10 cm

15 cm

**COMPANIES ACT 2016**

**Section 609**

**APPLICATION FOR EXTENSION OF TIME FOR LODGING DOCUMENTS WITH REGISTRAR**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Company Name)**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| To the Registrar of Companies,  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name of Company) hereby apply for extension of time for lodging of \_\_\_\_\_\_\_\_\_\_\_\_\_ (Document/Section under the Companies Act 2016)  **APPLICATION DETAILS**   |  |  |  | | --- | --- | --- | | 1. Event date | : |  | | 1. Due date of lodgement | : |  | | 1. Date of Application for extension 2. Proposed time period for extension 3. Reason for application   *(attach supporting documents, if any)* | :  :  : |  | |  |
|  | |

**Declaration:**

I confirm that the facts and information stated in this document are true and to the best of my knowledge.

**Signed:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Secretary)

Name :

License No./ Membership No.     :

SSM Practicing Certificate No. :

Date :

**Attention:**

It is an offence under section 591 of the Companies Act 2016 to make or authorize the making of a statement that a person knows is false or misleading and that person may be liable, upon conviction, to imprisonment for a term not exceeding ten years or to a fine not exceeding RM3million or to both.

|  |  |
| --- | --- |
| **LODGER INFORMATION** | |
| Name | : |
| NRIC No | : |
| Address | : |
| Phone No | : |
| Email | : |

NOTES

1. Applicants are requested to submit their application to the Registrar at least 30 days prior to the timeframe required under the Act.
2. Refer to the schedule under Regulation 8 of the Companies Regulation 2017 for the relevant fee that should accompany the application.
3. The application must be made in accordance with a resolution of the directors, if required, and/or signed by a director or secretary.
4. Any extension of time or further period shall not be made more than six months from the due date of the document.

FOR THE REGISTRY’S USE ONLY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Remarks | Date Approved | Date Rejected | Time period of extension approved | Officer |
|  |  |  |  |  |