

**INTERNAL WHISTLEBLOWER FORM**


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**SURUHANJAYA SYARIKAT MALAYSIA**

Please complete the forms below:

Are you an employee of SSM?	Yes		No	
Do you wish to identify yourself?	Yes		No	
If yes, please complete the following:				
Name :				
Email address:				
Division/Section/Unit/Branch:				
When is the best time to contact you?				
What is the nature of the incident or issue that you wish to highlight?	Monetary			
	Harassment			
	Safety			
	Other (please specify)			
1. What is this incident or issue about? Briefly explain.				
2. Where did this incident or issue happen?				
3. When did this incident or issue happen?				

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4. Why do you think this incident or issue happened?			
5. How did this incident or issue happen?			
Please identify the person(s) engaged in the unethical or illegal Incident/behaviour:			
Name :			
Position :			
Division :			
Name :			
Position :			
Division :			
If money is involved, can you estimate the amount?	Yes	No	
Less than RM100			
RM100 to RM500			
RM500 to RM1,000			
RM1,000 to RM5,000			
RM5,000 to RM10,000			
More than RM10,000			
How did you become aware of this incident?			

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Do you suspect the involvement of others?		No	Yes
Do you suspect that the management is involved?		No	Yes
Have you notified a supervisor or the management?		No	Yes
Can you identify other witnesses(s)?		No	Yes
Name of witness :			
Position :			
Division :			
Phone Number :			
Have you discussed this incident with anyone?		No	Yes
Name of that person :			
Position :			
Division :			
Phone Number :			

This section is optional:

Reported by:

Name :

NRIC No. :

Date :

Witnessed by (if any):

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Name, NRIC number and date

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### **Instruction:**

1. Please print the complete form and send to:

Ketua Seksyen Audit Dalam  
Suruhanjaya Syarikat Malaysia  
Tingkat 19, Menara SSM @ Sentral  
No.7 Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623, Kuala Lumpur

2. This form can also be emailed to [whistleblower@ssm.com.my](mailto:whistleblower@ssm.com.my)

### ***Additional Information:***

*You are fully entitled by the law to complain directly to any agencies either at federal or state level that is conferred with enforcement powers. There is no closed door policy where an officer requests you to go to the relevant agency.*