



KEMENTERIAN PERDAGANGAN DALAM NEGERI  
DAN KOS SARA HIDUP



SURUHANJAYA SYARIKAT MALAYSIA  
COMPANIES COMMISSION OF MALAYSIA

20  
23

SSM TRAINING

# TRANSACTION WITH THIRD PARTY AND RELATED PARTY FOR PLCs

## COURSE INTRODUCTION

The Bursa Malaysia Listing Requirements set out the mandatory requirements for disclosure of material transactions entered by a listed issuer or its subsidiaries and prescribe the minimum disclosure requirements for such transactions. The quality of disclosure depends to a large extent, on the information provided by listed issuers and to be meaningful to the shareholders and potential investors, listed issuers should aim at providing shareholders and investors with comprehensive, accurate and quality information on a timely and even basis as investors will generally accord a premium to listed issuers which demonstrate greater transparency.



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## COURSE OBJECTIVES

This course is designed to provide participants with an understanding of the extent to which Chapter 10 of the Listing Requirements will apply to the listed issuer and its group of companies. Illustrations will be provided to assist the participants to compute the indicators of materiality (including the percentage ratios) in this Chapter and how the aggregation rule applies. The procedures for disclosure of interest of related parties will be explained. Participants will be taught to identify related party transaction scenarios and avoid common mistakes in such transactions through case studies.

## COURSE CONTENTS

- Type of transactions imposing obligations of listed issuer.
- Computation of relevant Percentage Ratios.
- Aggregation rules in computation of percentage ratios.
- Transactions with third Related Party and obligations.
- Transactions with Related Party Transactions (“RPT”).
- Wider coverage of “transactions” for RPT.
- Identifying related parties.
- Definition of “interest” involving related parties.
- Various thresholds & obligations for RPT and RRPT.
- Transactions not regarded as RPT.
- Monitoring RRPT and reporting to Audit Committee.

## LEARNING OUTCOME

By attending this course, the participants will be able to:

- Have an understanding of the provisions and requirements on disclosure of material transactions.
- Be better equipped to identify related party transactions and meet the obligations set out in the Listing Requirements.
- Be able to develop the procedures for identifying related parties, set out procedures for monitoring and tracking the related party transactions.

## WHO SHOULD ATTEND

Company secretaries, company secretarial assistants, company directors, lawyers, accountants, corporate consultants and all who are involved in issuance of shares and securities.

## ABOUT THE TRAINER



**LEONG OI WAH** is a Fellow Member of the Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) and has more than 30 years of experience in handling corporate secretarial matters in the profession and the corporate sector.

Oi Wah is also involved in advisory on corporate secretarial requirements including corporate restructuring and compliance with various regulatory bodies such as the Registrar of Companies, Bursa Malaysia Securities Berhad, Securities Commission and other authorities. She is an approved trainer with HRD Corp and does regular training for the Companies Commission Malaysia Training Academy and other professional bodies. She is also co-author of “Company Meetings, Minutes and Resolutions in Malaysia” published in 2021 by the Malaysian Current Law Journal.



Online

## ADMINISTRATIVE DETAILS

<b>Date</b>	18 May 2023
	10 October 2023
<b>Venue</b>	Virtual Platform
<b>Time</b>	9.00 am - 5.00 pm
<b>Training Methodology</b>	Lecture and case discussion
<b>Fee</b>	RM500.00      Standard
	RM400.00      Licensed Secretary Member of MAICSA, MIA, Malaysian Bar, MACS, MICPA, Sabah Law Society & Advocates Assoc. of Sarawak
<b>SSM CPE Points</b>	8 points

# TRANSACTION WITH THIRD PARTY AND RELATED PARTY FOR PLCs

## HOW TO REGISTER?

STEP  
1

Strictly via online registration at <https://e-comtrac.ssm.com.my>

STEP  
2

### NEW USER (First Time Login)

- Click on **SIGN UP**
- Key in **REGISTRATION INFORMATION**
- Click on **REGISTER**
- Key in **USERNAME** and **PASSWORD**

### EXISTING USER of SSM EzBiz

- Key in **USERNAME** and **PASSWORD**
- Click on **SIGN IN**

STEP  
3

- Select training
- Check on Available Seat
- Click on Add Participant
- Key in participant's information
- Click on Submit
- Check participant's details
- Click on Submit Payment

**Note:** Please submit your application within 15 minutes. Otherwise the system will automatically cancel your transaction and you will lose your seat(s). Please re-apply if you wish to proceed. Full payment shall be made at the point of registration.



# TRANSACTION WITH THIRD PARTY AND RELATED PARTY FOR PLCs

## TERMS & CONDITIONS FOR REGISTRATION OF TRAINING PROGRAMMES UNDER COMTRAC

### Payment Mode

- All training programmes registrations MUST be applied through e-COMTRAC. Upon submitting the registration application, participant is deemed to have read and accepted the terms and conditions herein.
- Payment by cash and cheque is not acceptable effective from January 2021.

### Webinar Access Link

- A notification e-mail with the webinar access link will be sent at least 24 hours before the commencement of the webinar.
- The access link is unique for registered participants and should not be forwarded or shared with others.

### Certificate of Attendance

- Participant will be issued a Certificate of Attendance upon full attendance of the programme and payment is received.
- A participant is allowed to attend ONE programme per day to be eligible for certificate of attendance. Request for refund will not be entertained if you have registered for more than one programme per day.
- SSM will charge an administrative fee of RM30.00 per copy for any replacement of certificate due to errors in name or identification card number wrongly filled by participant / representative during registration or loss of certificate, etc.

### Cancellation / Absent

- No refund will be given for participant who failed to attend the programme.
- Replacing registered participant is not allowed.

### Transfer

Transfer of registration fee to another training programme is not allowed.

### Personal Data Protection Notice

Your personal data and other information provided in this application and including any additional information you may subsequently provide, may be used and processed by COMTRAC/SSM as a reference in future to communicate with you on our training programmes/events. In line with the Personal Data Protection Act 2010, we wish to obtain your agreement and consent for using your personal data. If you do not consent to the processing and disclosure of your personal data, you should send an e-mail to us at [comtrac@ssm.com.my](mailto:comtrac@ssm.com.my).

### Human Resources Development Corporation

Suruhanjaya Syarikat Malaysia is registered as a training provider with HRD Corp under GOV1000117857. This training is claimable under SBL Scheme (employer needs to apply for grant at least one day before the commencement of training).

### Copyrights

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### Disclaimer

SSM reserves the right to cancel the programme, change date(s), venue(s), speaker(s) or any other changes due to any unforeseen circumstances that may arise without prior notice to participants. SSM also reserves the right to make alternative arrangements without prior notice. SSM accepts no responsibility for death, illness, injury, loss or damage of any property belonging to, or financial loss by any persons attending the programme, whatever the cause. SSM shall not be responsible for any costs, damages or losses incurred by participants due to the changes and / or cancellation. SSM is not responsible for the integrity of participants' computer or device, your internet signal bandwidth, or any other consideration outside of the control of SSM.

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All information contained in the brochure is correct and accurate at the time of publication.

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## COMPANIES COMMISSION OF MALAYSIA TRAINING ACADEMY & KNOWLEDGE MANAGEMENT DIVISION

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