COMPANIES ACT 2016
Section 117(1)

NOTICE OF PROPOSED REDUCTION OF SHARE CAPITAL

______________________(Company Name)

To
1. Director General of the Inland Revenue Board
2. Registrar of Companies,

______________________ (Name of Company and Co. Registration No.) hereby gives notice that a special resolution to reduce the share capital of the company has been passed on the ....... day of ............... 20..... The extract of the special resolution is set out below:

…………………………………………………………………………………………………………
…………………………………………………………………………………………………………
…………………………………………………………………………………………………………

Declaration:
I confirm that the facts and information stated in this document are true and to the best of my knowledge.

Signed:

______________________
(Secretary)

Name :
License No/ Membership No. :
SSM Practicing Certificate No. :
Date :

Attention:
It is an offence under section 591 of the Companies Act 2016 to make or authorize the making of a statement that a person knows is false or misleading and that person may be liable, upon conviction, to imprisonment for a term not exceeding ten years or to a fine not exceeding RM3million or to both.

LODGER INFORMATION

Name :
NRIC No :
Address :
Phone No :
Email :
DECLARATION

I/We (the persons listed below) being all the director/s of ................................. (name of company), do solemnly and sincerely declare that I/we have made a full inquiry into the affairs of the company and that, having done so, have formed the opinion that this company is able to pay its debts, identified on the statement of assets and liabilities set out above, as being the debts as they fall due.

I/We believe that:

☐ there is no ground on which the company is unable to pay its debts

☐ the asset of the company is more than the liability of the company at the date of the transaction

☐ it would not result in the company being insolvent and its capital being impaired at the date of the solvency statement

☐ the company will remain solvent for the period of twelve (12) months after the date of declaration

(Please tick whichever is applicable)

The company meets the solvency requirements pursuant to section 117(3) of the Companies Act 2016 as attached.

(Please note that the requirement for a solvency statement need not be met if the proposed reduction of capital is solely by way of cancellation of any paid-up share capital which is lost or unrepresented by available assets.)

Date of Statement:

SIGNATURES

1

Name:

Signature:

Date:

2

Name:

Signature:

Date:

3

Name:

Signature:

Date:

4

Name:

Signature:

Date:

* Insert additional column of directors, if necessary
SOLVENCY STATEMENT BY DIRECTOR(S) PURSUANT TO SECTION 117(3) OF THE COMPANIES ACT 2016

______________________ (Company Name)

STATEMENT OF ASSETS AS AT ..............................

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>REALISABLE VALUES (RM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash at bank</td>
<td></td>
</tr>
<tr>
<td>Cash on hand</td>
<td></td>
</tr>
<tr>
<td>Marketable securities</td>
<td></td>
</tr>
<tr>
<td>Bills receivable</td>
<td></td>
</tr>
<tr>
<td>Trade debtors</td>
<td></td>
</tr>
<tr>
<td>Loans and advances</td>
<td></td>
</tr>
<tr>
<td>Unpaid calls</td>
<td></td>
</tr>
<tr>
<td>Stock in trade</td>
<td></td>
</tr>
<tr>
<td>Work in progress, as detailed in inventory</td>
<td></td>
</tr>
<tr>
<td>Freehold property</td>
<td></td>
</tr>
<tr>
<td>Leasehold property</td>
<td></td>
</tr>
<tr>
<td>Plant and machinery</td>
<td></td>
</tr>
<tr>
<td>Furniture, fittings, utensils, etc</td>
<td></td>
</tr>
<tr>
<td>Patents, Trademarks, etc</td>
<td></td>
</tr>
<tr>
<td>Investments other than marketable securities</td>
<td></td>
</tr>
<tr>
<td>Other assets</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL OF REALISABLE VALUE OF ASSETS</strong></td>
<td>**                        **</td>
</tr>
</tbody>
</table>

STATEMENT OF LIABILITIES AS AT ..............................

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th>REALISABLE VALUES (RM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Current Liabilities</td>
<td></td>
</tr>
</tbody>
</table>

(please indicate):

1. 

2. 

3. 
Current Liabilities

(please indicate):

1.
2.
3.

Reserves:

1.
2.
3.
4.

Contingent liabilities:

Other liabilities:

TOTAL LIABILITIES:

SURPLUS OF ASSETS OVER LIABILITIES:

EQUITY:

TOTAL EQUITY AND LIABILITIES:

SIGNATURES

1 Name:
   Signature:
   Date:

2 Name:
   Signature:
   Date: