

2022

SSM Webinar



**CORPORATE GOVERNANCE
FOR COMPANY DIRECTORS AND
COMPANY SECRETARIES**

CORPORATE GOVERNANCE FOR COMPANY DIRECTORS AND COMPANY SECRETARIES

COURSE INTRODUCTION

This training programme is based on the governing laws namely the statutes and case laws. It introduces participants to the principles of corporate governance and statutory provisions related to them. It also examines current best practice in all aspects of good corporate governance i.e. from the new role of board committees and directors' responsibilities and powers to the implementation of good governance.

COURSE OBJECTIVES

Corporate governance is becoming increasingly important across all sectors; large or small, private or public. This programme offers an in-depth knowledge and sound understanding of governance related matters to enhance standards of best practices. This programme will discuss the approaches, strategies, benefits and the ethics of corporate governance. Moreover, it will explore the challenges of corporate governance that organisations need to improve.

WHO SHOULD ATTEND

Aspiring directors, newly appointed directors, seasoned directors, company secretaries, support staff in secretarial department, personal assistants to company secretary, legal administrators and legal secretaries who are involved in corporate secretarial work, individuals who are interested to learn about corporate governance.

ABOUT THE TRAINER

Panel of speakers from the School of Law, Universiti Utara Malaysia, Government and International Studies (UUM COLGIS).

COURSE CONTENTS

Module 1 : Principles of Corporate Governance

- What is corporate governance?
- Why is corporate governance important?
- What are the examples of good corporate governance?
- What are the examples of poor corporate governance?
- What are the challenges in corporate governance?
- What is your role?

Module 2 : Disclosure of Corporate Information

- Disclosure requirement and Corporate Governance.
- Disclosure of directors' interest.
- Disclosure of Companies Information.

Module 3 : Duties and Responsibilities of Company Officers

- Who are directors or corporate officers?
- What are the directors'/ officers' duties and responsibilities? To who? Shareholders/ members/ creditors/ employees?

Module 4 : Governance Best Practices

- Introduction of corporate governance best practices.
- The Malaysian Code on Corporate Governance (MCCG).
- The MCCG concept of COMPREHEND – APPLY – REPORT.
- The MCCG 3 key principles.

Module 5: Achieving Strong Corporate Governance with Technology (Technological shifts)

- The Securities Commission Malaysia is aiming to promote environmental, social and governance (ESG) fitness and leadership of boards.
- The Corporate Governance Strategic Priorities 2021-2023.

Each module uses a "hands-on" approach, "learning through experience" including theory, group discussions, problem based learning and real case studies-by applying real samples and examples used in the organization. The execution of these modules refers to the Companies Act 2016, Bursa Malaysia Listing Requirements and Practice Notes.

LEARNING OUTCOME

By attending this programme, participant will be able to:

- Develop a good understanding of principles of corporate governance and disclosure of corporate information.
- Outline the role of company officers.
- Develop an understanding of corporate governance best practices.
- Be equipped with the foundational knowledge of utilizing technology to improve corporate governance.

CORPORATE GOVERNANCE FOR COMPANY DIRECTORS AND COMPANY SECRETARIES

ADMINISTRATIVE DETAILS

Date	13 September 2022
Platform	Virtual platform
Time	9.00 am – 5.00 pm
Training Methodology	Lecture supported with presentation slides and case studies
Fee	RM500.00 – Standard RM400.00 – Licensed Secretary. Member of MAICSA, MIA, Malaysian Bar, MACS, MICPA, Sabah Law Assoc. & Advocates Assoc. of Sarawak.
SSM CPE Points	8 points

HOW TO REGISTER?

1

Strictly via online registration at
<https://e-comtrac.ssm.com.my>

2

NEW USER (First Time Login)

- Click on SIGN UP
- Key in REGISTRATION INFORMATION
- Click on REGISTER
- Key in USERNAME and PASSWORD

EXISTING USER of SSM EzBiz

- Key in USERNAME and PASSWORD
- Click on SIGN IN

3

- Select event code: XXX/22/CEP/WEB
- Check on Available Seat
- Click on Add Participant
- Key in participant's information
- Click on Submit
- Check participant's details
- Click on Submit Payment

Note: Please submit your application within 15 minutes. Otherwise the system will automatically cancel your transaction and you will lose your seat(s). Please re-apply if you wish to proceed.

Full payment shall be made at the point of registration.

TERMS & CONDITIONS

for Registration of Training Programmes under COMTRAC

All registrations MUST be applied through e-COMTRAC. Upon submitting the registration application, you are deemed to have read and accepted the terms and conditions.

A participant is allowed to attend ONE programme per day to be eligible for certificate of attendance. Request for refund will not be entertained if you have registered for more than one programme per day.

No walk-in is accepted and no admission to the training programme without the confirmation slip for classroom training.

Webinar Access Link

A notification e-mail with the webinar access link will be sent at least 1 day before the commencement of the webinar. The access link is unique for registered participants and should not be forwarded or shared with others.

Certificate of Attendance

Participant will be issued a Certificate of Attendance upon full attendance of the programme and payment is received. SSM will charge an administrative fee of RM30.00 per copy for any replacement of certificate due to errors in name or identification card number wrongly filled by participant / representative during registration or loss of certificate, etc.

Cancellation / Absent

No refund application is entertained if participant decides to cancel his registration or fails to attend a programme. Replacement of registered participant is not allowed.

Transfer

Transfer of registration fee to another programme is not allowed.

Personal Data Protection Notice

Your personal data and other information provided in this application and including any additional information you may subsequently provide, may be used and processed by COMTRAC/SSM as a reference in future to communicate with you on our training programmes/events. In line with the Personal Data Protection Act 2010, we wish to obtain your agreement and consent for using your personal data. If you do not consent to the processing and disclosure of your personal data, you should send an e-mail to us at comtrac@ssm.com.my.

Copyrights

The materials of the training programme are solely for participants' personal use. No part of these materials may be stored, reproduced or transmitted in any form or by any means, including photocopying, e-mailing and recording, without the written permission of the author or The Companies Commission of Malaysia (SSM). Information contained in these documents is understood to be correct at the time of writing. The assessments and views expressed in these materials shall be treated/ regarded purely for public information and discussion and it does not constitute formal advice. The views provided are for general information to provide better clarity and understanding of the subject matter. It should not be relied upon as an alternative to specific legal advice from your lawyer or other professional service provider. If you have any specific issues and/ or questions about any legal matter, you should consult your lawyer or other professional service provider. In no event shall the Companies Commission of Malaysia (SSM) be liable for any damages, whether in an action of contract, negligence or other tort, arising from the contents in these materials.

Human Resources Development Corporation

Suruhanjaya Syarikat Malaysia is registered as a training provider with HRD Corp under GOV1000117857. This training is claimable under SBL Scheme (employer needs to apply for grant at least one day before the commencement of training).

Disclaimer

SSM reserves the right to cancel the programme, change date(s), venue(s), speaker(s) or any other changes due to any unforeseen circumstances that may arise without prior notice to participants. SSM also reserves the right to make alternative arrangements without prior notice. SSM accepts no responsibility for death, illness, injury, loss or damage of any property belonging to, or financial loss by any persons attending the programme, whatever the cause. SSM shall not be responsible for any costs, damages or losses incurred by participants due to the changes and / or cancellation. SSM is not responsible for the integrity of participants' computer or device, your internet signal bandwidth, or any other consideration outside of the control of SSM.

SSM shall not be responsible for any problems or technical malfunction, including, without limitation, the acts, omissions, problems or malfunctions of any telephone network or lines, computer online systems, servers, computer equipment, software, failure of e-mail, traffic congestion on the internet or at any web or combination thereof.

All information contained in the brochure is correct and accurate at the time of publication.

**COMPANIES COMMISSION OF MALAYSIA
TRAINING ACADEMY & KNOWLEDGE
MANAGEMENT DIVISION**



Companies Commision of Malaysia

Level 12, Menara SSM@Sentral
No.7, Jalan Stesen Sentral 5
Kuala Lumpur Sentral
50623 Kuala Lumpur.



+603 2299 4906 / 4440 / 4441 / 5308



comtrac@ssm.com.my