

2022

SSM Webinar



**CORPORATE LIABILITY AND
ESTABLISHING ADEQUATE PROCEDURES
FOR SMALL MEDIUM ENTERPRISES**

CORPORATE LIABILITY AND ESTABLISHING ADEQUATE PROCEDURES FOR SMALL MEDIUM ENTERPRISES

COURSE INTRODUCTION

The corporate liability amendments to the MACC (Amendment) Act 2018 was enforced on 1 June 2020.

What does this mean? Are you at risk?

From 1 June 2020, directors and top management of companies - of all sizes - will be held personally liable for any acts of corruption committed for the benefit of the business. Penalties include huge fines and jail sentences of up to 20 years for those in charge of the company, even if they had no personal involvement in the incident. The sole defence is that the company had established "Adequate Procedures" prior to the act: an anti-corruption programme as specified by the Government which proves that the company did all that was reasonably possible to prevent the incident from occurring in the first place. The National Centre For Governance, Integrity and Anti-Corruption (GIACC) has issued the Guidelines on Adequate Procedures pursuant to section 17A(5) of the MACC Act.

How ready is your organisation to safeguard its directors, partners, top management and personnel against a corruption prosecution?

Sign up for this seminar now!

COURSE OBJECTIVES

This is a dynamic 2-day seminar for small enterprises (companies of less than 250 personnel), during which participants will be briefed on corporate liability as stated in the MACC (Amendment) Act 2018. They will develop their own in-house anti-corruption system using simple pre-prepared templates, which they can then implement at their company following the course.

- Enable participants to understand how corruption may impact their company, what corporate liability for corruption offences means and what constitute the effective measures required by the Government.
- Equip small enterprises with a set of materials for their anti-corruption programme to help protect the organisation, managers and directors against corporate liability arising from a corruption incident.

COURSE CONTENTS

1. Introduction to National Anti-Corruption Plan of Malaysia.
2. Briefing on Corporate Liability: MACC Act 2009; 2018 Amendment; Adequate
3. Procedures project management for Adequate Procedures programme
4. Development of tailored materials for implementation in participants companies, using the Adequate Procedures framework:
 - T: Top Level Commitment
 - R: Risk Assessment for Bribery
 - U: Undertake Control Measures
 - S: Systematic Monitoring, Review and Enforcement
 - T: Training and Communication

LEARNING OUTCOME

By attending this seminar, the participants will be able to:

- Understand corporate liability for corruption offences as introduced by the MACC (Amendment) Act 2018.
- Comprehend the "Adequate Procedures" companies are required to establish as stated in the official Malaysian Government Guidelines.

- Develop materials based on the said Guidelines which can be taken back to the company for use in their anti-corruption programme.
- Understand how to implement the materials using a simple project plan.

ABOUT THE TRAINER

Dr Mark Lovatt is CEO of Trident Integrity Solutions Sdn Bhd, and internationally recognised as an expert in anti-corruption, business integrity and ethics. Prior to leading Trident, Dr Lovatt was the Business Integrity Programme Manager for Transparency International Malaysia, and concurrently the Managing Director of TI BIP Malaysia Sdn Bhd, the consultancy wing of the chapter. He holds a BA (Hons) and PhD from Nottingham University, UK, and has a background in IT, corporate regulation and business development in the power and gas sector. One of the few PECB-certified Lead Implementers for ISO 37001, he is also a Member of the UN Development Programme Private Sector Advisory Group, leading on overcoming corruption challenges in large-scale infrastructure projects. He speaks at conferences across the region and has worked with governments, global agencies, multinationals and GLCs to deliver effective measures for building business integrity.

WHO SHOULD ATTEND

- Company owners, CEOs, MDs, directors of small enterprises
- Managers in charge of risk, governance, anti-corruption or corporate affairs
- Company secretaries
- Integrity officers / managers
- Auditors (internal / external)

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ADMINISTRATIVE DETAILS

Date	21 – 22 September 2022
	07 – 08 December 2022
Platform	Virtual platform
Time	9.00 am – 5.00 pm
Training Methodology	Lecture and case discussion
Fee	RM1000.00 – Standard RM800.00 – Licensed Secretary. Member of MAICSA, MIA, Malaysian Bar, MACS, MICPA, Sabah Law Assoc. & Advocates Assoc. of Sarawak.
SSM CPE Points	16 points

HOW TO REGISTER?

1

Strictly via online registration at
<https://e-comtrac.ssm.com.my>

2

NEW USER (First Time Login)

- Click on SIGN UP
- Key in REGISTRATION INFORMATION
- Click on REGISTER
- Key in USERNAME and PASSWORD

EXISTING USER of SSM EzBiz

- Key in USERNAME and PASSWORD
- Click on SIGN IN

3

- Select event code: XXX/22/CEP/WEB
- Check on Available Seat
- Click on Add Participant
- Key in participant's information
- Click on Submit
- Check participant's details
- Click on Submit Payment

*Note: Please submit your application within 15 minutes. Otherwise the system will automatically cancel your transaction and you will lose your seat(s). Please re-apply if you wish to proceed.
Full payment shall be made at the point of registration.*

TERMS & CONDITIONS

for Registration of Training Programmes under COMTRAC

All registrations MUST be applied through e-COMTRAC. Upon submitting the registration application, you are deemed to have read and accepted the terms and conditions.

A participant is allowed to attend ONE programme per day to be eligible for certificate of attendance. Request for refund will not be entertained if you have registered for more than one programme per day.

No walk-in is accepted and no admission to the training programme without the confirmation slip for classroom training.

Webinar Access Link

A notification e-mail with the webinar access link will be sent at least 1 day before the commencement of the webinar. The access link is unique for registered participants and should not be forwarded or shared with others.

Certificate of Attendance

Participant will be issued a Certificate of Attendance upon full attendance of the programme and payment is received. SSM will charge an administrative fee of RM30.00 per copy for any replacement of certificate due to errors in name or identification card number wrongly filled by participant / representative during registration or loss of certificate, etc.

Cancellation / Absent

No refund application is entertained if participant decides to cancel his registration or fails to attend a programme. Replacement of registered participant is not allowed.

Transfer

Transfer of registration fee to another programme is not allowed.

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Human Resources Development Corporation

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COMPANIES COMMISSION OF MALAYSIA TRAINING ACADEMY & KNOWLEDGE MANAGEMENT DIVISION

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