



# VACATION & REMOVAL OF DIRECTORS

## COURSE INTRODUCTION

A company acts through two bodies of people – its shareholders and its board of directors and the latter is in charge of the management of the company's business, making the strategic and operational decisions of the company and are responsible for ensuring that the company meets its statutory obligations. It is therefore important to appoint the right person to manage the company. Compared to the previous legislation, the Companies Act 2016 has restructured the rules pertaining to the appointment and vacation of office of a director.

## COURSE OBJECTIVES

The objectives of this course are to provide a practical guide for participants to understand the different circumstances where a director's office can be vacated under the current law and how a provision in the Constitution can affect the office of the director. There will be a step-by-step guide on the actions to take in the removal of a director.

## COURSE CONTENTS

- Appointment of director by the shareholders or the Board and its impact.
- Circumstances leading to disqualification of a director.
- Vacation of office of director.
- Removal of directors – special notice, meeting of members, quorum, resolution.
- Right to be heard for directors of public company against removal.

## LEARNING OUTCOME

By attending this programme, participants will be able to:

- Have a better understanding of the new rules to determine the tenure of a director even before his appointment.
- Note the situations where the office of a director may be vacated.
- Take away the procedures and sample notices and resolutions for the removal of director.

## WHO SHOULD ATTEND

Company secretaries, company directors, CEOs, lawyers, accountants and corporate consultants.

## ABOUT THE TRAINERS

**Leong Oi Wah** is a Fellow Member of the Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) and has more than 30 years of experience in handling corporate secretarial matters in the profession and the corporate sector.

Oi Wah is also involved in advisory on corporate secretarial requirements including corporate restructuring and compliance with various regulatory bodies such as the Registrar of Companies, Bursa Malaysia Securities Berhad, Securities Commission and other authorities. She is an approved trainer with Pembangunan Sumber Manusia Berhad and does regular training for the Companies Commission Malaysia Training Academy and other professional bodies.

## ADMINISTRATIVE DETAILS

DATE	PLATFORM	EVENT CODE
16 March 2021	Webinar @ Microsoft Team	033/21/CEP/WEB
<b>Time</b>	9.00 a.m. - 1.00 p.m.	
<b>Training Methodology</b>	Lecture and case discussion	
<b>Fee</b>	RM300.00 Standard RM250.00 Licensed Secretary. Member of MAICSA, MIA, Malaysian Bar, MACS, MICPA, Sabah Law Assoc. & Advocates Assoc. of Sarawak.	
<b>CPE points</b>	4	