.

Penalty provisions under the Registration of Businesses Act 1956 and Registration of Businesses Rules 1957

- 1. Contravention of items (1) & (2) shall, on conviction, be liable to a fine not exceeding RM50,000 or to imprisonment for a term not exceeding 2 years or to both.
- 2. Contravention of items (3), (4), (6) & (7) shall, on conviction, be liable to a fine not exceeding RM10,000 or to imprisonment for a term not exceeding 1 year or to both.
- 3. Contravention of item (5) shall, on conviction, be liable to a fine not exceeding RM2,000 or to imprisonment for a term not exceeding 6 months or to both.

"; and

(*f*) by substituting for Form E the following Form:

"Form E

RESPONSIBILITY OF BUSINESS OWNER:

- 1. To register the business within 30 days from the date of commencement of the business by submitting the Business Registration Form (Form A).
- 2. To renew the registration of business within 30 days before the expiry date of the registration or the prior renewal by submitting the Application for Renewal of Business Registration Form (Form A1).
- 3. To register any changes in the business particulars within 30 days from the date of the change of the principal business address, type of business, particulars on branches and information of the owner by submitting the Registration of Changes of Business Particulars Form (Form B).
- 4. To inform the termination of business within 30 days from the date of termination of the business operation or, if it is due to death, within 4 months from the date of death by submitting the Notification of Termination of Registered Business Form (Form C).
- 5. To display the Certificate of Renewal of Registration of Business in a conspicuous place at the main business premises or branch.
- 6. To put up a signboard displaying the business name and registration number outside the place of business and if there is more than one place of business, outside each place of business.
- 7. To display the business name and registration number of the certificate of renewal of registration on every business letterhead, invoice, bill or other document.
- 8. To duly obtain the licence, permit or approval letter from the relevant authority in relation to the types of businesses which require approval prior to commencement even if the said business has been registered with the Companies Commission of Malaysia.

Penalty provisions under the Registration of Businesses Act 1956 and Registration of Businesses Rules 1957

- 1. Contravention of items (1) & (2) shall, on conviction, be liable to a fine not exceeding RM50,000 or to imprisonment for a term not exceeding 2 years or to both.
- a. Contravention of items (3), (4), (6) & (7) shall, on conviction, be liable to a fine not exceeding RM10,000 or to imprisonment for a term not exceeding 1 year or to both.
- 3. Contravention of item (5) shall, on conviction, be liable to a fine not exceeding RM2,000 or to imprisonment for a term not exceeding 6 months or to both.

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Continuance of use of forms

6. All forms prescribed in the principal Rules in use prior to the commencement date of these Rules may continue to be used for a period of one month from the commencement date of these Rules.

Made 21 March 2014 [SSM/CDPD(S)/8(1/2014); PN(PU2)253/III]

DATO' SRI HASAN BIN MALEK
Minister of Domestic Trade, Co-operatives and Consumerism