



USER MANUAL FOR

ELECTRONIC BENEFICIAL

OWNERSHIP SYSTEMS

(e-BOS)

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1 GETTING STARTED

1.1 Login to SSM4U

a. To begin, log in to SSM web site, <u>www.ssm.com.my</u>. Select either SSM4U or e-BOS from the quick links section. Entered the email address and password and click the **Sign In** button.

$\leftarrow \ \ \rightarrow$	C ssm.com.my/Pages/		★ D O :				
		CONFERENCE FACILITIES @ SSM					
	Read More Press Release »						
			Public Poll				
	Quick Links				Do you know that a private limited		
	MyColD	MyLLP	ezBiz	Supply of Information	company can be incorporated by company directors themselves via the		
	e-CBID	e-Search	e-Query	e-Compound	OYes		
	Status 308/550	e-Complaint	e-Comtrac	CLBG	ONo		
	MBRS	e-Investigation	e-Advertisement	SSM4U	Vote		
	e-Secretary	Whistle Blower	DCTC Reader & Checker	Business Advisory			
	SSM OBA	ABMS	e-BOS *New	BizCodEX *New	Internal Portal »		
Hot Topics							

Diagram 1: SSM website screen

	KEMENTERIAN PERDAGANGAN DALAM NEGERI DAN KOS SARA HIDUP
	Login
	Please enter your credentials
	EBOSUSERTEST2@GMAIL.COM
H	Sign in
	Register a New Account Forgot Password
Frend	

Diagram 2: Login screen

b. Select the **e-BOS** icon to go to the e-BOS main page.



Diagram 3: e-BOS selection screen

1.2 Dashboard

a. The **dashboard** will be display once the user successful logged into e-BOS.

Beneficie	EOS I Ownership System	n nage	and the second	North States Inc.	and the second	
DASHBO	ARD	Rectification Beneficial	Ownership 🝷 My Subn	iission 👻 User Management 👻		RAHIM
		RAHIM		3 Draft Submissions More info ⊙	O Pending Submissions More info O	
	PANDAN CITY	W.P KUALA LUMPUR STATE	0121234567 PHONE NO	Completed Submissions More info O	18 Notifications More info €	
stg.ssm4u.com	Latest 10 Submissions	common.ListSubmission?ta,	Submission	- × Latest 10 Notificati 13/12/2024 OR20 04:30 PM	001 X STAGING TESTING ONLY STAGING	

Diagram 4: Dashboard screen

 b. A five (5) tab is shown. User can select one of the tabs as per description below:



Diagram 5: Main tabs

c. The users can select one of the tabs as per description below:

No	Items	Description					
1.	Dashboard	To view all submission activities.					
2.	Beneficial	To update BO and Senior					
	Ownership (BO)	Management in Place of BO (SM)					
		information.					
3.	Rectification	Application to registrar for					
	Beneficial	rectification of BO information					
	Ownership.	that has been recorded in the					
		registrar.					
4.	My Submission	To view the submission status,					
		whether it is in draft, pending, or					
		completed.					
5.	User	To update / upgrade / verified					
	Management	professional user for companies'					
		secretary and agent to the					
		company.					

Table 1: Main tabs

1.3 My Submission

a. The users can view the status of the submission as per below:

No	Items	Description					
1.	Draft	 Application is in draft status. Draft will be auto purge after seven (7) days. 					
2.	Pending	 Submission is pending due to approval from SSM officers or pending payment. 					
3.	Completed	 The submission has been successfully submitted and approved. Lodger can download the PDF within 7 days from the approval date. 					

Table 2: Status of submission

BC3 Exertified Overenting System										
Dashboard Beneficial Ownership * Rectification Beneficial Ownership * My Submission * User Management *										
MY APPI	LICATION Note: Th DRAFT(27)	e draft will be removed from the syste	m after seven days (7). Please complete the application within t	hat period.						
	Company No.	Company Name	Type of Application	Update Date & Time	Action					
			RECTIFICATION BENEFICIAL OWNERSHIP	01/07/2024 04:49 PM	2					
			. RECTIFICATION BENEFICIAL OWNERSHIP	28/06/2024 09:28 AM	1					
			RECTIFICATION BENEFICIAL OWNERSHIP	28/06/2024 04:49						

Diagram 6: List of draft

Beneficie	BOS					jites touis		
Dashboar	rd Beneficial Ownershi	ip - Rectific	cation Beneficial Own	ership 👻 My Submiss	ion 👻 User N	lanage	ment 👻	🔗 RAHIM
MY APPL	ICATION							
	_							
DRAFT(5) PENDING(1) COMPLETED(49)								
	DRAFT(5) PENDI	NG(1) CO	MPLETED(49)					
	DRAFT(5) PENDI	NG(1) CO Company No.	OMPLETED(49) Company Name	Type of Application	Status	Fee	Update Date & Time	Action

Diagram 7: List of pending submissions

b. The users can print and download PDF in **Completed** submission tab.

Dashboard	Beneficial Ownership	• Rectification	Beneficial Ownership 🝷 My	Submission 👻 User Management	×				
	DRAFT(3) PENDIN	IG(0) COMP	LETED(11)						
	REFERENCE NO.	COMPANY NO.	COMPANY NAME	TYPE OF APPLICATION	STATUS	FEE (RM)	UPDATE DATE & TIME	ACTION	
	BOU20241213000003			BENEFICIAL OWNERSHIP	APPROVED	Nil	13/12/2024 03:25 PM	B	
	BOU20241212000006			BENEFICIAL OWNERSHIP INFORMATION UPDATE	APPROVED	Nil	13/12/2024 02:34 PM	B	
	BOU20241211000001			BENEFICIAL OWNERSHIP INFORMATION UPDATE	APPROVED	Nil	11/12/2024 04:11 PM	6	
	BOU20241206000001			BENEFICIAL OWNERSHIP	APPROVED	Nil	06/12/2024 03:11 PM	ß	
	BOU20241204000001			BENEFICIAL OWNERSHIP INFORMATION UPDATE	APPROVED	Nil	04/12/2024 12:32 PM	B	
	BOU20241117000035			BENEFICIAL OWNERSHIP	APPROVED	Nil	20/11/2024 10:57 AM	Ŀ	

Diagram 8: List of completed submissions

1.4 How to start to Update BO Information?

a. Click on the Beneficial Ownership tab and select Beneficial Ownership Update.

Beneficiel Ownershipstyster	24	is many files	and the second second
Dashboard Beneficial	Ownership 🔻	Rectification Beneficial Ownership 👻 My Submiss	sion 👻 User Management 👻 🤶 RAHIM
Beneficial Ownership Inform	mation		
Beneficial Ownership U	pdate		

Diagram 9: BO update screen

 b. Enter Company Registration Number (Old Format) in the text field and click Search button.

Beneficial Ow	BOS nership System					
Dashboard I	Beneficial Ownership 🝷 Rectif	ication Beneficial Ownership 👻 My	/ Submission 👻 User Managemen	t -		
SEARCH CON	IPANY Please enter Old Compa Search Company PLEASE INPUT OLD COMPA	INY Registration Number for searchi	ng.		Search	
	Company Number	Company Name	Status	Action		
Copy	right © 2021 <mark>Suruhanjaya Syar</mark> i	kat Malaysia. All rights reserved. Best	viewed using Chrome and Mozilla Fir	efox with the resolution of 1	024 x 768. Ver	sion 0.0.1

Diagram 10: Search company screen

c. Information of the searched company will be displayed.

Beneficiel	BOS Domership System			${}^{a}{}_{a}{}_{a}{}^{b}{}^{a}{}^{c}$	A State	1
Dashboard	Beneficial Ownership * Re	ctification Beneficial Ownership 🝷 I	My Submission 👻 l	Jser Management 👻		
SEARCH C	OMPANY Please enter Old Compar Search Company 12345- X	ny Registration Number for searching	ļ		Search	
	Company Number	Company Name		Status	Action	

Diagram 11: Company information screen 1

d. Click **Action** button to proceed with submission.

Search Company			
1016718-U			Search
Company Number	Company Name	Status	Action
		EXISTING	ß

Diagram 12: Company information screen 2

e. The system will display the **company name**, **number**, **and status of companies**.

BOS	property in the	Prive Prive Prive Prive	
	ATION LIPOATE	111 -	(tana)
)	Company Details Company Information Company No. Registration No.	Status EXISTING	
	Submission Details Reference No. NII Date of Submission NII	Status Draft	

Diagram 13: Company details screen

f. System will show three (3) main tabs – Beneficial Ownership details
 ("BO Details"), Summary and Declaration and Disclaimer tab.

Dashboard	Beneficial Ownership 🔻	Rectification Benefici	al Ownership 🝷	My Submission 🔻	User Managem	nent 🔻	
	Nil		Draf	ït			
	Date of Submission						
	Nil						
					_		
	BENEFICIAL OWNERSHIP	DETAILS SUMMAR	Y DECLARATIO	ON AND DISCLAIME	ER		
	Add Beneficial Owner	Add Group Arran	ngement Ac	id Senior Manageme	ent		
	Current Beneficial C	wner(s)					
	Name of Beneficial	Type of Beneficial	Joint	Identification	Effective	Action	
	Owner	Owner	Arrangement	NO.	Date		
	CHONG AI LIN -	INDIVIDUAL	NO		01/06/2024		

Diagram 14: Update BO information screen

2 BENEFICIAL OWNERSHIP

- 2.1 Add New Beneficial Owner
- 2.1.1 Add New BO BO Details
 - a. Click Add Beneficial Owner button to add New Beneficial Owner.

👻 🖮 BENEFI						-	- 0 ×
← → C	stg.ssm4u.com.my/ebos/wicket/p	page?10				☆ ひ ⊻	S Error :
Dashboard	Beneficial Ownership * Rectification	n Beneficial Ownership 👻 My	Submission 👻 User M	anagement 👻			
	Date of Submission Nil						
BENEFICIAL OWNERSHIP DETAILS SUMMARY DECLARATION AND DISCLAIMER Beneficial Ownership d dd Group Arrangement Add Senior Management							
	Name of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Effective Date	Action	
	AIDA BINTI JUNAIDI	INDIVIDUAL	NO		03/05/2024	/ 4 0	
	DIAN ZARA BT DOLLAH KUTTY	INDIVIDUAL	NO		27/05/2024	1 0	
	Current Joint Arrangement Gr	roup					

Diagram 15: Add New Beneficial Owner Screen

b. Select Beneficial Owner.

BENEFICIAL OWNERSHIP INFOF X +	- a ×
← → C C stg.ssm4u.com.my/ebos/wicket/page?10	☆ 🏠 🛓 🗕 Error 🗄
Dashboard Beneficial Ownership • Rectification Beneficial Ownership • My Submission • User Management •	RAHIM
Add Beneficial Ownership	
Appointment Details	
Type of BO Application *	
BENEFICIAL OWNER	~
Please Select RENEFICIAL OWNER	
Beneficial Ownership Information	
Туре *	
Please Select v	
	Cancel
Showing 0 to 0 of 0	
■ <mark>■ ◎ ◎ ■ ○ ○ ■ ■ ○ ○ ○ ■</mark>	33°C ∧ ● //;

Diagram 16: Add Beneficial Owner Screen

c. Enter the Date of becoming BO and Date of Data Recorded.

BENEFICIAL OWNERSHIP INFOF × +		- o ×
← → C S stg.ssm4u.com.my/ebos/wicket/page?10	* む 生	S Error :
Dashboard Beneficial Ownership 👻 Rectification Beneficial Ownership 👻 My Su	ubmission 👻 User Management 👻	
Add Beneficial Ownership		
Appointment Details		
Type of BO Application *		
BENEFICIAL OWNER		~
Date of Becoming BO * 17/06/2024	Date of Data Recorded * 24/06/2024 Date of data recorded in BO registered at company level.	
	17	
Beneficial Ownership Information		
Type *		
Please Select	~	
		_
	Cancel	d
Showing B is B a f a 11 Q 1 1 1 1 1 1 1 1 1 1	🖻 🔹 🧕 💽 📲 🌸 🖊 🌏 33°C ^ 📥 🌾 4× ENG	4:52 PM 24/6/2024

Diagram 17: Date Becoming BO and Date of Data Recorded screen

d. Select the **Type of BO** from the selection list and click Add. Then, continue to enter BO information.

Dashboard Beneficial Owne	rship 🔻 Rectification Beneficial Ownership 👻 My Submission 👻 User Managemer	it *	🙊 RAHM
	Add Beneficial Ownership		
	Appointment Details		
	Type of BO Application *		
	BENEFICIAL OWNER	~	
	Date of Becoming BO *	Date of Data Recorded 👩 *	
	11/12/2023	11/12/2023	
	1		
	Beneficial Ownership Information Type *		
	- Picaso Solidat- INDIVIDUAL TRUSTEE FEDERAL GOVERNMENT AGENCY STATE GOVERNMENT FEDERAL GOVERNMENT FEDERAL GOVERNMENT NON PROFIT ORGANIZATION (NPO) UNINCORPORATED BODY AGENCY OTHERS	rran ment Identification No. Date Status Action	

Diagram 18: Type of Beneficial Ownership Information Screen

2.1.1.1 Type of Beneficial Owner

2.1.1.1.1 Individual

a. The users can select Individual, Executor, Administrator on behalf
 of Deceased and Administrator on Behalf of Bankrupt. Select Type
 of BO – Individual.

īype [*]		signation/Position in the Company *	
INDIVIDUAL	~		
Category *)	Caizenship *	
Please Select	~	Please Select	~
d Type *		Nationality *	
Please Select	~	Please Select	~
dentification No.		Gender *	
	Search	Please Select	~
Date of Birth [*]		Race *	
		Please Select	~
ize lame of Beneficial Owner			
Email Address *			
Phone No. *			
5.0.040000000			

Diagram 19: Type of BO – Individual Screen 1

b. Select **Category** of BO.

Beneficial ownership infor × +	- 6
← → C ts stg.ssm4u.com.my/ebos/wicket/page?10	☆ 🖸 👱 💿 🕅
Dasht	17. RAHIM
Beneficial Ownership Information	
Туре *	Designation/Position in the Company *
	CEO/DIRECTOR
Category *	Cite nship *
Please Select V	~ ALAYSIAN ~
Please Select INDIVIDUAL	Nat nality *
EXECUTOR ADMINISTRATOR ON BEHALF OF DECEASED	ALAYSIA
ADMINISTRATOR ON BEHALF OF BANKRUPT PERSON	Geter
Search	Please Select V
Date of Birth	Ra
	Please Select V
Name of Beneficial Owner *	
Email Address *	
Phone No. *	
E.G 0133900000	
🔳 🔎 📑 🍓 🔘 🕲 🥝 🗰 🗮 🔍	🔹 📀 🚾 🟩 🥴 🔼 🛛 🎅 33°C 🔨 🕳 17. 4× ENG 24/6/2024 尾

Diagram 20: Category of BO screen

2.1.1.1.2 Federal Government Agency

a. Select the **Type of BO** as **Federal Government Agencies** and choose one of the categories as per the screen below:

► 🖮 B	VENEFICIAL OWNERSHIP INFOR	-	o x
$\leftarrow \rightarrow$	C stg.ssm4u.com.my/ebos/wicket/page?10	キ	Error :
Dasht	Date of Becoming BO * 17/06/2024	Date of Data Recorded ① * 24/06/2024	RAHIM
	 Beneficial Ownership Information Type * 	Position *	
	FEDERAL GOVERNMENT AGENCY	CEO/DIRECTOR	
	Please Select- ARMED FORCES FUND BOARD (LTAT) EMPLOYEES PROVIDENT FUND (EPF) LABUAN OFFSHORE FINANCIAL SERVICES AUTHORITY (LOFSA) LEMBAGA TABUNG HAJI (LTH) MALAYSIAN DEPARTMENT OF INSOLVENCY (MDI)		
	Email Address * Phone No. *		
	E.G 0133900000		
ب) 🔄 🍓 🗘 🔕 🥔 🦉 💁 🔍 🍕) 📀 🔹 🧟 🖉 🎝 🏹 🚱 33°C 🔨 🛋 🖟 🗘 ENG 24/6/2	2024 20

Diagram 21: Federal Government Agency and its category screen

2.1.1.1. 3 State Government

a. Select the Type of BO as State Government and choose one of the categories as per the screen below:

~	in the second						-	ø ×
÷	C C stg.ssm4u.com.my/ebos/wicket/page?10				ź	r D	⊻ 💿	Error :
Das	FEDERAL TERITORY - KUALA LUMPUR FEDERAL TERITORY - LABUAN FEDERAL TERITORY - PUTRAJAYA STATE GOVERNMENT - JOHOR STATE GOVERNMENT - KEDAH STATE GOVERNMENT - KELANTAN STATE GOVERNMENT - MELAKA STATE GOVERNMENT - MELAKA STATE GOVERNMENT - MELAKA STATE GOVERNMENT - MELAKA	Date c 24/	Data Recorded	0 *				RAHIM
	STATE GOVERNMENT - PERAK STATE GOVERNMENT - PERAK STATE GOVERNMENT - PERLIS STATE GOVERNMENT - SABAH STATE GOVERNMENT - SARAWAK STATE GOVERNMENT - SELANGOR STATE GOVERNMENT - SELANGOR -Please Select-	Positi CH.	r* RMAN					
	Name of Beneficial Owner * Email Address *							
	Phone No. * E.G 0133900000							
	🔁 🖬 😑 🧟 🦉 🔘 🖉	• 0	· 🖷 😪	8 📕	≥ 33°C ∧	📥 🌈 🗘 E	NG 24/6/2	PM

Diagram 22: State Government and its category screen 1

b. Users can input BO information following the example provided below:

Туре *		Position in the company *
STATE GOVERNMENT	~	DIRECTOR
Category *		
STATE GOVERNMENT - SELANGOR	~	
Enactment Act		
1234		
Name of Beneficial Owner (i.e: MINISTER OF FINANCE)		
MENTERI BESAR SELANGOR		
Email Address *		
testevis@gmail.com		
Phone No. *		
0182928292		

Diagram 23: State Government and its category screen 2

2.1.1.1.4 Federal Government

a. Select the Type of BO as State Government and choose one of the categories as per the screen below:

× I	= BENEGEN CHARTER AND - O	×
← Da	PRIME MINISTER'S DEPARTMENT (JPM) MINISTRY OF AGRICULTURE AND FOOD SECURITY (MAFS) MINISTRY OF COMMUNICATIONS AND DIGITAL (KKD) MINISTRY OF DOMUNICATIONS AND DIGITAL (KKD) MINISTRY OF DEPENCE (KEMENTAHMINDEF) MINISTRY OF EDUCATION (KPMIMOE) MINISTRY OF EDUCATION (KPMIMOE) MINISTRY OF EDUCATION (KPMIMOE) MINISTRY OF FUNCTION (KPMIMOE) MINISTRY OF HOHER EDUCATION (KPTIMOHE) MINISTRY OF HOME AFFAIRS (KLNWISMA PUTRA) MINISTRY OF HOME AFFAIRS (KON) MINISTRY OF HOME AFFAIRS (KON) MINISTRY OF OF INDUCES (KONMOHR) MINISTRY OF OF NATURAL RESOURCES (KONMOHR) MINISTRY OF NATURAL RESOURCES (KONMOHR) MINISTRY OF PLANTATIONAL UNITY (PERPADUANKPN) MINISTRY OF PLANTATION AND COMMODITIES (KPPK/MPIC) Please Select ✓	Error :
	Name of Beneficial Owner * Email Address * Phone No. * E.G 0133900000	

Diagram 24: Federal Government and its category screen 1

b. Users can input BO information following the example provided below:

Туре *		Position in the company *
FEDERAL GOVERNMENT	~	NIL
Category *		
MINISTRY OF FINANCE (MOF)	~	
Enactment Act		
1234		
Name of Beneficial Owner (i.e: MINISTER OF FINANCE)		
MINISTER OF FINANCE		
Email Address *		
testevis@gmail.com		
Phone No. *		
0182928292		

Diagram 25: Federal Government and its category screen 2

2.1.1.1.5 Non Profit Organization

a. Select the Type of BO as State Government and choose one of the categories as per the screen below:

<u>600</u> B	ENEFICIAL OWNERSHIP INFOR	- 0
\rightarrow	C stg.ssm4u.com.my/ebos/wicket/page?10	★ 한 ± 🗿 🖬
hk	Date of Becoming BO * Di	ate of Data Recorded 0 *
L	17/06/2024	24/06/2024
L		2
	Beneficial Ownership Information	
L	Type * Po	osition & Organization Name 🛛 *
L	NON PROFIT ORGANIZATION (NPO)	PERDANA MENTERI MALAYSIA
	category	
	Please Select V	
	Please Select NON PROFIT ORGANIZATION - REGISTERED WITH SSM NON PROFIT ORGANIZATION - NOT REGISTERED WITH SSM	
		•
	Email Address *	
L	Phone No. *	
	E.G 0133900000	
C) 🖾 📫 (^) 🕼 🥖 🌆 🗖 📥 📥 (🕥 🚾 📀 🤫 🎵 🔶 33°C 🔿 🔿 🧔 🖾 ENG 5:10 PM

Diagram 26: Non profit organization type and its category screen

2.1.1.1.6 Agency

a. Select the Type of BO as Agency and enter BO information as per the screen below:

BENEFICIAL OWNERSHIP INFOR × +	- s ×
← → ♂ ☎ stg.ssm4u.com.my/ebos/wicket/page?10	☆ 🖸 🛓 🔕 Error 🔅
Dasht	132
Reneficial Ownership Information	
	Position & Organization Name 0
AGENCY	CHARMAIN, AGENSI PENGURUSAN BENCANA MALAYSIA
Category *	
AGENCY	
Register No.	
123498	
Name of Beneficial Owner *	
MOHD ALI AIMAN	
Email Address *	
testevis@gmail.com	
Phone No. *	
0182928292	
Criteria of BO	
Joint Arrangement Joint Shareholder	
	🐌 💽 📲 🏩 🥙 🛃 📎 褬 33°C 🔨 🖌 🕅 5:14 PM 🛃

Diagram 27: Non-profit organization type and its category screen

2.1.1.1.7 Others

a. Select the Type of BO as Others and enter BO information as per the screen below:

👻 🖮 B		r -											-	٥	×
$\leftarrow \rightarrow$	C stg.ssm4u.com.my/eb	os/wicket/pa	ige?10								☆	ຽ∣ ₹	5	Error	:
Dashk						17								RAHIM	
	 Beneficial Ownership Infor 	mation													
	Type *					Position &	Organizatio	on Name 🚯	•						
	OTHERS				~	CHARM	IAIN, JOHN	ALI PTD LTD)						
	Category *														
	OTHERS				~										
	Register No.														
	3726817LCH														
	Name of Beneficial Owner *														
	JOHN LEE														
	Email Address *														
	JOHN@GMAIL.COM														
	Phone No. *														
	7927910092														
	Criteria of BO														
	· citteria of BO														
	Joint Arrangement	با د	loint Shareholder												
. C		6		a (0	1	8	<u>.</u>	浸 зз°с	^ 🔷	<i>i</i> ria ⊄× ENG	5:15 24/6/2	PM 2024	20

Diagram 28: Others type and their category screen

b. Criteria of BO - Select the **Criteria of BO** from selection list.

 Criteria of BO 			
Joint Arrangement	Joint Shareholder		
◯ Yes . No	🔾 Yes 🖲 No		
Types of BO *			-
Please Select		~	
Please Select			
DIRECT OWNERSHIP			
INDIRECT OWNERSHIP			
DIRECT & INDIRECT OWNERSHIP			
CONTROL BY OTHER MEANS			
Address Line 1			Postcode

Diagram 29: Criteria of BO screen

c. System will display criteria of BO as table below:

No	If Select:	Shown Criteria
1	Direct Ownership	A,B,C,D,E,F
2	Indirect Ownership	A,B,C,D,E,F
3	Direct & Indirect Ownership	A,B,C,D,E,F
4	Control by Other Means	C,D,E,F

Table 3: Criteria of BO list.

d. Fill in Residential Address and Business Address (if any). For address other than Malaysia, untick the local address box.

✓ Local Address Ø	
Address Line 1 *	Postcode *
	E.G 10000
Address Line 2	City *
	Fill in Postcode First
Address Line 3	State *
	AUTO-POPULATE FROM CITY
Country *	
MALAYSIA	×

Diagram 30: Residential address screen

Local Address		
Address Line 1	Postcode	
	E.G 10000	
Address Line 2	City	
	Fill in Postcode First	~
Address Line 3	State	
	AUTO-POPULATE FROM CITY	
Country		
MALAYSIA	~	

Diagram 31: Business address screen

e. The information of Beneficiary Owner will be display as **NEW** at the List of Changes in Beneficial Ownership.

List of Changes Beneficia	ii Ownership					
Name of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Date 🕕	Status	Action
KATRINA WONG	INDIVIDUAL	NO		01/01/2025	NEW	1 4 0
Showing 1 to 1 of 1					<	¹ >

Diagram 32: List of BO as NEW screen.

2.1.2 Add New BO - Summary

 a. On the **Summary** tab, a list of changes will be display for confirmation. Click the **Next** button to proceed or click the action button to view the summary. Users can also view submissions in **PDF** format before submitting.

Chan	ge of Beneficial Owne	r(s)					
Name	of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Date 🚯	Status	Action
AISHAI	HLEE	INDIVIDUAL	NO		05/06/202	NEW	۲
MARZU	UNA BINTI MADARI	INDIVIDUAL	NO		05/06/202	CESSATION	0
List o	of Changes Joint Arran	gement Group					
No.	Group Name				Shares(%)	Status	Action
Showin	ng 0 to 0 of 0					< >	
► Lod lame ≷AHIM dentifica	dger Information	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN WP KUALA LUMPUR MALAYSIA Email ebosusertest1@gmail.com Phone No.	Practis 202000 Profes Malays Secret (MAIC Licens MAICS	ing Certificate No. 3001044 sional Body Type sian Institute of Chartered arles and Administrators SA) e / Membership No. A7019544			
		0121234567	Ē	Cancel Previous	Ciew PDF	Save	Next →

Diagram 33: Add New BO – Summary screen

Dashboard Beneficial Owner	rship 🔻 Rectification Beneficial Ownership	• My Submission • User Management •	RAHIM
	Beneficial Owner Information		
BENEFICIALOW	 Beneficial Owner Details 		
Change of B	Type of BO Application BENEFICIAL OWNER		
Name of Bene	Date of Becoming BO	Date of Data Recorded	tus Action
JONATHAN	01/07/2024	01/07/2024	N 👩
	Туре	Designation/Position in the Company	
List of Chan	INDIVIDUAL	CHAIRMAN	
List of Chan	Category	Citizenship	
No. Group	INDIVIDUAL	MALAYSIAN	Action
	Identification Type	Nationality	
Showing 0 to 0	NRIC	MALAYSIA	>
	Identification No.	Gender	
Senior Man	a	MALE	
	Date of Birth	Race	
Name	01/04/1969	MALAY	

Diagram 34: View details of BO information screen

	ON OF BENEFICIAL C		MATION		
Division 8A, 60B (3), Companies Act 2016		Submission Number Date & Time Received	NII		
COMPANY NAME					
COMPANY NO	1				
STATUS	EXISTING				
	PARTICULARS OF BENEF	ICIAL OWNERSHIP			
TYPE OF BO APPLICATION	BENEFICIAL OWNER				
STATUS	NEW				
DATE OF BECOMING BO	01/07/2024				
DATE OF DATA RECORDED	01/07/2024				
ТҮРЕ	INDIVIDUAL				
CATEGORY	INDIVIDUAL				
NAME	AISHAH LEE				
IDENTIFICATION NO.		DATE OF BIRTH	01/04/1999		
GENDER	FEMALE	RACE	CHINESE		
NATIONALITY	MALAYSIA	CITIZENSHIP	MALAYSIAN		
DESIGNATION/POSITION IN THE COMPANY	CHAIRMAN	I			
RESIDENTIAL ADDRESS	NO 13, JALAN INDAH PERMAI LORONG MERPATI 78000 ALOR GAJAH MELAKA MALAYSIA				
BUSINESS ADDRESS	NO. 3, JALAN SS 2/32 50000 KUALA LUMPUR W.P KUALA LUMPUR MALAYSIA				
EMAIL	testevis@gmail.com	CONTACT NO.	0182928292		
TYPE OF BO	CONTROL BY OTHER ME Criteria F - Has less than control or influence over	ANS 20% of the shares or votir r the company	ng shares but exercises significant		
PERCENTAGE %	Criteria F - Voting Rights	s: 20.0000			

Diagram 35: View submission in PDFs format

2.1.3 Add New BO – Declaration and Disclaimer

a. On the **Declaration and Disclaimer tab**, the **Submit** button will be enabled when the user has ticked declaration box. Once the **Submit** button is enable, click submit to proceed. Lastly, system would show notification if submission successfully submitted.

BENEFICIAL OWNERSHIP DET	AILS SUMMARY DECLARATION A	IND DISCLAIMER		
Declaration I CONFIRM THAT THE FACTS AND INFORMATION STATED IN THIS DOCUMENT ARE TRUE AND TO THE BEST OF MY KNOWLEDGE. ATTENTION: It is an offence under section 591 of the Companies Act 2016 to make or authorize the making of a statement that a person knows is false or misleading and that person may be liable, upon conviction, to imprisonment for a term not exceeding ten years or to a fine not exceeding RM3 million or to both.				
Lodger Information Name RAHIM Identification No.	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN W.P KUALA LUMPUR MALAYSIA Email ebosusertest1@gmail.com Phone No. 0121234567	Practising Certificate No. 00000004125 Professional Body Type Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) License / Membership No. MAICSA1234		
		Cancel Previous ← Submit		

Diagram 36: Add New BO-Declaration and Disclaimer screen.

b. Click OK to submit.

Dashboard	Beneficial Ownership	Rectification Beneficial Ownership 👻 My Submission 👻 User Management 👻	
	Name RAHIM Identification No. 710511055262	Submit Beneficial Ownership Information [×] Update?	
		Are you sure to do this task ?	
		OK Cancel	
**************************************			f 1024 x ersion 1.0.0

Diagram 37: Submit screen

c. The system will display a notification for successful submission.

Successfully Submit Submission Proceed		

Diagram 38: Notification screen

2.2 Update Changes of Beneficial Owner Information

Users can update their BO information if there are changes to their details. However, in order to update the criteria of BO, users need to cease and add a new BO. Please refer to the add and cease BO process for more information.

2.2.1 Update Changes of BO - BO Details

a. To update changes particulars of BO, click the green button next to BO name.

Dashboard	Beneficial Ownership	Rectification Benefic	ial Ownersh	nip 🝷 My Submission 🝷	User Managem	ent 🝷	😭 RAHIM
_	BENEFICIAL OWNERSHI	P DETAILS SUMMAR	Y DECL	ARATION AND DISCLAIME	R		
	Beneficial Ownership						
	Add Beneficial Owner	Add Group Arra	ngement	Add Senior Manageme	nt		
	Current Beneficial	Owner(s)					
	Name of Beneficial Owner	Type of Beneficial Owner	Joint Click C	Identification Green Button to change bene	Effective ficial owner parti	culars	
	CHONG AI LIN - INDIVIDUAL	INDIVIDUAL	NO		27/05/2024	e 🖉	
	CHONG AI LIN - BANKRUPT	INDIVIDUAL	NO		01/06/2024		

Diagram 39: Update Particulars of BO screen - BO details

b. Entered date of changes and date of data recorded. Next, users can proceed to update changes.

Dashboard	Beneficial Ownership Rectification Benefi	cial Ownership 🝷 My Submission 🝷 User Management 🝷	RAHIM
	Update Beneficial Ownersh	ip	
	 Change Details 		
	Type of BO Application *		
	BENEFICIAL OWNER		~
	Date of Changes *	Date of Data Recorded ө	
	15/01/2025	15/01/2025	
		17	
			_
	Beneficial Ownership Information		
	Туре *	Designation/Position in the Company *	
	INDIVIDUAL	 ✓ DIRECTOR 	
	Category *	Citizenship *	

Diagram 40. Date of changes and Date of Data Recorded Screen.

c. Click update to proceed.

Address Line 1	Postcode
	E.G 10000
Address Line 2	City
	Please Select
Address Line 3	State
	AUTO-POPULATE FROM CITY
Country	
MALAYSIA	~

Diagram 41: Update screen

2.2.2 Update Changes of BO - Summary

 a. On the Summary tab, a list of changes will be display for confirmation. Click the Next button to proceed or click the action button to view the summary. Users can also view submissions in PDF format before submitting.

Diagram 42: Update of Particulars of BO – Summary Screen

ubmission	Beneficial Owner Information		
ence No.			
of Submission	Beneficial Owner Details		
	Type of BO Application BENEFICIAL OWNER		
	Date of Changes	Date of Data Recorded	
ted successf	09/01/2025	16/01/2025	
	Туре	Designation/Position in the Company	
FICIAL OWN	INDIVIDUAL	DIRECTOR	
(1)	Category ADMINISTRATOR ON BEHALF OF BANKRUPT	Citizenship MALAYSIAN	
ange of Ber	PERSON	Nationality	
ne of Benefic	Identification Type	MALAYSIA	tus Action
	NRIC	Gender	
DNG AI LIN - I	Identification No.	FEMALE	DATE
		Race	
t of Change	Date of Birth	CHINESE	
t of change	09/06/1961		
Group N	Name of Beneficial Owner		us Action
	CHONG AI LIN - BANKRUPT		
wing 0 to 0 of	Email Address		>
	chongailin@yahoo.com		
	Phone No.		

Diagram 43: View details of BO information screen

NOTIFICATION	I OF BENEFICIAL OWNERSHIP INFORMATION		
Division 8A, 60B (3), Companies Act 2016	Submission Number NIL		
	Date & Time Received NIL		
	PARTICULARS OF COMPANY		
COMPANY NAME			
COMPANY NO			
STATUS	EXISTING		
	PARTICULARS OF BENEFICIAL OWNERSHIP		
TYPE OF BO APPLICATION	BENEFICIAL OWNER		
STATUS	UPDATE		
DATE OF CHANGE	15/01/2025		
DATE OF DATA RECORDED	15/01/2025		
ТҮРЕ	INDIVIDUAL		
CATEGORY	INDIVIDUAL		
NAME	CHONG AI LIN - INDIVIDUAL		
	DATE OF RIPTH 09/06/1961		

Diagram 44: View PDF

2.2.3 Update Changes of BO - Declaration and Disclaimer

a. On the **Declaration and Disclaimer tab**, the **Submit** button will be enabled when the user has ticked declaration box. Once the **Submit** button is enable, then click submit. Lastly, system will show notification if submission successfully submitted.

BENEFICIAL OWNERSHIP DE	TAILS SUMMARY DECL	ARATION AND DISCLAIMER	
CONFIRM THAT THE FAC ON: It is an offence under section may be liable, upon conviction	TS AND INFORMATION STATED IN 591 of the Companies Act 2016 to , to imprisonment for a term not e	THIS DOCUMENT ARE TRUE AND TO THE BES o make or authorize the making of a statement xceeding ten years or to a fine not exceeding R	ST OF MY KNOWLEDGE. that a person knows is false or misleading and that person RM3 million or to both.
Lodger Information Name RAHIM Identification No.	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN W.P KUALA LUMPU MALAYSIA Email ebosusertest1@gma Phone No. 0121234567	Practising Certificate No. 000000004125 Professional Body Type Malaysian Institute of Cha Secretaries and Administ (MAICSA) License / Membership No II.com MAICSA1234	artered trators 5.
			Cancel Previous ← Submit

Diagram 45: Update Particulars of BO - Declaration and Disclaimer screen

b. After click on **Submit** button, a prompt message will be display for confirmation. Click on **OK** button to continue.

Dashboard			RAHIM
	Name RAHIM Identification No. 710511055262	Submit Beneficial Ownership Information [×] Update?	
		Are you sure to do this task ?	
		OK Cancel	
-Cop Historica Cop 768.	yyright © 2024 <mark>Suruhanja</mark> y	va Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Mozilla Firefox with the resolution o V	f 1024 x ersion 1.0.0



c. System will display success submission if submission was successful.

BENEFIC	IAL OWNERSHIP INFORMATION UPDATE	
	✓ Successfully Submit Submission	
	Proceed	
* € € € € € € € € € € € € € € € € € € €	ppyright © 2024 Suruhanjaya Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Models Fredocustion of 10 Ok	24 x

Diagram 47: Notification screen

2.3 Cessation of Beneficial Owner

2.3.1 Cessation of BO- BO Details

a. To cease BO, click red button to cease BO next to the BO name.

Dashboard	Beneficial Ownership	Rectification Benefic	ial Ownership 🝷	My Submission 👻 User Management 👻	😭 RAHIM
	BENEFICIAL OWNERSHI	P DETAILS SUMMAR	Y DECLARATI	ION AND DISCLAIMER	
	Beneficial Ownership 🚯				
	Add Beneficial Owner	Add Group Arra	ngement A	dd Senior Management	
	Current Beneficial	Owner(s)			
	Name of Beneficial	Type of Beneficial	Joint	Identification Effective	
	Owner	Owner	Arrangement	N Click Red Button to cease beneficial owner	
			NO	01/06/2024	
	BANKRUPT	INDIVIDUAL	NO		
	CHONG AI LIN -	INDIVIDUAL	NO	04/06/2024 🖉 📀	
	DECEASES				

Diagram 48: Cessation of BO screen – BO details

b. Add Date Of Cessation and Date Of Data Recorded.

Cessation of Benefic Cessation Information Type of BO Application * BENEFICIAL OWNER	ial Ownership	
Cessation Information Type of BO Application * BENEFICIAL OWNER		
Type of BO Application *		
BENEFICIAL OWNER		
		~
Date of Cessation *	Date of Data Recorded 0 *	
08/01/2025	08/01/2025	
17	17	
Reason		
Ceased	~	

Diagram 49: Declaration and Disclaimer screen

2.3.2 Cessation of BO – Summary

a. On the **Summary** tab, a list of changes will be displayed for confirmation. Click the **Next** button to proceed or click the action button to view the summary. Users can also view submissions in **PDF** format before submitting

Name of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Date 🜖	Status View	Details
SURAYA ABDULLAH	INDIVIDUAL	NO		15/01/2025	CESSATION	۲
List of Changes Joint Arra	angement Group					
No. Group Name				Shares(%)) Status	Action
Showing 0 to 0 of 0					< >	
Codger Information Lame AHIM Jentification No.	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN W.P KUALA LUMPUR MALAYSIA Email ebosusertest1@gmail.com Phone No. 0121234567	Practising 00000000 Professio Malaysia Secretarii (MAICSA License / MAICSA	g Certificate No. 14125 nal Body Type I Institute of Chartered es and Administrators) Membership No. 1234			
			ancel Previous 🗧	- View PD)F Save	Next →

Diagram 50: Cessation of BO – Summary screen

р - кесппсацо	n Beneficial Ownership 👻 My Submiss	ion - User management -	
Name of Benefic	Beneficial Owner Information	on	Actic
SURAYA ABDULL			
	 Beneficial Owner Details 		
List of Change	Type of BO Application		
No. Group N	BENEFICIAL OWNER		us Act
	Date of Cessation	Date of Data Recorded	
Showing 0 to 0 of	15/01/2025	15/01/2025	>
	Reason		
	Ceased		
	Туре	Designation/Position in the Company	
 Lodger Info 	INDIVIDUAL	CEO	
ame AHIM	Category	Citizenship	
entification No.	INDIVIDUAL	MALAYSIAN	
10511055262	Identification Type	Nationality	
	NRIC	MALAYSIA	
	Identification No.	Gender	
		MALE	
	Date of Birth	Race	
	05/01/1988	MALAY	
	Name of Beneficial Owner		
	SURAYA ABDULLAH		ave Next
	Email Address		
	testevis@gmail.com		

Diagram 51: View details of BO information screen

NOTIFICATION OF BENEFICIAL OWNERSHIP INFORMATION						
Division 8A, 60B (3), Companies Act 2016	Submission Number NII					
	Date & Time Received NIL					
	PARTICULARS OF COMPANY					
COMPANY NAME	N					
COMPANY NO						
STATUS	EXISTING					
	PARTICULARS OF BENEFICIAL OWNERSHIP					
TYPE OF BO APPLICATION	BENEFICIAL OWNER					
STATUS	CESSATION					
DATE OF CESSATION	15/01/2025					
REASON	CEASED					
ТҮРЕ	INDIVIDUAL					
CATEGORY	INDIVIDUAL					
NAME	SURAYA ABDULLAH					
IDENTIF						

Diagram 52: View PDF

2.3.3 Cessation of BO - Declaration and Disclaimer

a. On the **Declaration and Disclaimer tab**, the **Submit** button will be enabled when the user has ticked declaration box. Once the **Submit** button is enable, then click submit. Lastly, system will show notification if submission successfully submitted.

BENEFICIAL OWNERSHIP DE	TAILS SUMMARY DECLARATION ANI	DDISCLAIMER
■ I COLFIRM THAT THE FACT I COLFIRM THAT THE FACT ATTENTION: It is an offence under section 5 may be liable, upon conviction,	TS AND INFORMATION STATED IN THIS DOCUM 191 of the Companies Act 2016 to make or auth to imprisonment for a term not exceeding ten y	ENT ARE TRUE AND TO THE BEST OF MY KNOWLEDGE. orize the making of a statement that a person knows is false or misleading and that person ears or to a fine not exceeding RM3 million or to both.
Lodger Information		
Name RAHIM Identification No.	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN W.P KUALA LUMPUR MALAYSIA Email ebosusertest1@gmail.com Phone No. 0121234567	Practising Certificate No. 00000004125 Professional Body Type Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) License / Membership No. MAICSA1234
		Cancel Previous 🔶 Submit

Diagram 53: Cessation of BO - Declaration and Disclaimer screen

\leftrightarrow \rightarrow G	stg.ssm4u.com.my/ebos/wicke	st/page?15	@ ☆	Ď	⊻ 🔹 :
	Lodger Informa Name RAHIM Identification No. 710511055262	Submit Beneficial Ownership Information [×] Update?			
		Are you sure to do this task ?			
		OK Cancel			

Diagram 54: Submit screen

← → C ts stg.ssm4u.com.my/ebos/wicket/page?15	@ ☆	요 🛃 💿 :
Dashboard Beneficial Ownership * Rectification Beneficial Ownership * My Submission * User Management *		
BENEFICIAL OWNERSHIP INFORMATION UPDATE		
 Successfully Submit Submission Proceed 		
Copyright © 2024 Suruhanjaya Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Mazila Freiox vi 768.	Ok	lution of 1024 x Version 1.0.0

Diagram 55 : Notification screen

3 SENIOR MANAGEMENT IN PLACE OF BO (SM)

3.1 Add New Senior Management in Place of BO

3.1.1 Add New SM – BO Details

a. Click Add Senior Management button to add New SM.

Dashboard	Beneficial Ownership	Rectification Benefic	ial Ownership 💌	My Submission 🔹	User Managem	ient 🔻	
_	BENEFICIAL OWNERSHII	P DETAILS SUMMAR	Y DECLARATI	ON AND DISCLAIM	ĒR		
	Beneficial Ownership ()						
	Add Beneficial Owner	Add Group Arra	ngement A	dd Senior Manageme	ent		
	Current Beneficial (Owner(s)					
	Name of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Effective Date	Action	
	CHONG AI LIN - BANKRUPT	INDIVIDUAL	NO		01/06/2024	é 🖉	
	CHONG AI LIN - BEHALF OF	INDIVIDUAL	NO		04/06/2024	1 4 0	

Diagram 56: Add New SM – BO Details Screen

b. Entered date Appointment to the Position and Date of Data Recorded and reason if BO information cannot be furnished.

Dashboard	Beneficial Ownership * Rectification Beneficial O	wnership * My Submission * User Management *						
	Add Senior Management							
_	Date of Appointment Information							
	Date of Appointment to the Position	Date of Data Recorded 1						
	08/01/2025	14/01/2025						
			-					
	Please state the following reason if the benefici	al ownership information cannot be furnished: 🕔						
	A) Senior Management in Place of BO							
	No Beneficial Owner.							
	Unidentified Beneficial Owner		_					
	□ In the process of obtaining beneficial owners	hip information.						

Diagram 57: Add SM information screen 1

c. Entered SM details.

Dashboard	Senior Management Information		
	Identification Type *	Designation/Position in the Company *	
	NRIC ~	CHAIRMAN	
	Identification No. *	Citizenship *	
-	Search	MALAYSIAN	
	Date of Birth *	Nationality *	
	12-Aug-1983	MALAYSIA ~	
	17	Gender *	
	Name *	FEMALE ~	
	SURIA JUNAIDAH	Race *	
	Email Address *	MALAY	
	testevis@gmail.com		
	Phone No. *		
	0182928292		
	Office Address		

Diagram 58: Add SM information screen 2

d. Entered office address and business address

Dashboard Beneficial O	Office Address		
	✓ Local Address		
	Address Line 1	Postcode "	
	JALAN MUTIARA EMAS	50300	
	Address Line 2	City *	
		KUALA LUMPUR 🗸	
	Address Line 3	State *	
		W.P KUALA LUMPUR	
	Country *		
	MALAYSIA		
	Business Address (if any)		
	✓ Local Address		
	Address Line 1	Postcode	
	NO 7, JALAN MUTIARA 6	40460	
	Address Line 2	City	
		SHAH ALAM 🗸	
	Address Line 3	State	
		SELANGOR	
	Country		
	MALAYSIA		

Diagram 59: Business and Office address screen

Dashboard	Beneficial Ownership 🔹	Rectification Beneficial Ov	wnership 🝷 My S	ubmission 👻 User Mai	nagement 🔻	
	List of Changes Senio	r Management				
	Name	Identification No.	Date ()	Status	Action	
	SURIA JUNAIDAH		08/01/2025	APPOINTMENT	1	
	Showing 1 to 1 of 1			•		
				Cancel	Save Next →	
• SEV : Copy •************************************	rright © 2024 <mark>Suruhanjaya</mark> s	Syarikat Malaysia. All rights	reserved. Best vie	wed using Chrome and M	ozilla Firefox with the resolutio	on of 1024 x Version 1.0.0

Diagram 60: List of Senior Management Screen

3.1.2 Add SM – Summary

a. On the **Summary** tab, a list of changes will be displayed for confirmation. Click the **Next** button to proceed or click the action button to view the summary. Users can also view submissions in **PDF** format before submitting.

Dashboard Beneficial Owne	ership - Rectification Beneficial	Ownership + My Submission + User I	Management -			🙊 RAHIM
	Showing 0 to 0 of 0				< >	
	Senior Management Det	ails				
-	Name	Identification No.	Date 🕕	Status	Action	
	YUSNI AHMAD		16/01/2025	APPOINTMENT	View Details	
	Lodger Information					
	Name	Address	Practising Certific	cate No.		
	RAHIM Identification No.	BLOR G-3-4-5 JALAN 576D 55'00 PANDAN WP KUALA LUMPUR MALAYSIA Email ebosusertest1@gmail.com Phone No. 0121234567	00000004125 Professional Bod Malaysian Institu Secretaries and A (MAICSA) License / Member MAICSA1234	ty Type te of Chartered Administrators rship No.		
			Cancel	Previous 🗲 View PD	0F Save Next →	

Diagram 61: Add New SM – Summary screen

Dashboard Beneficial Ownership - Rectification			RAHIM
Showing 0 to 0 of	Senior Management Details		>
Senior Manag	Type of BO Application SENIOR MANAGEMENT		
Name	Date of Appointment 16/01/2025	Date of Data Recorded 16/01/2025	Action
YUSNIAHMAD	Identification Type NRIC	Designation/Position in the Company CHAIRMAN	
	Identification No.	Citizenship MALAYSIAN	
Lodger Info Name RAHIM	Date of Birth 17/07/1990	Nationality MALAYSIA	
Identification No. 710511055262	Name YUSNI AHMAD	Gender FEMALE	
	Email Address testevis@gmail.com	Race MALAY	
	Phone No. 0182928292		
	Reason SENIOR MANAGEMENT IN PLACE OF BO Unidentified beneficial owner		ave Next →
	Office Address		
Copyright © 2024 Suruhanjaya Syarika	Address JALAN TEST EBOS		Version 1.0.0

Diagram 62: Submit screen

			BOS
NOTIFICATION	I OF BENEFICIAL	OWNERSHIP INFORM	ATION
Division 8A, 60B (3), Companies Act 2016		Submission Number	NIL
		Date & Time Received	NIL
	PARTICULARS C	OF COMPANY	
COMPANY NAME			
COMPANY NO			
STATUS	EXISTING		
	PARTICULARS OF SEN	IOR MANAGEMENT	
REASON IF THE BO INFORMATION CANNOT BE FURNISHED	SENIOR MANAGEMEN Unidentified beneficia	IT IN PLACE OF BO I owner	
STATUS	APPOINTMENT		
NAME	YUSNI AHMAD		
IDENTIFICATION NO.		NATIONALITY	MALAYSIA
RACE	MALAY	CITIZENSHIP	MALAYSIAN
DESIGNATION	CHAIRMAN		
OFFICE 🧊 Ask AI Assistant	Short on time? Ask fo	r a quick summary	

Diagram 63: View PDF

3.1.3 Add SM – Declaration and Disclaimer

a. On the **Declaration and Disclaimer** tab, the **Submit** button will become enabled once the user ticks the declaration box. After the Submit button is enabled, click it to submit. Finally, the system will display a **notification** confirming that the submission was successful.

Dashboard Beneficial Owne	ership • Rectification Beneficial Own	nership + My Submission + User M	anagement -		Ани
	Declaration I CONFIRM THAT THE FACTS ANI ATTENTION: It is an offence under section 591 of may be liable, upon conviction, to im	D INFORMATION STATED IN THIS DOCUM the Companies Act 2016 to make or auth prisonment for a term not exceeding ten y	ENT ARE TRUE AND TO THE BEST OF MY KN orize the making of a statement that a perso ears or to a fine not exceeding RM3 million of	NOWLEDGE.	
	Lodger Information Name RAHIM Identification No.	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN WP KUALA LUMPUR MALAYSIA Email ebosusertest@gmail.com Phone No. 0121234567	Practising Certificate No. 00000004125 Professional Body Type Malaysian institute of Chartered Secretaries and Administrators (MAICSA) License / Membership No. MAICSA1234		
				Cancel Previous - Submit	

Diagram 64: Add New BO - Declaration and Disclaimer screen

Dashbo	ard Beneficial Ownership	Rectification Beneficial Ownership * My Submission * User Management *	RAHIM
	Name RAHIM Identification No. 710511055262	Submit Beneficial Ownership Information [×] Update?	
		Are you sure to do this task ?	
		OK Cancel	

Diagram 65: Submit screen

Dashboard	Beneficial Ownership *	Rectification Beneficial Ownership *	My Submission * User	Management *	
BENEFICIA	LOWNERSHIP INFORMAT	ION UPDATE			
	 Successfully Su 	bmit Submission			
	Proceed				
Copy	right © 2024 Suruhanjaya	Syarikat Malaysia. All rights reserved. E	est viewed using Chrome an	d Mazilii Fifehol witzyje resoluti	x Sult form
768.			270	Uk	Version 0.0.

Diagram 66: Notification screen

3.2 Update Changes of Senior Management in Place of BO

3.2.1 Update Changes of SM – BO Details

a. To update changes particulars of SM, click at green button next to BO name to update changes.

Dashboard	Beneficial Ownership	Rectification Beneficial Ownership	 My Submission * 	User Managemen	t - 🏩 🧟	анім
	List of Current Sen	ior Management				
	Name	Identification No.	Effective Date	Action		
	DATO CHI'NG WEI	Click Green Button to ch	ange senior managemer	at particulars	0	
	WONG		01/07/2024	1	0	
	SURIA JUNAIDAH		08/01/2025	1	•	
	JOHAN ALI		09/01/2025	1	0	
	List of Changes Ser	nior Management				
	Name Ider	ntification No. D	ate 🕦	Status	Action	

Diagram 67: Update particulars of SM – BO Details

 b. Add date of change and date of data recorded and continue to update SM information.

Dashboard	Beneficial Ownership - Rectification	n Beneficial Ownership 👻 My Submission 👻 User Management 👻	
	Update Senior Manag	ement	
	Change Information		
	Date of Change	Date of Data Recorded (1)	
	15/01/2025	15/01/2025	-
	17	17	
	Please state the following reason	if the beneficial ownership information cannot be furnished: 🚯	-
	A) Senior Management in Place of	во	
	□ No Beneficial Owner.		2
	Unidentified Beneficial Owner		
	□ In the process of obtaining ben	eficial ownership information.	-

Diagram 68: Date of change and date of data recorded screen PUBLIC

3.2.2 Update Changes of SM – Summary

a. On the **Summary** tab, a list of changes will be displayed for confirmation. Click the **Next** button to proceed or click the action button to view the summary. Users can also view submissions in **PDF** format before submitting

Showing 0 to 0 of 0 Image: Comparison of the comparison	Showing 0 to 0 of 0 Senior Management Details Name Identification No. Date Status Action WONG 09101/205 UPDATE Vew Details Identification No. Date Status Action WONG 09101/205 UPDATE Vew Details Identification No. Address RATIM Address JALAN Sr0B Ston Status JALAN Sr0B Ston Status Malarysia Institute of Charlened Scretaries and Administrations Malarysia Imstitute of C	oard Beneficial Ownership - Rectification	Beneficial Ownership + My Submission + Use	r Management 🔹		
Senior Management Details Date Status Action WONG 09/01/2025 UPDATE View Details * Lodger Information Address Practising Certificate No. View Details Name Address Practising Certificate No. View Details Identification No. BLOK G-34-5 00000000125 00000000125 Identification No. BLOK G-34-5 00000000125 Malaysian Institute of Chartered MALAN 5/76D Professional Booky Type Secretaines and Administrators Malaysian Institute of Chartered MALAYSIA Email Becausentest1@gmail.com MalcSA1234 Phone No. 0121234567 MalcSA1234	Senior Management Details Name Identification No. Date Status Action WONS 09/01/2025 UPDATE Image: Constraints View Details • Odger Information Address Practising Certificate No. Mail Science Mail Science<	Showing 0 to 0 of	D			< >
Name Identification No. Date Status Action WONG 09/01/2025 UPDATE Image: Comparison of the status Image: Comparison of the status Address Practising Certificate No. Practising Certificate No. Practising Certificate No. RAHIM BLCK G-3-4-5 000000004125 O00000004125 JaLAN 50760 Professional Body Type Secretaries and Administrators: MALAYSIA (MAICSA) Leense / Membership No. ebosusentest1@gmail.com MAICSA1234 U121234567 0121234567	Name Identification No. Date ● Status Action WONG 09/01/2025 UPDATE Twew Details • Lodger Information Address Practising Certificate No. Many Sen Institute of Chartered RAHIM BLOK G-3.4.55 JALAN 5076D 00000004125 Professional Body Type Malaysian Institute of Chartered Scretaries and Administrators Malaysian Institute of Chartered MALSA I IA Email Uense Kenhership No. Uense Kenhership No. U121234567 Distatore MAICSA1234	Senior Manage	ement Details			
WONG 09/01/2025 UPDATE Vew Details * Lodger Information Name RAHIM BLOK G-34-5 JALAN 576D Professional Body Type 55100 PANDAN Malaysian Institute of Chartered WP KUALAUMPUR Secretaries and Administrators MALAYSIA Email License / Membership No. ebosusetest1@gmail.com Phone No. 0121234567	Wong 09:01/2025 UPDATE Vew Details Image Address Practising Certificate No. RAHIM BLOK G3-4.5 000000004125 Identification No. JALAN 5/76 D Professional Body Type 55100 PANDAN Malaysian Institute of Chartered WW F KUALAUMPUR Secretaries and Administrators MALAYSIA (MAICSA) Email License / Membership No. ebosuserteril@gmail.com MAICSA1234 Phone No. 0121234567	Name	Identification No.	Date ()	Status	Action
Lodger Information Address Practising Certificate No. RAHIM BLOK G-3-4-5 000000004125 Identification No. JALAN 576D Professional Body Type 55100 PANDAN Malaysian Institute of Chartered WP KULAL LUMPUR Secretaries and Administrators MALAYSIA (MALCSA) Email License / Membership No. ebosusentest1@gmail.com MAICSA1234 0121234587 0121234587	Name Address Practising Certificate No. RAHIM BLOK G-3-4.5 00000004125 Identification No. JALAN 576 D Professional Body Type 55100 PANDAN Malaysian Institute of Chartered W.P. KUALAL LUMPUR Secretaries and Administrators MALAYSIA (MAICSA) Email Leense/ Membership No. ebosusentes/@gmail.com MAICSA1234 Phone No. 0121234567	WONG		09/01/2025	UPDATE	View Details
	Cancel Previous ← View PDF Save Next →	Lodger Infor Name RAHIM Identification No.	Madress BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN W.P KUALA LUMPUR MALAYSIA Email ebosusertest1@gmail.com Phone No. 0121234567	Practising Certifit 000000004125 Professional Bod Malaysian Institu Secretarles and J (MAICSA) License / Membel MAICSA1234	cate No. ly Type te of Chartered Administrators rship No.	

Diagram 69: Update particulars of SM – Summary screen

Dashboard	Beneficial Ownership * Rectification Beneficial Owner	rship 👻 My Submission 👻 User Management 👻							
	Senior Management Information								
	 Senior Management Details 								
	Type of BO Application								
	SENIOR MANAGEMENT								
	Date of Changes	Date of Data Recorded							
	15/01/2025	15/01/2025							
	Identification Type	Designation/Position in the Company							
	NRIC	CHAIRMAN							
1	Identification No.	Citizenship							
		MALAYSIAN							
	Date of Birth	Nationality							
	12/08/1983	MALAYSIA							

Diagram 70: View details of SM information screen

All tools Edit	Convert	E-Sign	Find text or tools Q	🗄 🏟 🖨 👰 🖉 🖾 🔂 Al Assistant
()		NOTIFICATION OF B	ENEFICIAL OWNERSHIP INFORMATION	©BOS 0
L. C.		Division 8A, 60B (3), Companies Act 2016	Submission Number Date & Time Received	NIL C
E,			PARTICULARS OF COMPANY	
<i>6</i> 4, 		COMPANY NO STATUS EXISTIN	IG	
		PARTIC	ULARS OF SENIOR MANAGEMENT	1
		REASON IF THE BO INFORMATION SENIOF CANNOT BE FURNISHED Unider	MANAGEMENT IN PLACE OF BO tified beneficial owner	2
		STATUS UPDAT	E	Ŷ
		IDENTIFICATION NO.	HI'NG WEI NATIONALITY MAL	AYSIA C
		RACE CHINES	E CITIZENSHIP MAL	AYSIAN
		OFFICE C Ask AI Assistant Shore	on time? Ask for a quick summary	● …

Diagram 71: View PDF

3.2.3 Update Changes of SM – Declaration and Disclamer

a. On the **Declaration and Disclaimer** tab, the **Submit** button will become enabled once the user ticks the declaration box. After the Submit button is enabled, click it to submit. Finally, the system will display a **notification** confirming that the submission was successful

Dashboard Beneficial Own	ership + Rectification Beneficial Ov	vnership + My Submission + User M	lanagement -		🔗 RAHM
	Declaration CONFIRM THAT THE FACT of ATTENTION: It is an offence under section 591 o may be liable, upon conviction, to in	AD INFORMATION STATED IN THIS DOCUM the Companies Act 2016 to make or authorized and the companies an	ENTARE TRUE AND TO THE BEST OF MY KNOW	VLEDGE.	
	Lodger Information Name RAHM Rentification No.	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN W F KUALA LUMPUR MALAYSIA. Email ebosusertes1 @gmail.com Phone No. 0121234567	Practising Certificate No. 000000004125 Professional Body Type Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) License / Membership No. MAICSA1234		
				Cancel Previous ← Submit	

Diagram 72: Update Particulars of SM - Declaration and Disclaimer screen

Dashboard Ben Note;	eficial Ownership * xceeding Kiwo minion	Rectification Beneficial Ownership * My Submission * User Management *	RAHM.
▶ [Name	Lodger Informa	Submit Beneficial Ownership Information [×] Update?	
	M ification No. 11055262	Are you sure to do this task ?	
		OK Cancel	
		Phone No. 0121234567	

Diagram 73: Submit screen

Dashboard	Beneficial Ownership *	Rectification Beneficial Ownership *	My Submission 🔻	User Management 💌		
BENEFICIAI	OWNERSHIP INFORMAT	ION UPDATE				
	 Successfully Su 	bmit Submission				
	Proceed					
(T) (**						
768.	right © 2024 Suruhanjaya	Syarikat Malaysia. All rights reserved. B	est viewed using Chroi	me and Mozilla Firefox wit	Ok	1024 x

Diagram 74: Notification screen

3.3 Cessation of Senior Management in Place of BO

3.3.1 Cessation of SM - BO details

a. To cease BO, click red button to cease SM next to the SM name.

Dashboard	Beneficial Ownership	Rectification Beneficial Owner	rship 🔹 My Submission 🝷	User Management 💌	🤶 r
	List of Current Ser	nior Management			
	Name	Identification No.	Effective Date	Action	
	DATO CHI'NG WEI		19/06/2024		
	WONG		Click Red Button to cease set 01/07/2024		
	SURIA JUNAIDAH		08/01/2025	1 0	
	JOHAN ALI		09/01/2025	1 4 9	
	List of Changes Se	nior Management			
	Name Ide	ntification No.	Date 1	Status Action	

Diagram 75: Notification screen

b. Add Date Of Cessation and Date Of Data Recorded.

Dashboard B	eneficial Ownership 🝷 Rectification Ben	eficial Ownership * My Submission * User Management *						
	Ceased Senior Management							
	Cessation Information							
	Date of Cessation	Date of Data Recorded 0						
	15/01/2025	15/01/2025						
	17	7						
	Reason							
	Ceased	`	-					
	Discourse of the fallowing second if the		-					
	A) Senior Management in Place of BO	beneficial ownership information cannot be furnished: 😈	_					

Diagram 76: Date Of Cessation and Date Of Data Recorded screen

3.3.2 Cessation of SM - Summary

a. On the **Summary** tab, a list of changes will be displayed for confirmation. Click the **Next** button to proceed or click the action button to view the summary. Users can also view submissions in **PDF** format before submitting

Dashboard Beneficial Owners	ship - R	tectification Beneficial Own	ership - My Submission - User Mar	agement -								😭 RAHI	•
	No.	Group Name				Share	es(%)	Stat	tus	Action			
	Showin	ng 0 to 0 of 0						<	>				
	Senio	or Management Details											
	Name		Identification No.	Date 1	Status	5			Action	1			
	DATO	CHI'NG WEI		15/01/2025	CESS	ATION			View De	tails			
	► Loo	dger Information											
	Name RAHIM Identifica	ation No.	Address BLOK G-3-4-5 JALAN 5/76D 55100 PANDAN W.P KUALA LUMPUR MALAYSIA Email ebosusertest1@gmail.com Phone No. 0121234567	Practising Certificate No. 00000004125 Professional Body Type Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) License / Membership No. MAICSA1234									
				Cancel Previous	÷	Viev	w PDF	5	Save	Next →			

Diagram 77: Update particulars of SM – Summary screen

Dashboard Beneficial Ownership + Rectification	on Beneficial Ownership * My Submission * User Mana	igement *	👷 RABIM
No. Group N	Senior Management Information	us Action	
Showing 0 to 0 of	Senior Management Details		>
Senior Manag	Type of BO Application SENIOR MANAGEMENT		
Name	Date of Cessation 15/01/2025	Date of Data Recorded Nil	Action
DATO CHING W	Reason Ceased		0
Lodger Info Name RAHIM Identification No. 710511055262	Identification Type NRIC Identification No. Date of Birth 12/08/1983 Name DATO CHI'NG WEI	Designation/Position in the Company CHAIRMAN Citizenship MALAYSIAN Nationality MALAYSIA Gender FEMALE	
	Email Address testevis@gmail.com Phone No. 0182928292	Race CHINESE	
	Reason SENIOR MANAGEMENT IN PLACE OF BO		we Next →

Diagram 78: View details of SM information screen

All tools Edit Conver	t E-Sign		Find text or tools	ር 🗄 🌳 着	¢ @	🖂 🤃 🖾 Al Assis	stant
				Эвоз	s	^	Đ
		ION OF PENEFICIA					¢
	NOTIFICAT	ION OF BENEFICIA		ATION			٦
L.	Division 8A, 60B (3), Companies Act 2	2016	Submission Number		NIL		[P
e,			Date & Time Received		NIL		, U
IAL		PARTICULAR	S OF COMPANY				
	COMPANY NAME		8				
ks,	COMPANY NO						
	STATUS	EXISTING					
		PARTICULARS OF S	ENIOR MANAGEMENT				1
	REASON IF THE BO INFORMATION	SENIOR MANAGEM	IENT IN PLACE OF BO		_		
	CANNOT BE FURNISHED	Unidentified benefi	icial owner				2
	CTATIC	CECCATION					^
	STATUS	CESSATION					~
	REASON						C
	INAME	DATO CHI NG WEI	UNTION MUTCH	1111120			
	IDENTIFICATION NO.		NATIONALITY	MALAYSIA			E,
	DESIGN Ack Al Arristont	CHINESE	CITIZENSHIP	MALAYSIAN			€

Diagram 79: View PDF

3.3.3 Cessation of SM - Declaration and Disclaimer

a. On the **Declaration and Disclaimer** tab, the **Submit** button will become enabled once the user ticks the declaration box. After the Submit button is enabled, click it to submit. Finally, the system will display a **notification** confirming that the submission was successful.

Dashboard Beneficial Ownership - Rectificati	on Beneficial Ownership - My Submission - User	r Management -	👰 КАНЫА
Declaration ✓ I CONFIRM TH ATTENTION: It is an offence un may be liable, upc Lodger Inf Name RAHIM Identification No.	ACTINE FACTS AND INFORMATION STATED IN THIS DOCU Ider section 581 of the Companies Act 2016 to make or a ormation Address BLOK G-3-4-5 JALAN 5/76D S5/10 PANDAN WP RUALALUMPUR MALAYSIA Email ebosusentest1(@gmail.com Phone No. 0121234567	UMENT ARE TRUE AND TO THE BEST OF MY KNOWLEDGE: uthorize the making of a statement that a person knows is false or misleading and that per in years or to a fine not exceeding RM3 million or to both. Practising Certificate No. 000000004125 Professional Body Type Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) License / Membership No. MAICSA1234 Cancel Previous ← Subm	son
Copyright © 2024 Suruhanjaya Syarika	at Malaysia. All rights reserved. Best viewed using Chrom	ne and Mozilla Firefox with the resolution of 1024 x 768.	Version 1.0.0

Diagram 80: Cessation of SM - Declaration and Disclaimer screen

Dashboar			
	Name RAHIM Identification No. 710511055262	Submit Beneficial Ownership Information [×] Update?	
		Are you sure to do this task ?	
		OK Cancel	
- * Co 768.	pyright © 2024 <mark>Suruhanja</mark>	ya Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Mozilla Firefox with the resolution I	of 1024 x /ersion 1.0.0

Diagram 81: Submit screen

Dashboard	Beneficial Ownership 🝷	Rectification Beneficial Ownership 🝷	My Submission 🔻	User Management 👻	🔗 RAHII	M
BENEFICIA	L OWNERSHIP INFORMAT	ION UPDATE				
	✓ Successfully Su	bmit Submission				
	Proceed					
768.	rright © 2024 Suruhanjaya	Syarıkat Malaysıa. All rights reserved. B	est viewed using Chro	Ok	Version 1.	x 0.0

Diagram 82: Notification screen

4 JOINT ARRANGEMENT

4.1 Add Joint Arrangements Group

a. If the notification of Beneficial Ownership is through a **Joint Arrangement**, mark **'Yes'** for the Joint Arrangement criteria. Once 'Joint Arrangement' is marked 'Yes', the system will automatically select 'Control by Other Means' and Criteria E. For Joint Arrangement, User need to repeat Add BO and select Joint Arrangement. As at Criteria of BO, select Yes for Joint Arrangement.

 Criteria of BO 			
Joint Arrangement	Joint Sharehold	ler	
● Yes ○ No	🔾 Yes 🖲 No		
Types of BO *			
CONTROL BY OTHER	MEANS	~	
Please Select (if applicable)		
Criteria C - Has the r or the directors or th	ght to exercise ult e management of t	timate effective control whether formal or informal over the company the company	_
Criteria D - Has the majority of the voting	right or power to o rights at the meet	directly or indirectly appoint or remove a director(s) who holds the ting of directors	
Criteria E - Is a men controls alone a maj	ber of the company prity of the voting r	ny and, under an agreement with another member of the company, rights in the company	
Voting Rights (%)			
0.0000			

Diagram 83: Criteria of BO for Joint Arrangement screen

b. System will display List of Beneficial Ownership with YES Joint Arrangements.

Name of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Date 🚯	Status	Action
JURIANI JOHNSON	INDIVIDUAL	YES		15/01/2025	NEW	<i>i</i> de 💿
RISA AIMAN	INDIVIDUAL	YES		07/01/2025	NEW	é 🖉

Diagram 84: Criteria of BO for Joint Arrangement screen

c. Click Joint Group Arrangement to update group.

Dashboard	d Beneficial Ownership 🝷	Rectification Benefici	al Ownership 🝷	My Submission 🝷	User Managem	ent 🝷	RAHIM	^			
	Successfully Saved										
	BENEFICIAL OWNERSHIP	DETAILS SUMMAR	Y DECLARATI	ON AND DISCLAIME	R						
	Beneficial Ownership 🕚										
	Add Beneficial Owner Add Group Arrangement Add Senior Management										
	Current Beneficial C)wner(s)									
	Name of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Effective Date	Action					
	CHONG AI LIN - BANKRUPT	INDIVIDUAL	NO		01/06/2024	1 2 0					
	CHONG AI LIN - BEHALF OF	INDIVIDUAL	NO		04/06/2024	1 4 3		Ŧ			

Diagram 85: Criteria of BO for Joint Arrangement screen

f. Select the BO name and entered percentage and name of group. System will auto calculate the accumulated percentage. Percentage for Joint Arrangements should more than **50.0001 %**.

_
1

Diagram 86: Add BO for Joint Arrangement screen

Dashboard	Types of BO										
	CONTROL	BY OTHER MEANS			~						
ſ	Criteria E controls a Voting Rigi	 Criteria E - Is a member of the company and, under an agreement with another member of the company, controls alone a majority of the voting rights in the company Voting Rights (%) 									
	30.0000										
	Add Group Name	Add Group Name									
	JURIANI AND	JURIANI AND RISA TEAM									
	Joint Arra	Joint Arrangement									
	Name	Identification No.	Shares(%)	Purpose	Action						
	Showing 0 to 0 of 0										

Diagram 87: Add BO percentage and Group Name screen

Dashboard	Successfully added										
	Voting Rights (%)										
	0.0000										
-	Add										
	Group Name										
	JURIANI AND RISA TEAM										
	Joint Arrangement										
	Name	Identification No.	Shares(%)	Purpose	Action						
	JURIANI JOHNSON		30.0000	NEW	1 C						
	RISA AIMAN		30.0000	NEW	1 d						

Diagram 88: Joint Arrangement with shareholders name screen

4.2 Cessation of Joint Arrangement

a. For cessation of Joint Arrangement, users need to cease as BO and their group. Click cease at red button next to the group.

Dashboard Beneficial Owner	ship - F	Rectification Beneficial Owne	rship 👻 My Submission 👻 U	lser Management 👻						
	JURIA	NI JOHNSON	INDIVIDUAL	YES			15/01/2025	1	۰	
	Curr	ent Joint Arrangement G	roup							
	No.	Group Name				Shares(%)	Group Creation	Action		
	1	JURIANI AND RISA TEAM				60.0000	17/01/2025	1	d 💿	
	2	JULIA & JONANTHAN				57.0000	03/07/2024	1	d 💿	
	onom	19 1 10 2 01 2					<	` >		
	List	of Changes Beneficial Ow	nership							
	Name	of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identifica	tion No.	Date 🕚	Status	Action	
	Showi	ng 0 to 0 of 0						< >		
	List	of Changes Joint Arrange	ment Group							
	No.	Group Name				SI	hares(%)	Status	Action	
	Showi	ing 0 to 0 of 0						< >		

Diagram 89: Joint Arrangement with shareholders name screen

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Cial Ownership 👻 Rectification Ben	 My Submission - Us 	ser Management 👻			
JURIANI JOHNSON	INDIVIDUAL	YES	001005101010	15/01/2025	/ @ @
Current Joint Ar	Removing group will also	remove its mem	bership	×	
No. Group Nam	Are you sure to do this task ?				Action
1 JURIANI AN			ок	Cancel	/ @ •
	wner Type of Beneficial Owner				Status Action
					Status Action
					< >

Diagram 90: Notification for cease group arrangement screen.

 b. Click red button next to BO name to cessation and repeat cessation process.

Dashboard Beneficial Owners	hip 👻 Rectification Beneficial Ownership	• My Submission • User M	anagement 👻			🤗 RАНМ
	LIM CHUN LENG	INDIVIDUAL	NO	26/06/202	24 🥒 🙋 🥥	
	HAJI AHMAD	STATE GOVERNMENT	NO	26/06/20	24	
	HAJI ALI	STATE GOVERNMENT	NO	28/06/20	24 🥒 🙋 🥥	
	WONG	INDIVIDUAL	NO	01/07/202	24 🥒 🙋 🥥	
	JONATHAN	INDIVIDUAL	YES	01/07/20	24 🖉 🙋 🐵	
	JULIAALI	INDIVIDUAL	YES	02/07/20	24 🥒 🙋 🐵	
	GINK SINGH	INDIVIDUAL	NO	06/12/20	24 🥒 🙋 🥥	
	GIKH SINGH	INDIVIDUAL	NO	06/12/20	24 🥒 🕭 💿	
	RISA AIMAN	INDIVIDUAL	YE	Click Red Button to ce	ase beneficial owner	
	JURIANI JOHNSON	INDIVIDUAL	YE	15/01/20	25 🥒 🙋 🥥	
	Current Joint Arrangement Group					
	No. Group Name			Date Shares(%) Group Creat	of p Action Ion	

Diagram 91: BO with status Joint Arrangements screen

c. System will display name of BO and their group with status cessation. The users can click submit to proceed.

Dashboard Beneficial Owners	ship 🝷	Rectification Beneficial	Ownership 👻 My Submissio	n 👻 User Managemen	t v					
	Name	e of Beneficial Owner	Type of Beneficial Owner	Joint Arrangement	Identification No.	Date 🕕	State	us Act	tion	
	RISA	AIMAN	INDIVIDUAL	YES		16/01/20	25 CES	SATION	e 🖉	
	JURI	ANI JOHNSON	INDIVIDUAL	YES		16/01/20	25 CES	SATION	° 👌 🧿	
	Showing 1 to 2 of 2									
	List	of Changes Joint Arı	rangement Group							
	No.	Group Name				s	hares(%)	Status	Action	
	1	JURIANI AND RISA T	EAM				0.0000	CESSATION	@	
	Show	ring 1 to 1 of 1						۲ ا	>	
	List	of Current Senior M	anagement							
	Name	Ð	Identification No	D.	Effective Date		Action			

Diagram 92: name of BO and their group with status screen

5 RECTIFICATION

a. Click on the 'Rectification Beneficial Ownership' menu, then proceed to click 'Rectification'.

Ben	-BOS efficiel Ownership System					
Dashb Rectifie Rectifie	cation	ership * Rectificatio	on Beneficial Owners	hip * <mark>My ubmission * User</mark>	Management 🝷	
				Draft Submissions More info 오	Pending Submissions More info 🔿	
	PANDAN CITY	W.P KUALA LUMPUR STATE	0121234567 PHONE NO	Completed Submissions	Notifications More info Э	

Diagram 93: Rectification Application Screen

b. Entered company Number

Beneficie	BOS Il Ownership System	Piles a			and the second	and the second
Dashboar	d Beneficial Ownership	• Rectification E	eneficial Ownership	My Submission 🔻 U	ser Management 🔹	RAHIM
SEARCH	COMPANY					
	Search Company					
	12345 - X					Search
	Reference No.	Company No.	Company Name	Update Date	Status	Action
768.	pyright © 2024 <mark>Suruhan</mark> j	aya Syarikat Malays	sia. All rights reserved. E	Best viewed using Chrome	e and Mozilla Firefox v	with the resolution of 1024 x Version 1.0.0

Diagram 94: Rectification Application Screen

e-BOS User Manual

c. System will display same submission that has been submitted before.To apply for rectification, click green button next to the BO name. Then, click **Next** button to continue. For this example, amend name of BO.

Dashboard	Beneficial Ownership * Rectific	cation Beneficial Ownership 👻 My Subn	nission 👻 User Manageme	ent 👻				
	BENEFICIAL OWNERSHIP DETAIL	LS RECTIFICATION DETAILS SUPP	PORTING DOCUMENTS	SUMMARY D	ECLARATION A	AND DISCLAIM	IER	
	Current Beneficial Owner(s)							
	Name of Beneficial Owner	Type of Beneficial Owner	Identification No.	Effective Da	ate Statu	Edit Record	ı	
	SARJAN AHMAD	FEDERAL GOVERNMENT AGENCY		01/01/2025	UPDA	ATE	•	
	List of Changes Joint Arran	ngement Group						
	No. Group Name			:	Shares(%)	Status	Action	
	Showing 0 to 0 of 0					< >		
	Senior Management Detai	ls						
	Name of Beneficial Owner	Identification No.	Effective	Date	Status	Actio	n	

Diagram 95: Rectification Application Screen

d. Select purpose of rectification:

No	Type of Rectification	Example
1	Rectification -Data	Amend BO/SM information such as Name of BO, Date of Becoming BO.
2	Rectification – Remove/ Cancellation	To cancel appointment Ali bin Ahmad as BO.

Table 4:	Type of	rectification	and	example
----------	---------	---------------	-----	---------

Dashk	Purpose Rectification		RAHIM
	RECTIFICATION - DATA		
	Please Select	Date of Data Recorded	
	RECTIFICATION - DATA		
	RECTIFICATION - REMOVE/CANCELLATION (APPOINTMENT/CESSATION)	02/01/2025	
	12		

Diagram 96: Purpose of Rectification screen

e. Add Rectification Date. For date of data recorded, user may choose either want to change or not. For this example, user want to change BO name.

Purpose Rectification		
RECTIFICATION - DATA	~	
Date of Rectification *	Date of Data Recorded 0 *	
16/01/2025	02/01/2025	
	12	
 Beneficial Ownership Information 		
Type *	Position in the company *	
FEDERAL GOVERNMENT AGENCY	✓ DIRECTOR	
Category *		
ARMED FORCES FUND BOARD (LTAT)	~	
Enactment Act		
8902930		
Name of Beneficial Owner		
SARJAN AHMAD FAUZI BIN HAJI JAILANI		
Email Address *		

Diagram 97: Purpose of Rectification screen

f. System will display his name with status rectification - Data

Senior Ma	nagement Details						
Senior Management Details							
Name of Ber	neficial Owner	Identification No.	Effective	Date	Status	Act	ion
Rectificati	on Beneficial Ownership						
Name of Ber	neficial Owner	Identification No.	Date of Rectification	Status		Action	
SARJAN AHI	MAD FAUZI BIN HAJI JAILANI		01/07/2024	RECTIFICA	TION - DATA	1	0
Rectificati	on Joint Arrangement Group						
No. Grou	up Name				Shares(%)	Status	Action
					Cancel	Save	Next →
F	Rectificati ame of Ben ARJAN AHI Rectificati	Rectification Beneficial Ownership ame of Beneficial Owner ARJAN AHMAD FAUZI BIN HAJI JAILANI Rectification Joint Arrangement Group lo. Group Name	Rectification Beneficial Ownership Iame of Beneficial Owner Identification No. ARJAN AHMAD FAUZI BIN HAJI JAILANI Rectification Joint Arrangement Group Io. Group Name	Rectification Beneficial Ownership Identification No. Date of Rectification Image: ARJAN AHMAD FAUZI BIN HAJI JAILANI 01/07/2024 Rectification Joint Arrangement Group 01/07/2024 Image: Arrangement Group 01/07/2024	Rectification Beneficial Ownership Iame of Beneficial Owner Identification No. Date of Rectification Status ARJAN AHMAD FAUZI BIN HAJI JAILANI 01/07/2024 RECTIFICATION Rectification Joint Arrangement Group	Rectification Beneficial Ownership Identification No. Date of Rectification Status ARJAN AHMAD FAUZI BIN HAJI JAILANI 01/07/2024 RECTIFICATION - DATA Rectification Joint Arrangement Group Shares(%) Io. Group Name Shares(%)	Rectification Beneficial Ownership Identification No. Date of Rectification Status Action ARJAN AHMAD FAUZI BIN HAJI JAILANI 01/07/2024 RECTIFICATION - DATA Image: Colspan="4">Image: Colspan="4">Image: Colspan="4">Image: Colspan="4">Image: Colspan="4">Image: Colspan="4">Image: Colspan="4">Image: Colspan="4">Image: Colspan="4">Status Rectification Joint Arrangement Group Image: Colspan="4">Image: Colspan="4" Image: Colspa="4" Image: Colspan="4"

Diagram 98: BO name with status rectification - data screen

g. Select either rectification of BO by way of Court Order and by Statutory Declaration (SD).

BENEFICIAL OWNERSHIP DETAILS RECTIFICATION DETAILS SUPPORTING DOCUMENTS SUMMARY DECLARATION AND DISC	LAIMER
Beneficial Ownership Submission No.	
BOU20250123000011	
Rectification Submission *	
Please Select V	
Please Select	
BY COURT ORDER	
BY STATUTORY DECLARATION	
Cancel Previous 🗲 Save	Next →

Diagram 99: Rectification Submission selections screen

h. If by Court Order- entered Court Order information

Beneficial Ownership · Recurication Beneficial Ownership	sinp • my submission • Oser managemen	
Beneficial Ownership Submission No.		
BOU20250123000011		
Rectification Submission *		
BY COURT ORDER	~	
Court Details		
Court Case No. *	Court Location *	
WA-2NCC-BA-1234	KOMPLEKS MAHKA	MAH KLUANG - MAHKAMAH MAJISTRET JENAYAF 🗸 🗸
Date of Court Order*	Time Frame From	Time Frame To
15/01/2025		
12	17	17
Enter Court Details / Summary *		
AMEND BO NAME		
	C	

Diagram 100: Rectification Submission selections screen

i. Enter one of the reason if selected rectify BO by way of SD.

 Bellencial Ownership + Recritication Bellencial Ownership + wy Subhitission + Osel wanagement +	🧌 RAHII
BENEFICIAL OWNERSHIP DETAILS RECTIFICATION DETAILS SUPPORTING DOCUMENTS SUMMARY DECLARATION AND DISCLAIMER	
Beneficial Ownership Submission No.	
BOU20250123000011	
Rectification Submission *	
BY STATUTORY DECLARATION V	
Reason of Rectification *	
Please Select v	
Please Select	
by reason of an omission or misdescription it has not been duly completed	
it contains any matter contrary to law	
it contains any matter that, in a material particular, is false or misleading in the form or context in which the matter is included	
it is incorrect or erroneous vious \leftarrow Save Next \rightarrow	
 weight © 2024 Cumbersians Cumited Malausia, All sights recepted. Rest visual using Charges and Marille Eisefex with the recelution of 4024 v 729	lersion 1

Diagram 101: Rectification reasons for submission via SD screen

j. Supporting Documents tab- Upload Court Order or Statutory Declaration.

Dashboard	d Beneficial Ownership × Rectification Beneficial Ownership × My Submission × User Management ×	RAHIM
	NII	
	BENEFICIAL OWNERSHIP DETAILS RECTIFICATION DETAILS SUPPORTING DOCUMENTS SUMMARY DECLARATION AND DISCLAIMER	
	Statutory Declaration	
	Attachment Description File	
	STATUTORY DECLARATION *	
	Supporting Document (If Any)	
	Attachment Description File Action	
	Choose File No file chosen Add	
	No. Attachment Description Action	
	No data available in table	

Diagram 102: Upload supporting documents screen

k. Before submit, click view details to avoid mistake.

← → CDashboard	25 stg.ssm4u.com.my/ebos/wicket/page?13 Beneficial Ownership ▼ Rectification Beneficial Ownership ▼ My Submission ▼ User Management ▼	☆ 한 3 :	•
	BENEFICIAL OWNERSHIP DETAILS RECTIFICATION DETAILS SUPPORTING DOCUMENTS SUMMARY DECLARATION AND DISCLAIMER		
	Rectification Beneficial Ownership		
	Name Beneficial Owner Identification No. Date of Rectification Purpose		
	SARJAN AHMAD FAUZI BIN HAJI JAILANI 01/07/2024 RECTIFICATION - DATA		
	Rectification Joint Arrangement Group		
	No. Group Name Shares(%) Status A	Action	
	Showing 0 to 0 of 0 🖌 🔪		
	Lodger Information		

Diagram 103: Summary - view details screen 1

I. View details - System will display before and after amendments.

← → C 😁 stg.ssm4u.co	om.my/ebos/wicket/page?13		☆	Ď∣ © ∶
Dashboard Beneficial Owners				
BENEFICIALOW	Beneficial Owner Information	SCLAIMER		
Rectification	Current Details New Details			
Name Beneficia	Beneficial Owner	Beneficial Owner	on	
SARJAN AHMAI	SARJAN AHMAD Name SARJAN AHMAD	SARJAN AHMAD Name SARJAN AHMAD FAUZI BIN HAJI JAILANI	0	
Rectification	Purpose	Purpose		
No. Group t	UPDATE	RECTIFICATION	Action	
Showing 0 to 0 c			>	
		Close		
 Lodger Info 	ormation			

Diagram 104: Summary - view details screen 2

m. View PDF before submitting – to recheck the amendment was correct.

All tools	Edit	Convert	E-Sign		Find text or tools Q 🖺 🏟 🛱 🖗 🖉	🛛 🖸 🖾 Al Assista	ant
©. ©. &.				Notificat	This is filed by way of amendment to the ion of Beneficial Ownership Information dated 23/01/2025 which is erroneous BOOTIFICATION OF BENEFICIAL OWNERSHIP INFORMATION	^	© 11 11
IAL			Secti	on 602 (1), Companies Act 2016	Reference No. NIL Date & Time Received NIL		
Qu,					PARTICULARS OF COMPANY		
			Cor				
			Cor	mpany Name			
			Cor	mpany Status	EXISTING		1
					PARTICULARS OF BENEFICIAL OWNERSHIP		2
			1	TYPE OF BO APPLICATION	BENEFICIAL OWNER		^
				STATUS	RECTIFICATION - DATA		~
				DATE OF RECTIFICATION	16/01/2025		C
				TYPE FEDERAL GOVERNMENT AGENCY			
				CATEGORY	ARMED FORCES FUND BOARD (LTAT)		u,
				NAT IDE 🗗 Ask AI Assistant	Short on time? Ask for a quick summary		ÐQ

Diagram 105: View PDF

 n. Declaration – tick declaration before submitting. If satisfied, user can click submit.

Reference No.		Status					
Nil		Draft					
Date of Submission							
Nil							
BENEFICIAL OWNERSHIP DETAILS	RECTIFICATION DETAILS	SUPPORTING DOCUMENTS	SUMMARY	DECLARATION AND DISCLAIMER			
Declaration							
✓ I CONFIRM THAT THE FACTS AND	✓ I CONFIRM THAT THE FACTS AND INFORMATION STATED IN THIS DOCUMENT ARE TRUE AND TO THE BEST OF MY KNOWLEDGE.						
ATTENTION:							
It is an offence under section 591 of	the Companies Act 2016 to ma	ake or authorize the making of a	statement that a	person knows is false or misleading and that			
	, to imprisonment for a term not	exceeding ten years or to a fine no	ot exceeding RM	3 million or to both.			
person may be liable, upon conviction							
person may be liable, upon conviction							
person may be liable, upon conviction							

Diagram 106: Declaration and Disclaimer Screen

o. After submitting, system will display notification.

Dashboard Be	eneficial Ownership 👻 Rectific P Submission Details	ation Beneficial Ownership * My Submission * User Management *	RAHIM
	Reference No. III Date of Submission	Submit Rectification of Beneficial Ownership ×	
		Are you sure to do this task ?	
	BENEFICIAL OWNERSHIP DETA	OK Cancel IN AND DISCLAIMER	
	Declaration		
۲ ۲	✓ I CONFIRM THAT THE FACTS AT ATTENTION:		

Diagram 107: Submission Screen

p. System will request for payment. To proceed click next.

EROS Emélioi Ormership System									
Dashboar	d Beneficial Ownership * Rectification Beneficial Ownership * M	ly Submission	 User Manage 	ement *			RAHIM		
PAYMEN	T PAGE								
	Pursuant to Regulation 8(4), Companies Regulation 2017, If the lodgement of documents, application or appeal is withdrawn, the fees paid in respect of a lodgement of documents, application or appeal shall not be refunded. Payment Details (RBO2025012400005)								
	Item Description	Quantity	Gross Amount	Discount Amount	Tax (RM)	Total including Tax (RM)			
	RECTIFICATION BENEFICIAL OWNERSHIP INFORMATION-	1	300.00	0.00	0.00	300.00			
		Total	300.00	0.00	0.00	300.00			

Diagram 108: Payment page

q. Fill in payment details

\$ Payment Details					
Order ID Payment ID Payment for Total	RBO2023121400008 TBD2023121400002 SSM E-Bos Payment MYR 300.00				
Pay with Credit or Deb	it Card	Other Payment Methods			
🚍 Credit or Debit Card	d l	- MY (MYR 300.00)			
Cardholder Name	Name appears on your card	eGHL Test Bank			
Card Number					
Card Types	VISA Manager				
Expiration Date	MM ~ / YYYY ~				
CVV	CVV2				
	MasserCard. Verifiedby SecureCode. VISA				
	Submit Payment				



r. System will display receipt for successful payment.

Dashboar	d Beneficial O	wnership 🔹 Rectification Beneficial Ownership 👻 My Submission 👻 User Management 👻	RAHIM	^
	55100 PA W.P KUAI	Payment Mode : DD NDAN Transaction ID : TBO2025012400002 .A.LUMPUR Payment Date : 24/01/2025 04:06:44 PM		
	NO.	DESCRIPTION AMOUNT (RM)		
	1	EBOS BY STATUTORY DECLARATION 300.00 RECTIFICATION BENEFICIAL OWNERSHIP INFORMATION-		
		Total 300.00		
		Amount Received 300.00		
	PRINT BA	"Perniagaan anda bermula di SSM". The computer print does not require a signature di ruangan bawah resit. CK TO DASHBOARD		
	Copyright © 202	4 Suruhanjaya Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Mozilla Firefox with the resolution of 1024 x 768.	Version 1.0.0	*

Diagram 110: Receipt screen