

BRIEF INTRODUCTION TO KIWANIS INTERNATIONAL



Kiwaniis®

DEFINING STATEMENT

Kiwanis is a global organization of volunteers dedicated to improving the world, one child and one community at a time



HISTORY OF KIWANIS

Founded on January
21, 1915

Kiwanis means “self-
expression.”

Has presence in about
90 countries with
membership strength
in excess of 600,000.



KIWANIS INTERNATIONAL FOCUS

“Serving The Children Of The World”



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KIWANIS INTERNATIONAL GLOBAL HEADQUARTERS

3636 Woodview Trace, Indianapolis, IN 46268-3196, USA
www.kiwanis.org



OBJECTS OF KIWANIS INTERNATIONAL

- To give primacy to the human and spiritual, rather to the material values of life.
- To encourage the daily living of the Golden Rule in all human relationships.
- To promote the adoption and the application of higher social, business and professional standards.
- To develop by precept and example, a more intelligent, aggressive and serviceable citizenship.
- To provide through Kiwanis clubs, a practical means to form enduring friendships, to render altruistic service and to build better communities.
- To cooperate in creating and maintaining that sound public opinion and high idealism which make possible the increase of righteousness, justice, patriotism and goodwill.

MANAGING POSSIBLE WEAKNESSES OPEN TO THREATS

- Laws and regulations
- Conflict of interest
- Document retention and destruction
- Board responsibilities, performance and independence
- Education, training and communication
- Financial performance and budgeting
- Resource allocation for programs

BASIC STRUCTURE

- Kiwanis International is governed by an international board of trustees with global representation headed by an International President. Kiwanis International Foundation (KIF) is the philanthropic arm of Kiwanis International.
- There are 53 Districts in total worldwide. A District is an extension of Kiwanis International. A District is headed by a Governor supported by a District Board.
- A Kiwanis club is the basic and most important unit in the entire organization. It is headed by a President supported by a board.

KIWANIS DISTRICT OF MALAYSIA

- Registered as “Persatuan Kelab Kiwanis Malaysia” with Registry of Societies, Malaysia. Annual accounts audited by Baker Tilly Monteiro Heng.
- All Kiwanis Clubs in Malaysia are members of Kiwanis Malaysia.
- Governed by a set of constitution (bylaws).
- The District Board comprises of the Governor, Governor-elect, Immediate Past Governor, District Treasurer, District Secretary, two most recent Past Governors and Lt-Governors of Divisions.

KIWANIS MALAYSIA

Contact Details

G-09, GF, Wisma Academy
4A, Jalan 19/1
46300 Petaling Jaya
Selangor DE.

Ph: 03-7931 2470

URL: www.kiwanis.org.my

Location



A KIWANIS DISTRICT BOARD MEETING



KIWANIS CLUB STRUCTURE

- Board of Directors comprises of a President, President-elect, Vice-President, Immediate Past President, Treasurer, Secretary and 5-7 directors. Two auditors are appointed.
- Role of the board is to oversee the running of the club, chart the policies and direction of the club and uphold good governance according to the club constitution and Societies Act, 1966.
- It has two bank accounts: an Administration Account and a Service Account.

GOVERNANCE PRACTISED IN A KIWANIS CLUB

- Money in Service Account cannot be transferred to Administration Account.
- All payments and transfers in Admin and Service accounts require two out of three signatories. They are the President, Club Secretary and Club Treasurer. The Club Treasurer is a compulsory signatory.
- All fundraising projects must produce a Profit & Loss Account and tabled at Board of Directors meeting for discussion and adoption.

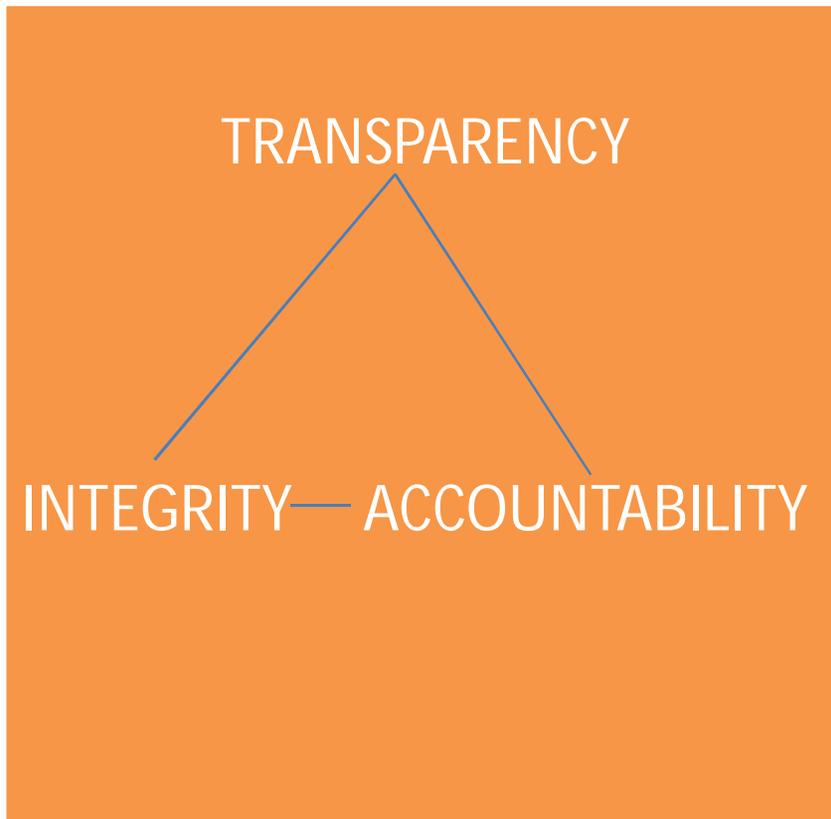
KIWANIS CLUB GOVERNANCE

continued

- Door-to-door solicitation for donation not practised nor allowed.
- We do not appoint third-parties, which may charge a fee, to solicit funds in the streets for us.
- We may decline cash donation from donors if there is doubt on integrity.
- Donation to beneficiaries, announced at outset of fundraising projects, must be carried out. Absolutely no diversion of funds allowed.
- Proper due diligence is carried out on proposed beneficiaries.

3 GOLDEN VALUES ON GOVERNANCE

THE VALUES



“THAT’S THE WAY TO GO”



3 NILAI MURNI TADBIR URUS

Nilai-nilai tersebut ialah:

“Begitu caranya”

- Ketulusan
- Integriti
- Akauntabiliti



SOME MEASURES UNDERTAKEN ON DUE DILIGENCE PROCESS IN SELECTING BENEFICIARY

- General appraisal of prospective beneficiary
- Dialogue with the management committee on their needs and finances.
- Site visit assessment.
- Request for information on who's who in management committee, operating expenditure, target group, etc.
- Kiwanis project team chairman to submit report to Board of Directors for deliberations and decision.

DUE DILIGENCE ON DONORS

Background Checks

Third Party References

Reference To Government
Authorities

KETEKUNAN WAJAR KE-ATAS PENYUMBANG

Pemeriksaan ke-atas latar belakang

Pengesahan dan rujukan oleh pihak ketiga

Rujukan kepada kerajaan

PROJECT ELIMINATE MATERNAL NEONATAL TETANUS (MNT)

A global campaign to raise USD110 million to fight MNT by 2015

ELIMINATE
maternal/neonatal tetanus

 **Kiwaniis** | **unicef** 

KIWANIS ANNUAL CHILDREN'S PARTY



KIWANIS MALAYSIA HAS THE LARGEST SERVICE LEADERSHIP PROGRAM IN ASIA-PACIFIC



KEY CLUB



KEY LEADER

NATIONAL SERVICE LEADERSHIP PROGRAM CONVENTION



K-KIDS CLUB



KEY CLUBBERS HAVING A FUN TIME



KEY LEADER CAMP AT MY GOPENG RESORT, PERAK



PERMANENT LONG-TERM SERVICE PROJECTS

- Kiwanis Down Syndrome Foundation (KDSF)
(7 EIP Centres in Petaling Jaya, Klang, Seremban, Melaka, Johor Bahru, Kulai and Kota Kinabalu).
- Kiwanis Job Training Centre (Petaling Jaya)
- KITT Centre For Learning Disabilities (Kuala Lumpur)
- Kiwanis Stroke & Neuro Rehab Centre (Petaling Jaya)
- Kiwanis Children's Centre (Kuantan)
- Kiwanis Careheart Centre (Johor Bahru)
- Kiwanis Hope Garden (Johor Bahru)
- Kiwanis Special Children Centre (Kluang)

KIWANIS DOWN SYNDROME FOUNDATION

Headquarters

Jalan Jenjarum, off Jalan SS 23/1, Taman SEA, Petaling Jaya,

Selangor DE.

www.kdsf.org.my



KIWANIS CAREHEART CENTRE

No. 5, Jalan Persisiran Sutera Danga 1, Taman Sutera Utama, Johor Bahru, Johor.



SOME KIWANIS FUNDRAISING IDEAS USED



Petronas Filharmonik Charity Show

MORE FUNDRAISING IDEAS



KIWANIS MALAYSIA ANNUAL DISTRICT CONVENTIONS



BRIEFING ON FUTURE DIRECTION AT ANNUAL DISTRICT CONVENTION



KIWANIS INTERNATIONAL CONVENTIONS



KIWANIS EDUCATION & TRAINING

- Annual Asia-Pacific Education Conference
- Presidents & Secretaries Leadership Planning Conference
- Lt-Governor Leadership Training



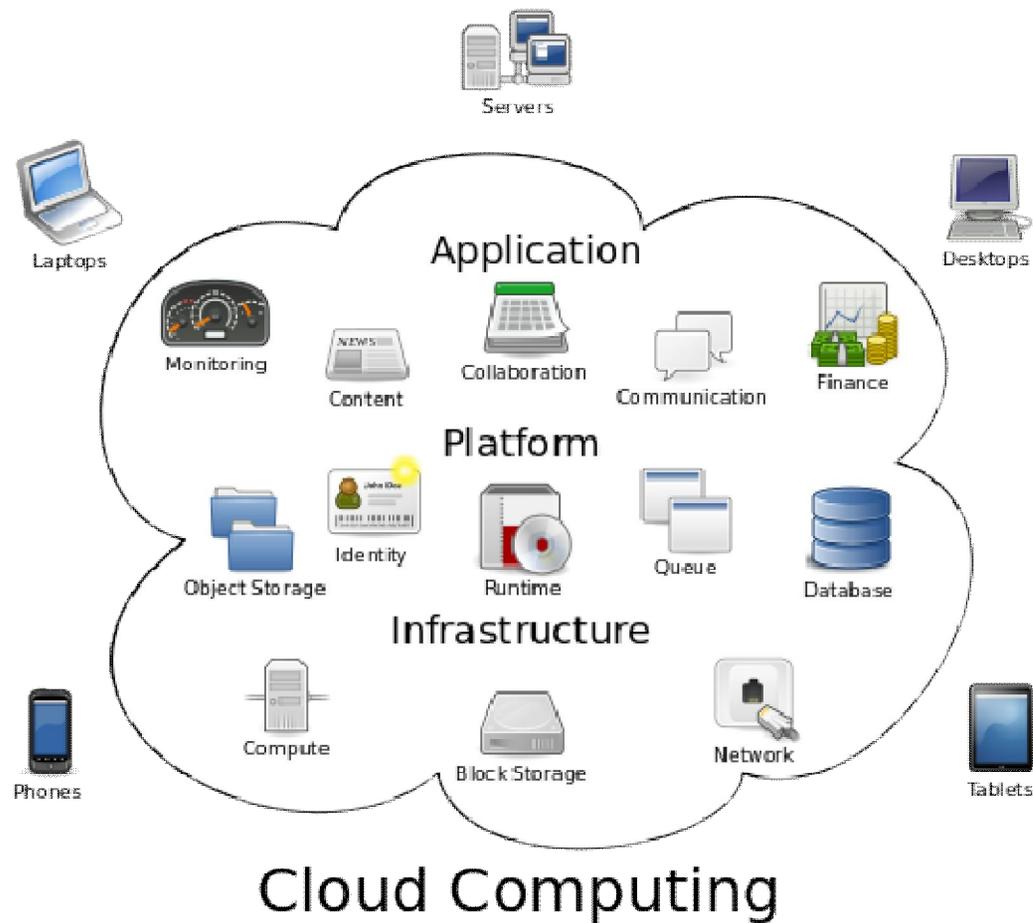
PRESIDENTS & SECRETARIES LEADERSHIP PLANNING CONFERENCE



PRESIDENTS & SECRETARIES TRAINING CONFERENCE COVERAGE

- Role and responsibilities of a Club President and Club Secretary
- Goal-setting on membership growth, service leadership programs and new club building
- Achievement criteria
- Kiwanis Club constitution (bylaws) , Societies Act, 1966 and protocol
- Submission of accounts and particulars via eROSES
- How to conduct a club meeting

PROTECTION & STORAGE OF DATA AND INFORMATION RESOURCES ARE VITAL



CONCLUSION

- Guided by the Six Objects of Kiwanis International
- The 3 Golden Values of governance: transparency, integrity and accountability
- Comply with the Kiwanis constitution and Malaysian law
- Conduct proper due diligence on beneficiaries and donors before making a decision
- Manage and harness the pool of human capital talents in a dynamic situation with emphasis on training