## Circular 2

Our Ref. : SSM/JPK(DPK)6/1/18 Date : 18 Mac 2003

#### PUBLIC ANNOUNCEMENT NO.1 YEAR 2003

## PAYMENT OF FEES TO THE COMPANIES COMMISSION OF MALAYSIA

#### 1. PURPOSE

1.1 The objective of this announcement is to inform all customers of the Companies Commission of Malaysia (SSM) of the rules in relation to payment matters.

#### 2. BACKGROUND

- 2.1 Under the Companies Commission of Malaysia Act 2001, one of the functions of SSM is to act as agent of the Government for collecting and enforcing payment of prescribed fees or any other charges under the laws administered, which include, amongst others, the Companies Act 1965, Trust Companies Act 1949, Registration of Businesses Act 1956 and any other subsidiary legislation under the said Acts.
- 2.2 All types of payment matters to be settled are now allowed to be carried out through either cash, company cheque, bank draft, postal order or money order. This implementation is able to help more people make payment to SSM easily, speedily and securely.

- 2.3 Nevertheless, the said implementation has created problems for SSM because there are many incoming cheques that belong to the categories of 'non-valid cheque' or 'bounced cheque'. This situation has forced SSM into taking administrative or legal action to obtain replacement cheques in addition to having to handle a chaotic accounting situation.
- 2.4 According to the law, documents that are lodged without payment of fees are treated as un-lodged until payment is settled, thus, the lodgement of documents with a non-valid cheque or bounced cheque is treated as "un-lodged". The said document will require further action and will be struck off the records of the said company. This situation is currently affecting the accounts maintenance system and records of SSM.

# 3. NEW GUIDELINES FOR PAYMENT OF FEES TO THE COMPANIES COMMISSION OF MALAYSIA

3.1 To avoid problems relating to a non-valid cheque or bounced cheque, SSM has made the decision, with effect from 1 April 2003, for all payment of fees, made under the laws that it administers, to be made in the form of cash or bank draft or postal order or money order. Any payment made by cheque, either a company cheque or a personal cheque, will not be accepted.

Thank you.

# ABDUL ALIM ABDULLAH

Chief Executive Officer Companies Commission of Malaysia