SURUHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA

2026
SSM TRAINING

COMMON OFFENCES UNDER COMPANIES ACT 2016

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COURSE INTRODUCTION

The Companies Act 2016 was gazetted in September 2016 and came into effect in January 2017. The modern legal framework in the Companies Act 2016 has replaced the Companies Act 1965. The new Act consists of 5 parts, 620 sections and 13 schedules as compared to the Companies Act 1965 which was made up of 12 parts, 374 sections and 10 schedules. Since the implementation of the Companies Act 2016, several company directors and officers have been compounded and charged in court for common offenses under the Act.

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COURSE OBJECTIVES

The course highlights the inherent common offences under the Companies Act 2016. It will help participants identify the frequent common offences under the Companies Act 2016, highlight current compliance and investigation issues, and examine these offences in the context of promoting good governance practices in Malaysia.

COURSE CONTENTS

- Regulatory functions of Suruhanjaya Syarikat Malaysia (SSM).
- Modes of enforcement.
- Enforcement dynamics.
- Balanced enforcement approach:
  a) Education (including SSM's mandatory Continuing Professional Education (CPE).
  b) Administrative actions.
  c) Criminal sanctions.
- Duties and responsibilities of directors and company secretary.
- Infringement of the Companies Act 2016 by directors.
- Highlights of non-compliance and serious corporate governance offences:
  a) Convening of annual general meeting.
  b) Submission of company's annual return.
  c) Company accounting records and tabling of accounts at Annual General Meeting (AGM).
  d) Company auditors.
  e) Conflict of interests.
  f) False or misleading statements.
  g) Transactions involving directors and shareholders.
- Director's personal liability under other laws.
- Power of investigation.
- Effect of conviction.

LEARNING OUTCOMES

By attending this course, participants will be able to:

- Gain insights on common offences under the Companies Act 2016 from compliance and investigation perspectives.
- Encourage good governance practice from companies' perspective.
- Enhance compliance required under the Companies Act 2016.
- Gain understanding of case studies from the findings from Corporate Compliance and Investigation.

WHO SHOULD ATTEND

Company secretaries, company secretarial assistants, company directors, lawyers, auditors and corporate consultants.

ABOUT THE TRAINER

Speakers from Suruhanjaya Syarikat Malaysia.

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ADMINISTRATIVE DETAILS

Date	09 April 2026 06 August 2026 03 December 2026	
Venue	Virtual platform	
Time	09.00 am – 01.00 pm	
Training Methodology	Lecture and case discussion	
Fee	RM350.00	Standard
	RM300.00	Licensed Secretary. Member of MAICSA, MIA, Malaysian Bar, MACS, MICPA, Sabah Law Society & Advocates Assoc. of Sarawak.
SSM CPE Points	4 points	

HOW TO REGISTER?

STEP 1

Strictly via online registration at **www.ssm4u.com.my/ecomtrac**

STEP 2

NEW USER (First Time Login)

- Click on **SIGN UP**
- Key in **REGISTRATION INFORMATION**
- Click on **REGISTER**
- Key in **USERNAME and PASSWORD**

EXISTING USER

- Key in **USERNAME** and **PASSWORD**
- Click on **SIGN IN**

STEP 3

- Select training
- Check on Available Seat
- Click on Add Participant
- Key in participant's information
- Click on Submit
- Check participant's details
- Click on Submit Payment

Note: Please submit your application within 15 minutes. Otherwise the system will automatically cancel your transaction and you will lose your seat(s). Please re-apply if you wish to proceed. Full payment shall be made at the point of registration.

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TERMS & CONDITIONS FOR TRAINING PROGRAMMES

PROGRAMME FEE

- Fee is payable to SURUHANJAYA SYARIKAT MALAYSIA.
- Admittance to training programme shall be granted only upon registration and full payment is received.

PAYMENT MODE

- Registrations and payment for training programmes MUST be made through online at e-COMTRAC (www.ssm4u.com.my/ecomtrac). Upon submitting the registration application, participants are deemed to have read and accepted the terms and conditions herein.
- Payment by cash and cheque is not acceptable effective from January 2021.

CLASSROOM TRAINING

- For classroom-based training, a confirmation e-mail will be sent to participants at least 1 working day prior to the programme.
- Participants are required to present Malaysia's identification card and foreign participants are required to present passport at the registration counter for verification and admission to training programme.
- Admittance may be denied upon failure to present identification card / passport.

LIVE WEBINAR TRAINING

- A notification e-mail with the webinar access link will be sent to participants at least 1 working day prior to the webinar.
- The access link is unique for registered participants and should not be forwarded or shared with others.

E-LEARNING TRAINING

- Upon successful registration, an email will be sent containing the access link to the pre-recorded webinar and accompanying material will be sent on the start date of the programme.
- Access will be available for a fixed duration of seven (7) days starting from the session's commencement date. After this period, the link will expire, and access to the webinar and materials will no longer be available.

CERTIFICATE OF ATTENDANCE

- Upon full attendance of the programme and payment is received, participants will be issued an e-Certificate of Attendance.
- Participants can download the e-Certificate of Attendance from e-COMTRAC platform in three (3) working days after the programme or in seven (7) working days for conference / symposium. Please take note that the certificate is available for download up to 30 days from the conclusion of the programme. An administrative fee of RM30.00 per copy is chargeable for downloading the certificate after the 30th day. Any replacement of certificate due to errors in name or identification card number wrongly filled by participant / representative during registration or loss of certificate, etc will incur a fee of RM30.00 for reissuance.

CANCELLATION / ABSENT

- No refund will be given to participants who failed to attend the programme.
- Replacing registered participant is not allowed.

TRANSFER

Transfer of registration fee to another training programme is not allowed.

PERSONAL DATA PROTECTION NOTICE

Your personal data and other information provided in this application and including any additional information you may subsequently provide, may be used and processed by COMTRAC/SSM as a reference in future to communicate with you on our training programmes/events. In line with the Personal Data Protection Act 2010, we wish to obtain your agreement and consent for using your personal data. If you do not consent to the processing and disclosure of your personal data, you should send an e-mail to us at comtrac@ssm.com.my.

HUMAN RESOURCES DEVELOPMENT CORPORATION

SSM is registered as a training provider with HRD Corp under GOV1000117857. All trainings are claimable under SBL Scheme subject to HRD Corp approval. Participant's employer needs to apply for grant at least one day before the commencement of training.

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EXCLUSION OF LIABILITY

The speaker(s) or trainer(s) is independent and shall not represent SSM, act as its agent or otherwise represent that their personal views are endorsed by SSM. The assessments and views expressed during the programme are entirely the speakers'/trainers' own. SSM shall not be liable for whatever circumstances arising from any engagement between the speaker(s) or trainer(s) and the participant(s).

DISCLAIMER

SSM reserves the right to cancel the programme, change date(s), venue(s), speaker(s) or any other changes due to any unforeseen circumstances that may arise without prior notice to participants. SSM also reserves the right to make alternative arrangements without prior notice. SSM accepts no responsibility for death, illness, injury, loss or damage of any property belonging to, or financial loss by any persons attending the programme, whatever the cause. SSM shall not be responsible for any costs, damages or losses incurred by participants dues to the changes and / or cancellation. SSM is not responsible for the integrity of participants' computer or device, your internet signal bandwidth, or any other consideration outside of the control of SSM.

SSM shall not be responsible for any problems or technical malfunction, including, without limitation, the acts, omissions, problems or malfunctions of any telephone network or lines, computer online systems, servers, computer equipment, software, failure of e-mail, traffic congestion on the internet or at any web or combination thereof.

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