

MyLLP

User Manual

# Table of Contents

<b>1 WELCOME .....</b>	<b>3</b>
1.1 About MyLLP.....	3
<b>2 GETTING STARTED .....</b>	<b>4</b>
2.1 Login to MyLLP .....	4
<b>3 WINDING UP .....</b>	<b>6</b>
3.1 Winding Up by Court.....	6
3.1.1 Petition .....	6
3.1.2 Petition Amendment.....	14
3.1.3 Order Withdrawn/Cancel/Set Aside Winding Up Petition.....	20
3.1.4 Statement of Affairs and Affidavit Verifying Statement of Affairs .....	24
3.1.5 Winding Up Order and Particulars of Liquidator.....	29
3.1.6 Notice of the Winding Up Order and Particulars of Liquidator.....	41
3.1.7 Notice of Appointment of Liquidator .....	49
3.1.8 Liquidator’s Account of Receipts and Payments.....	56
3.1.9 Order of Dissolution and Release of Liquidator .....	60
3.1.10 Revocation of Dissolution.....	66
3.1.11 Notice by Liquidator of Resignation or Removal from Office.....	71
3.1.12 Notice of Change of Address of Liquidator .....	75
3.1.13 Notice of Discontinuance .....	79
3.1.14 Order of Release of Liquidator .....	83
3.1.15 Order to Terminate Winding Up.....	90
3.1.16 Order to Stay Winding Up.....	98
3.1.17 General Order (Winding Up) .....	105
3.1.18 Amended Order.....	112
3.1.19 Submit Other Documents for Petition .....	118
3.1.20 Dissolve without Winding Up .....	123

# 1 WELCOME

Welcome to the MyLLP User Manual for Winding Up by Court. This Manual is designed to assist the users navigate through system and make use of all the functions available. This Manual will give step-by-step instruction on using the Winding Up by Court Module.

## 1.1 About MyLLP

MyLLP system is an online application provided by SSM for the registration of Limited Liability Partnership (LLP), which is regulated under the Limited Liability Partnerships Act 2012. LLP is an alternative business vehicle offering a hybrid of characteristics between a conventional partnership and a company.

The MyLLP system can be accessed via SSM4U Portal or <http://myllp.ssm4u.com.my/>.

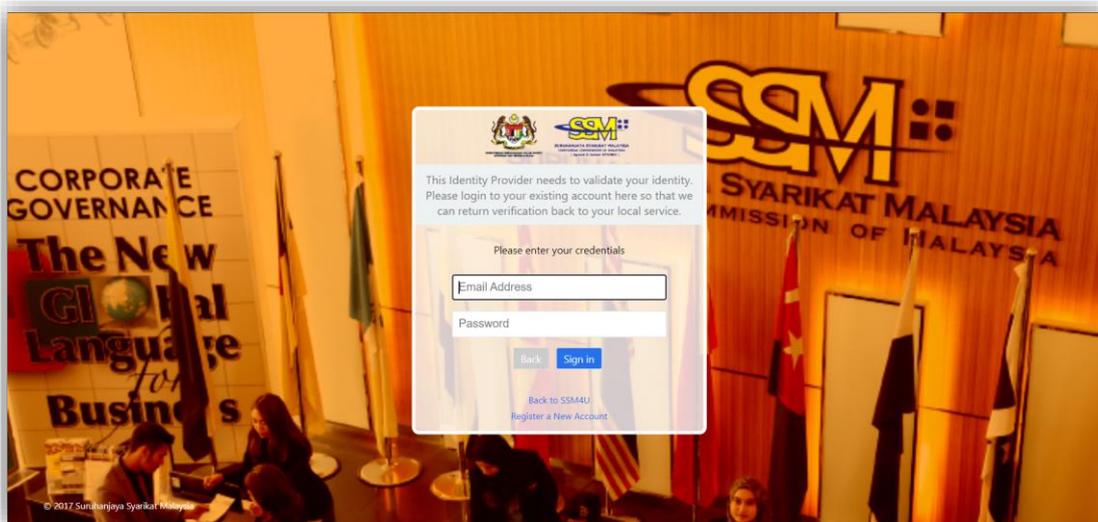
The services offered under the MyLLP system include:

- User Registration
- Name Reservation Application
- Registration
- Change of Particular
- Annual Declaration
- Application of Change of Name
- Application for Extension of Time
- Application for Voluntary Winding Up, Registration of Documents Related to Winding up By the Court and Registration of Documents Related to Liquidation or Dissolution of Foreign LLP
- Rectification
- Court Orde

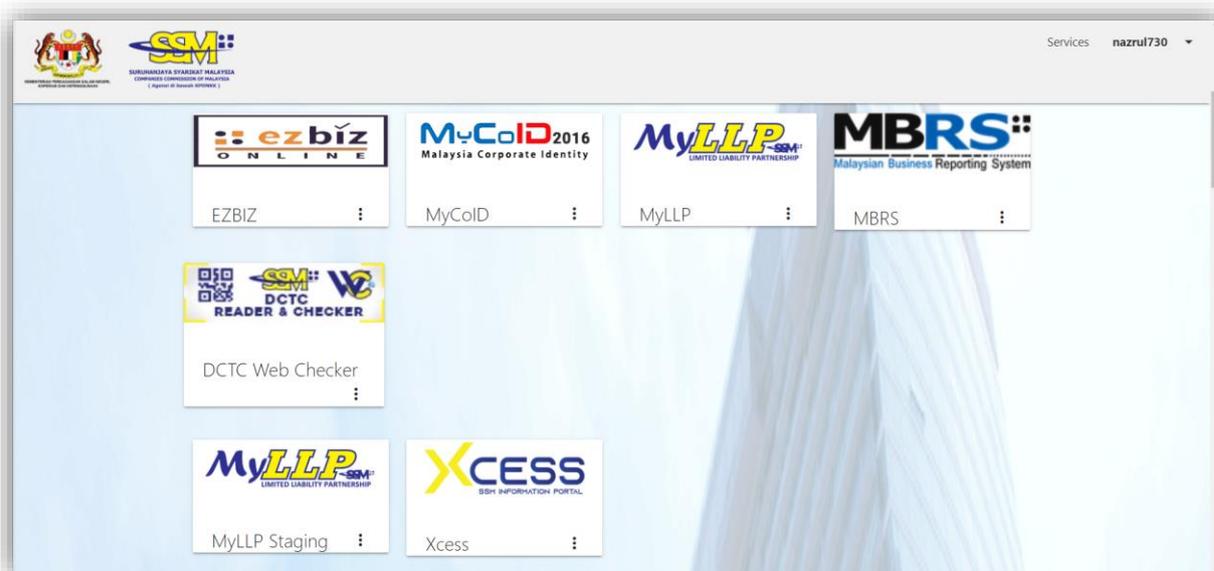
## 2 GETTING STARTED

### 2.1 Login to MyLLP

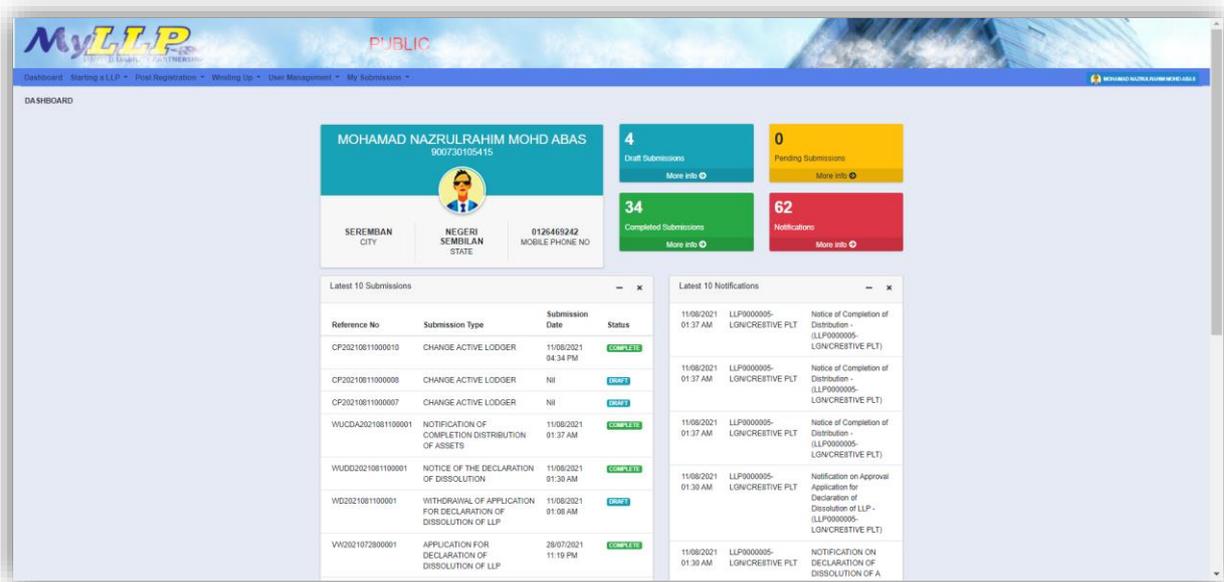
1. Open an Internet browser and navigate to the URL of <http://myllp.ssm4u.com.my/>
2. Enter User's login credentials such as Email Address and password and click **Sign In** button.



3. From SSM4U website, select **MyLLP** icon to go to MyLLP website.



- User will be automatically signed in and dashboard page will display after page redirected to MyLLP website.

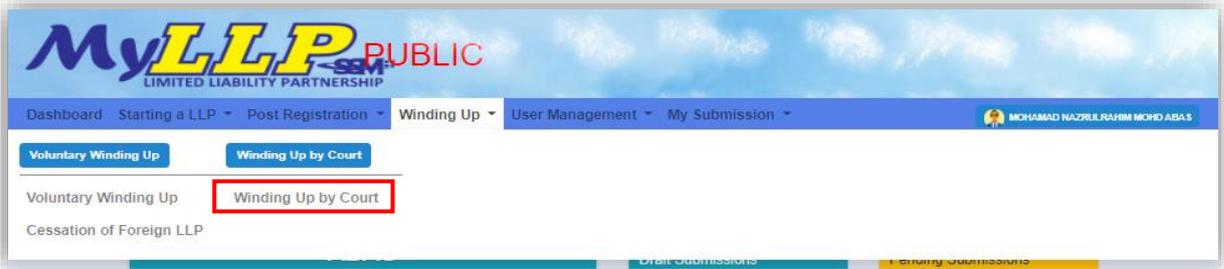


## 3 WINDING UP

### 3.1 Winding Up by Court

#### 3.1.1 Petition

1. Click on Winding Up by Court under Winding Up menu.



2. Enter LLP registration no in the text field and click **Search** button



3. LLP information of the searched LLP will be displayed and choose submission type under Application

The screenshot shows the MyLLP PUBLIC interface. At the top, there is a navigation bar with links for Dashboard, Starting a LLP, Post Registration, Winding Up, User Management, and My Submission. The user is logged in as MOHAMAD NAZRULRAHIM MOHD ABAS. The main heading is "WINDING UP BY COURT". Below this, there is a "Search LLP" section with a text input field for "LLP Registration No. \*" containing "LLP0000005-LGN" and a "Search" button. The "LLP Information" section displays the following details:

Entity Name	CRE8TIVE PLT	Entity Register No.	[REDACTED]
Entity Status	EXISTING	Type	EXISTING

The "Application" section contains a "Submission Type" dropdown menu with "--Please Select--" selected and a "Go" button. A red box highlights the dropdown menu and the "Go" button.

4. Choose **Petition** and click *Go* button to proceed with submission

This is a close-up of the "Application" section. The "Submission Type" dropdown menu is now set to "PETITION". The "Go" button is visible to the right of the dropdown menu.

5. In the **Main Details** tab, user need to enter details for:
- Date of petition
  - Petition Reference No.
  - Court Location
  - Endorsement Date
  - Grounds Up

User can choose ground act by clicking the drop-down button and add click **Add Ground** button. Any ground that has been added will display in a list.

Grounds Up

--Please Select--

**Add Ground**

No.	Grounds Up	Other Grounds Up	Action
1	GROUND S.465(1)(e)	-	
2	GROUND S.465(1)(h)	-	

6. Click Next button to proceed to *Petitioner* tab

Action

Cancel **Next**

7. To add individual petitioner, click **Add Petitioner** button under individual petitioner section.

▶ **PETITIONER**

INDIVIDUAL PETITIONER

**Add Petitioner**

Show  entries

Search:

Name	↑↓	Identification No.	↑↓	E-mail	↑↓	Contact No.	↑↓	Address	↑↓	Action	↑↓
No data available in table											

Showing 0 to 0 of 0 entries

Previous Next

Fill in the details for individual petitioner. Field that marked (\*) are mandatory for user to fill. Once all the field have been filled, click **Add** button to add the petitioner in the individual petitioner list

The screenshot shows a web application interface for adding a petitioner. At the top, there is a navigation bar with links: Dashboard, Starting a LLP, Post Registration, Winding Up, User Management, and My Submission. The user's name, MOHAMAD NAZRULRAHIM MOHD ABAS, is displayed in the top right. Below the navigation bar, there are three buttons: Cancel (red), Previous (blue), and Next (blue). The main form is titled 'PETITIONER' and contains a section for 'PETITIONER PROFILE'. This section includes the following fields:

- Name \*
- Identification Type \* (dropdown menu with "--Please Select--")
- Identification Number \*
- Nationality \* (dropdown menu with "--Please Select--")
- Race \* (dropdown menu with "--Please Select--")
- Date of Birth \* (calendar icon)
- Gender \* (dropdown menu with "--Please Select--")
- Mobile No. \*
- Phone No.
- E-mail \*
- Address \* (three stacked text input fields)
- Postcode \*
- City \*
- State \* (dropdown menu with "--Please Select--")
- Country \* (dropdown menu with "--Please Select--")

At the bottom of the form, there are two buttons: Add (blue, highlighted with a red box) and Cancel (red). Below the form, there is a section for 'LODGER INFORMATION'. A small 'WICKET AJAX DEBUG' message is visible in the bottom right corner.

8. To add non-individual petitioner, choose petitioner type by clicking the dropdown button.

The screenshot shows a form titled 'NON INDIVIDUAL PETITIONER'. The 'Petitioner Type' dropdown menu is open, displaying the following options:

- Please Select--
- BANK NEGARA
- JABATAN INSOLVENSIA MALAYSIA (JIM)
- MENTERI (KPDNHEP)
- OTHERS - SDN BHD/BHD/YAYASAN/ETC
- PERBADANAN INSURANS DEPOSIT MALAYSIA (PIDM)
- REGISTRAR

The 'Add' button is visible to the right of the dropdown menu. Below the dropdown menu, there is a text input field labeled 'Company/Institute No'.

Non-individual petitioner form will display once User as chosen petitioner type. Click **Add** button under non-individual petitioner section once all the field has been filled.

**NON INDIVIDUAL PETITIONER**

Petitioner Type:

Registration Number:

E-mail:

Phone No.:  Fax No.:

Mobile No.:

Address:

Postcode:  City:

State:  Country:

9. Click Next button to proceed to *Attachment* tab

Action

10. Click Choose File button to upload Affidavit verifying petition and petition document. Both attachments are required to be attached to submit the application.

ATTACHMENT

Show 10 entries Search:

Attachment Description	Required	File
AFFIDAVIT VERIFYING PETITION	YES	<input type="button" value="Choose File"/> No file chosen
PETITION	YES	<input type="button" value="Choose File"/> No file chosen

Showing 1 to 2 of 2 entries Previous 1 Next

11. Click Next button to proceed to *Summary* tab

Action

12. In the summary tab, all details that have been filled by User will be display for User to check. Tick checkbox under declaration to proceed for submission of the application.

Action

[Cancel](#) [Previous](#)

[MAIN](#) [PETITIONER](#) [ATTACHMENT](#) **[SUMMARY](#)**

▶ **LLP INFORMATION**

▶ **SUMMARY**

**MAIN**

Date of Petition 21-Aug-2021

Petition Reference No. WA-28NCC-2-3/2021 Court Location KUALA LUMPUR

Endorsement Date 21-Aug-2021

Show  entries

Search:

No.	↑	Grounds Up	↓	Other Grounds Up	↓
1		GROUND S.465(1)(e)		-	
2		GROUND S.465(1)(h)		-	

Showing 1 to 2 of 2 entries

[Previous](#) [1](#) [Next](#)

**PETITIONER**

Name	Identification No.	E-mail	Phone No.	Address
			111111111	TEST ADDRESS 2 ALOR SETAR KEDAH MALAYSIA

**INSTITUTION PETITIONER**

Company/Institute Name	Registration No.	E-mail	Contact No.	Address

**ATTACHMENT**

Attachment Description	Attached
PETITION	<input checked="" type="checkbox"/>
AFFIDAVIT VERIFYING PETITION	<input checked="" type="checkbox"/>

**DECLARATION**

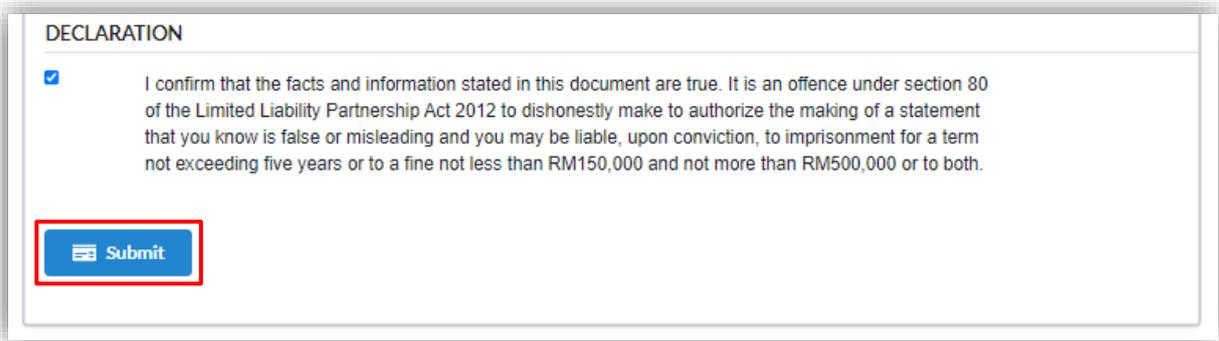


I confirm that the facts and information stated in this document are true. It is an offence under section 80 of the Limited Liability Partnership Act 2012 to dishonestly make to authorize the making of a statement that you know is false or misleading and you may be liable, upon conviction, to imprisonment for a term not exceeding five years or to a fine not less than RM150,000 and not more than RM500,000 or to both.

[Submit](#)

▶ **LODGER INFORMATION**

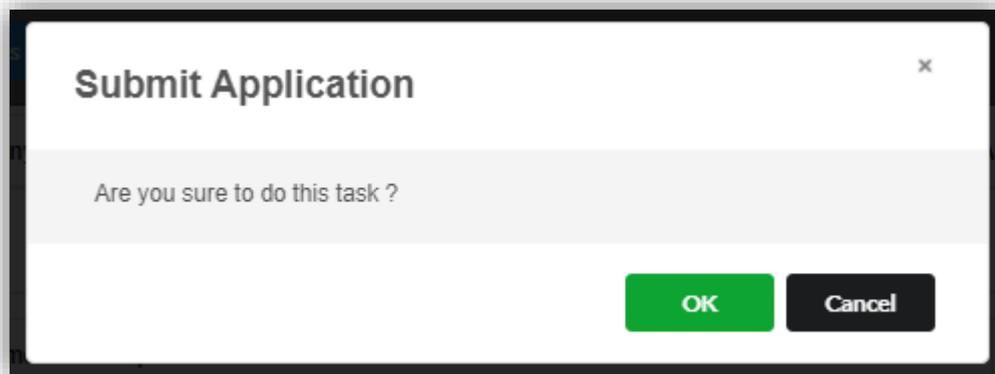
Submit button will only be enable once user ticked the declaration checkbox. Once the Submit button is enable, click on the button.



DECLARATION

I confirm that the facts and information stated in this document are true. It is an offence under section 80 of the Limited Liability Partnership Act 2012 to dishonestly make to authorize the making of a statement that you know is false or misleading and you may be liable, upon conviction, to imprisonment for a term not exceeding five years or to a fine not less than RM150,000 and not more than RM500,000 or to both.

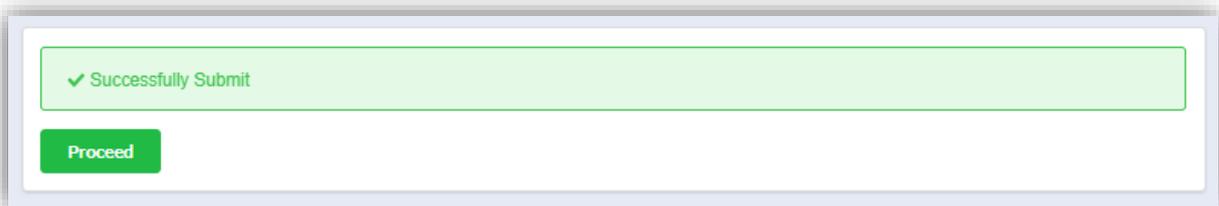
13. Click OK button



Submit Application

Are you sure to do this task ?

14. Once petition application has been submitted, notification will display. Click **Proceed** button to proceed with other application.



✓ Successfully Submit

### 3.1.2 Petition Amendment

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button



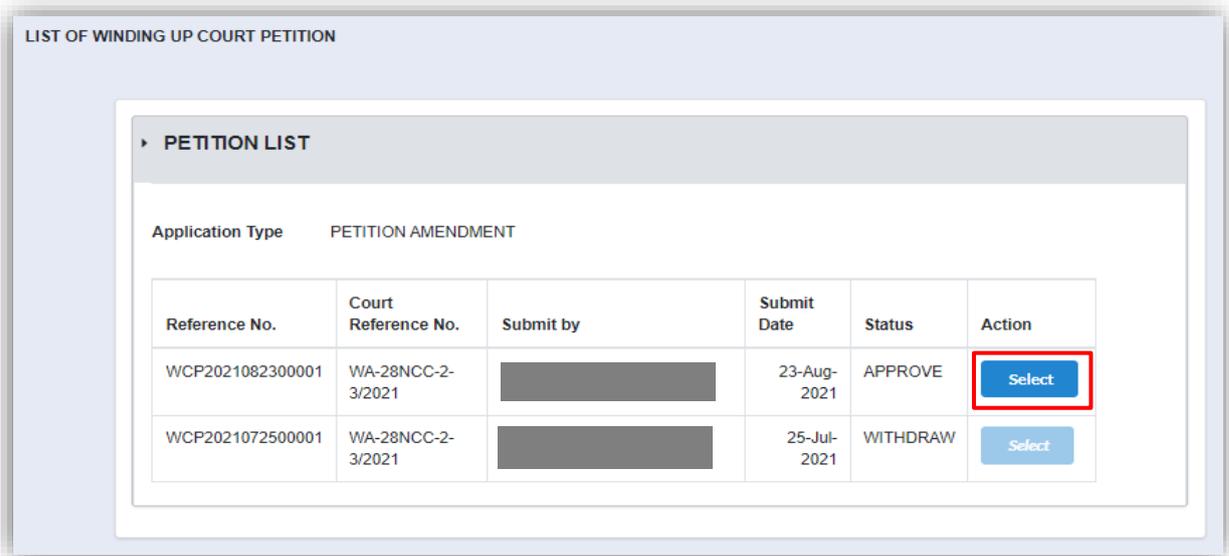
3. LLP information of the searched LLP will be displayed and choose submission type under Application

The screenshot shows the MyLLP PUBLIC website interface. The header includes the logo and navigation menu. The main content area is titled 'WINDING UP BY COURT'. It contains three sections: 'Search LLP' with a search box and button; 'LLP Information' displaying details for 'CRESTIVE PLT' with an 'Entity Register No.' field; and 'Application' which is highlighted with a red box. In the 'Application' section, the 'Submission Type' dropdown menu is set to '--Please Select--' and a green 'Go' button is visible.

4. Choose **Petition Amendment** and click *Go* button to proceed with submission

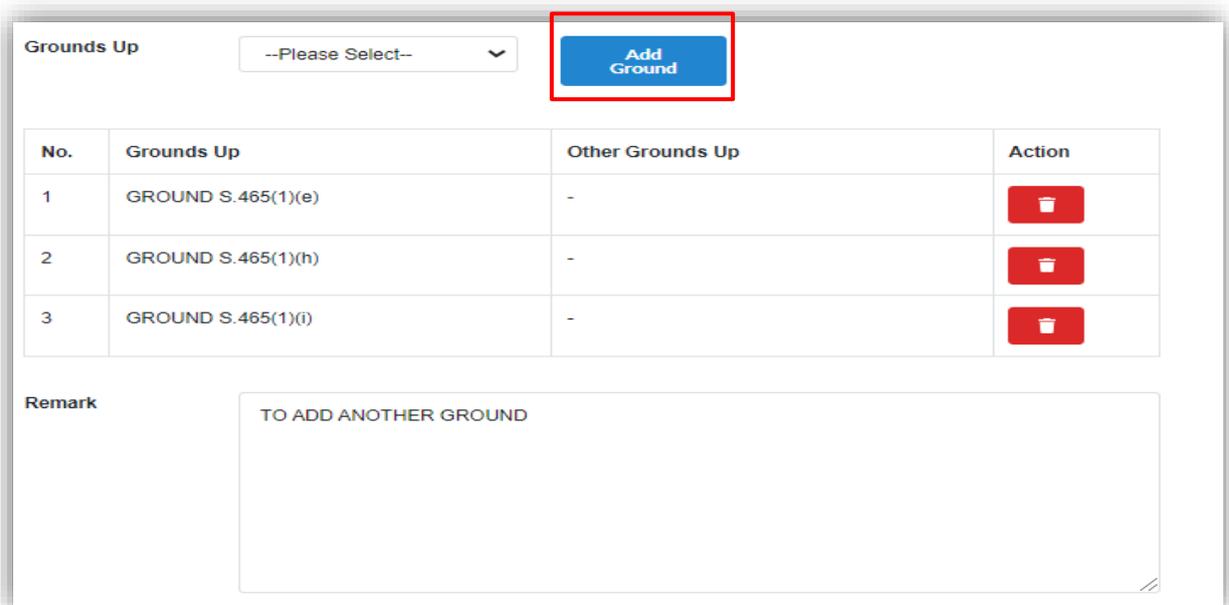
This is a close-up view of the 'Application' section from the previous screenshot. The 'Submission Type' dropdown menu is now set to 'PETITION AMENDMENT', and the green 'Go' button is clearly visible next to it.

5. Select a petition to amend by clicking **Select** button.



6. Petition amendment form will display, and user need to enter details for:
- a. Date of amended petition
  - b. Grounds Up

User can choose ground act by clicking the drop-down button and add click **Add Ground** button. Any ground that has been added will display in a list. User have to fill in reason for amendment in the remark field.



7. Click Choose File button to upload amended Affidavit verifying petition and amended petition document. Both attachments are required to be attached to proceed with submission of the application.

ATTACHMENT		
Attachment Description	Required	File
AMENDED PETITION	YES	<input type="button" value="Choose File"/> No file chosen
AMENDED AFFIDAVIT VERIFYING PETITION	YES	<input type="button" value="Choose File"/> No file chosen

8. If user wants to add another petitioner, click Add Petitioner button, and fill in the details of the petitioner as shown in step 7 and step 8 of 3.1.1 Petitioner. Then click **Submit** button.

9. Click Pay Online to proceed with payment

PAYMENT PAGE

Payment Details (WCAP2021082300001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
PETITION AMENDMENT	1	100.00	0.00	100.00
Total (RM):		100.00	0.00	100.00
Total Amount (RM):			100.00	

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

70400 SEREMBAN  
NEGERI SEMBILAN

[PAY ONLINE](#) [CANCEL](#)

10. Invoice will display once payment has been made. User can click **Print** button to print the invoice.

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400



A R L 2 0 2 1 0 8 2 3 0 0 0 0 5 4

[REDACTED]

1916, Jalan Warisan Puteri A65  
Taman Warisan Puteri  
Taman Warisan Puteri  
70400 SEREMBAN  
NEGERI SEMBILAN

Receipt No : RL20210823000005  
Reference No. : WCAP2021082300001  
Payment Mode Detail : HostSim  
Approval Code :  
Payment Mode : DD  
Transaction ID : TLS2021082300005  
Payment Date : 23/08/2021 11:36:35 PM

NO.	DESCRIPTION	AMOUNT (RM)
1	PETITION AMENDMENT	100.00
<b>Total</b>		100.00
<b>Amount Received</b>		100.00

### 3.1.3 Order Withdrawn/Cancel/Set Aside Winding Up Petition

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application

The screenshot shows the MyLLP PUBLIC interface. At the top, there is a navigation bar with links: Dashboard, Starting a LLP, Post Registration, Winding Up, User Management, My Submission, and a user profile for MOHAMAD NAZRULRAHIM MOHD ABAS. The main heading is 'WINDING UP BY COURT'. Below this, there are three sections: 'Search LLP' with an input field for 'LLP Registration No. \*' and a 'Search' button; 'LLP Information' displaying details for 'CRESTIVE PLT' with 'Entity Register No.' and 'Entity Status EXISTING' and 'Type EXISTING'; and 'Application' which is highlighted with a red box. In the 'Application' section, the 'Submission Type' dropdown is set to '--Please Select--' and a green 'Go' button is visible. The footer contains copyright information for Suruhanjaya Syarikat Malaysia and a 'WICKET AJAX DEBUG' button.

- Choose **Order Withdrawn/Cancel/Set Aside Winding Up Petition** and click *Go* button to proceed with submission

This is a close-up of the 'Application' section from the previous screenshot. The 'Submission Type' dropdown menu is now open, showing the selected option 'ORDER WITHDRAWN/CANCEL/SET ASIDE'. The green 'Go' button is positioned to the right of the dropdown.

5. Select a petition to amend by clicking **Select** button.

LIST OF WINDING UP COURT PETITION

▶ PETITION LIST

Application Type    ORDER WITHDRAWN/CANCEL/SET ASIDE WINDING UP PETITION

Reference No.	Court Reference No.	Submit by	Submit Date	Status	Action
WCP2021082300001	WA-28NCC-2-3/2021	[REDACTED]	23-Aug-2021	APPROVE	Select
WCP2021072500001	WA-28NCC-2-3/2021	[REDACTED]	25-Jul-2021	WITHDRAW	Select

6. Enter Order date and attach supporting document by clicking Choose File button. Supporting document are required to be attached to submit the application.

ORDER WITHDRAWN/CANCEL/SET ASIDE WINDING UP PETITION

▶ LLP INFORMATION

▶ APPLICATION FORM

Order Date

Attachment Description	Required	File
SUPPORTING DOC	YES	<input type="button" value="Choose File"/> No file chosen

7. User can attach other document by clicking **Choose File** button, select file to upload, fill in attachment description and click **Add** button to add the attachment. Repeat the step to add another document.

ATTACHED OTHER DOCUMENT

Show  entries Search:

Attachment Description	Required	File	Action
<input type="text"/>	OPTIONAL	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Add"/>

Showing 1 to 1 of 1 entries Previous **1** Next

OTHER DOCUMENTS

No.	Attachment Description	Action
-----	------------------------	--------

Click Submit button to submit the application.

OTHER DOCUMENTS

No.	Attachment Description	Action
-----	------------------------	--------

### 3.1.4 Statement of Affairs and Affidavit Verifying Statement of Affairs

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

MyLLP PUBLIC  
LIMITED LIABILITY PARTNERSHIP

Dashboard Starting a LLP Post Registration Winding Up User Management My Submission MOHAMAD HAZRULRAHIM MOHD ABA8

WINDING UP BY COURT

Search LLP

LLP Registration No. \*

LLP Information

Entity Name	CRE8TIVE PLT	Entity Register No.	LLP0000005-LGN
Entity Status	EXISTING	Type	EXISTING

Application

Submission Type

Copyright © 2021 Suruhanjaya Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Mozilla Firefox with the resolution of WICKET AJAX DEBUG

- Choose **Statement of affairs and affidavit verifying statement of affairs** and click **Go** button to proceed with submission.

Application

Submission Type

5. Select a petition to amend by clicking **Select** button.

LIST OF WINDING UP COURT PETITION

▸ PETITION LIST

Application Type    STATEMENT OF AFFAIRS AND AFFIDAVIT VERIFYING STATEMENT OF AFFAIRS

Reference No.	Court Reference No.	Submit by	Submit Date	Status	Action
WCP2021082300001	WA-28NCC-2-3/2021	[REDACTED]	23-Aug-2021	APPROVE	Select
WCP2021072500001	WA-28NCC-2-3/2021	[REDACTED]	25-Jul-2021	WITHDRAW	Select

- Application form shall be displayed, and User must fill in the form. Attachment is required to be attach with the application. After user have filled the form, click **Submit** button to proceed with submission.

▶ APPLICATION FORM

**STATEMENTS OF AFFAIRS**

Statement of Affairs Date (Date of Statements of Asset and Liabilities / Accounts Date as at)  17

Document Date (LLP's Officer Declaration Date)  17

Liquidator's Confirmation Date  17

Attachment Description	Required	File
STATEMENT OF AFFAIRS	YES	<input type="button" value="Choose File"/> attachment (12).pdf

**AFFIDAVIT VERIFYING STATEMENTS OF AFFAIRS**

Event Date (LLP's officer attestation date by Commissioner of Oath)  17

Document Date (LLP's Officer Attestation Date by Commissioner of Oath)  17

Attachment Description	Required	File
AFFIDAVIT VERIFYING STATEMENT OF AFFAIRS	YES	<input type="button" value="Choose File"/> No file chosen

Submit

7. Once User have submitted the application, notification will display that application have successfully submitted.



### 3.1.5 Winding Up Order and Particulars of Liquidator

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

MyLLP PUBLIC  
LIMITED LIABILITY PARTNERSHIP

Dashboard Starting a LLP Post Registration Winding Up User Management My Submission MOHAMAD NAZRULRAHIM MOHD ABAS

WINDING UP BY COURT

Search LLP

LLP Registration No. \*  Search

LLP Information

Entity Name	CRESTIVE PLT	Entity Register No.	<input type="text"/>
Entity Status	EXISTING	Type	EXISTING

Application

Submission Type --Please Select--

Copyright © 2021 Suruhanjaya Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Mozilla Firefox with the resolution of WICKET AJAX DEBUG

- Choose **Winding up order and particulars of liquidator** and click **Go** button to proceed with submission.

Application

Submission Type WINDING UP ORDER AND PARTICULARS C

5. Select a petition by clicking **Select** button.

LIST OF WINDING UP COURT PETITION

▸ PETITION LIST

Application Type STATEMENT OF AFFAIRS AND AFFIDAVIT VERIFYING STATEMENT OF AFFAIRS

Reference No.	Court Reference No.	Submit by	Submit Date	Status	Action
WCP2021082300001	WA-28NCC-2-3/2021	[REDACTED]	23-Aug-2021	APPROVE	Select
WCP2021072500001	WA-28NCC-2-3/2021	[REDACTED]	25-Jul-2021	WITHDRAW	Select

6. In the main tab, application shall be display for user to fill the application form. User must fill in date of court order, court reference number, court location and prayer. Once User have inserted the prayer in the text box, click Add Prayer button to add the prayer.

WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR

Action

[Cancel](#) [Next](#)

MAIN LIQUIDATOR SUMMARY

▶ LLP INFORMATION

▶ APPLICATION FORM

Date of Court Order

Court Reference No.  Court Location

Prayer

Show  entries

[Add Prayer](#)

Search:

No.	Prayer	Action
No data available in table		

Showing 0 to 0 of 0 entries [Previous](#) [Next](#)

7. Select any ground from the dropdown and click **Add Ground** button.

Grounds Up

[Add Ground](#)

No.	Grounds Up	Other Grounds Up	Action
No data available in table			

8. Upload attachment by clicking **Choose File** button. User are required to attach Court Order Document. Application cannot be submitted if no attachment attached.

ATTACHMENT

Attachment Description	Required	File
COURT ORDER DOCUMENT	YES	<a href="#">Choose File</a> No file chosen

9. If User want to attach any other supporting document, click **Choose File** button under *Attached Other Document* section.

Attachment Description	Required	File	Action
<input type="text"/>	OPTIONAL	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Add"/>

OTHER DOCUMENTS

No.	Attachment Description	Action
-----	------------------------	--------

▶ LODGER INFORMATION

10. Click Next button to proceed with next tab.

11. In Liquidator tab, User need to add particular of liquidator by clicking **Add** button.

WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR

Action

Cancel Previous Next

MAIN LIQUIDATOR SUMMARY

▶ LLP INFORMATION

▶ PARTICULAR OF LIQUIDATOR

Show 10 entries Search:

Add

Name/Official Receiver Name	Official Receiver	Person In Charge Name	Identification No.	E-mail	Address	Contact No.	Action
No data available in table							

Showing 0 to 0 of 0 entries Previous Next

▶ LODGER INFORMATION

12. User must define whether liquidator is an official receiver or not by selecting the options in the dropdown.

▶ PARTICULAR OF LIQUIDATOR

Official Receiver\* --Please Select--

Cancel

--Please Select--  
NO  
YES

13.If the liquidator is not an official receiver, User must fill in details as shown below in the screenshot. After all the field have been filled, click **Add** button to add the liquidator’s particular. Repeat from step 11 if User want to add another liquidator.

The screenshot shows a web form for adding a liquidator. At the top, there is a dropdown menu for 'Official Receiver' with 'NO' selected and a red 'Cancel' button. Below this is a search section with 'Identification No' and a text input field containing 'ENTER PETITIONER IDENTIFICATION NO.' and a blue 'Search' button. The main form area contains several fields: 'Name \*' (text input), 'Identification Type \*' (dropdown menu with '--Please Select--'), 'Identification Number \* \*' (text input), 'Address' (three stacked text input fields), 'Postcode' (text input), 'City' (text input), 'State' (dropdown menu with '--Please Select--'), 'Country' (dropdown menu with '--Please Select--'), 'Date of Birth' (text input with a calendar icon), 'Gender' (dropdown menu with '--Please Select--'), 'Nationality' (dropdown menu with '--Please Select--'), 'Race' (dropdown menu with '--Please Select--'), 'E-mail \*' (text input), 'License No' (text input), 'Certificate No' (text input), 'Phone No.' (text input), and 'Fax No.' (text input). At the bottom center, a green button with a white plus sign and the text '+ Add' is highlighted with a red border. In the bottom right corner, there is a small blue button labeled 'WICKETA'.

14.If the liquidator is an official receiver, User must fill in details as shown below in the screenshot. After all the field have been filled, click **Add** button to add the liquidator’s particular. Repeat from step 11 if User want to add another liquidator.

▶ PARTICULAR OF LIQUIDATOR

Official Receiver\*

---

Official Receiver Name\*

Person In Charge Name

Identification Type  Identification Number\*

Address

Postcode  City

State  Country

15.Click Next button to proceed with next tab.

16. In Summary tab, all the details that have been filled by User will be displayed in this tab for checking.

MAIN LIQUIDATOR **SUMMARY**

▶ **LLP INFORMATION**

▶ **SUMMARY**

**MAIN**

Date of Petition 25-Aug-2021

Court Reference No. WA-28NCC-453-3/2021 Court Location KUALA LUMPUR

Show  entries Search:

No.	Prayer
1	LLP IN WINDING UP

Showing 1 to 1 of 1 entries Previous **1** Next

No.	Grounds Up	Other Grounds Up
1	GROUND S.465(1)(g)	-
2	GROUND S.465(1)(d)	-

**ATTACHMENT**

Attachment Description	Attached
COURT DOCUMENT	

WICKET AJA

17. Tick checkbox for declaration to enable **Submit** button. Once button has enabled, click **Submit** button to submit the application.

OTHER DOCUMENTS

No.	Attachment Description
-----	------------------------

LIST OF PARTICULAR LIQUIDATOR

Name/Official Receiver Name	Official Receiver	Person In Charge Name	Identification No.	E-mail	Address	Contact No.
	NO	-			TEST ADDRESS 2, 43200, CHERAS, SELANGOR MALAYSIA	Phone No: 1111111111 Fax No: -

Declaration

I confirm that the facts and information stated in this document are true. It is an offence under section 80 of the Limited Liability Partnership Act 2012 to dishonestly make to authorize the making of a statement that you know is false or misleading and you may be liable, upon conviction, to imprisonment for a term not exceeding five years or to a fine not less than RM150,000 and not more than RM500,000 or to both.

▶ LODGER INFORMATION

18. Click OK button

### Submit Application x

Are you sure to do this task ?

19. Page will be directed to payment page. Click **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (WCNO2021082600001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR	1	100.00	0.00	100.00
	Total (RM):	100.00	0.00	100.00
			Total Amount (RM):	100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

**PAY ONLINE** **CANCEL**

20. Once payment has been made, invoice will be displayed. User can print the invoice by clicking **Print** button. Once the application has been approved by Officer, status of the LLP will change to "Winding Up by Court".

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400

**INVOICE**



\*RL2021082600001\*

[REDACTED]

1916, Jalan Warisan Puteri A65  
Taman Warisan Puteri  
Taman Warisan Puteri  
70400 SEREMBAN  
NEGERI SEMBILAN

Receipt No : RL2021082600001  
Reference No. : WCNO2021082600001  
Payment Mode Detail : HostSim  
Approval Code :  
Payment Mode : DD  
Transaction ID : TLS2021082600001  
Payment Date : 26/08/2021 01:19:31 AM

NO.	DESCRIPTION	AMOUNT (RM)
1	WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR	100.00
<b>Total</b>		100.00
<b>Amount Received</b>		100.00

### 3.1.6 Notice of the Winding Up Order and Particulars of Liquidator

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

WINDING UP BY COURT

**Search LLP**

LLP Registration No. \*

**LLP Information**

Entity Name	CRE8TIVE PLT	Entity Register No.	<input type="text"/>
Entity Status	WINDING UP BY COURT	Type	EXISTING

**Application**

Submission Type

- Choose **Notice of the winding up order and particulars of liquidator** and click *Go* button to proceed with submission.

**Application**

Submission Type

5. Select a petition by clicking **Select** button.

Application Type NOTICE OF THE WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR

Reference No.	Court Reference No.	Submit by	Submit Date	Status	Action
WCP2021082300001	WA-28NCC-2-3/2021	[REDACTED]	23-Aug-2021	APPROVE	Select
WCP2021072500001	WA-28NCC-2-3/2021	[REDACTED]	25-Jul-2021	WITHDRAW	Select

6. In the main tab, application form for notice of the winding up order and particulars of liquidator shall be display and User have to fill in the date of court order, court reference number and court location.

APPLICATION FORM

Date of Court Order

Court Reference No.  Court Location

7. Click Next button to proceed with next tab.

Action

8. In Liquidator tab, User need to add particular of liquidator by clicking **Add** button.

NOTICE OF THE WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR

Action

Cancel Previous Next

MAIN LIQUIDATOR SUMMARY

▶ LLP INFORMATION

▶ PARTICULAR OF LIQUIDATOR

Add

Name/Official Receiver Name	Official Receiver	Person In Charge Name	Identification No.	E-mail Address	Contact No.	Action
-----------------------------	-------------------	-----------------------	--------------------	----------------	-------------	--------

▶ LODGER INFORMATION

9. User must define whether liquidator is an official receiver or not by selecting the options in the dropdown.

▶ PARTICULAR OF LIQUIDATOR

Official Receiver\*

--Please Select--  
NO  
YES

10.If the liquidator is not an official receiver, User must fill in details as shown below in the screenshot. After all the field have been filled, click **Add** button to add the liquidator’s particular. Repeat from step 11 if User want to add another liquidator.

The screenshot shows a web form for adding a liquidator. At the top, there is a dropdown menu for "Official Receiver" with "NO" selected and a red "Cancel" button. Below this is a search section for "Identification No" with a text input field containing "ENTER PETITIONER IDENTIFICATION NO." and a blue "Search" button. The main form area contains several fields: "Name" (text input), "Identification Type" (dropdown menu with "--Please Select--"), "Identification Number" (text input), "Address" (three stacked text input fields), "Postcode" (text input), "City" (text input), "State" (dropdown menu with "--Please Select--"), "Country" (dropdown menu with "--Please Select--"), "Date of Birth" (text input with a calendar icon), "Gender" (dropdown menu with "--Please Select--"), "Nationality" (dropdown menu with "--Please Select--"), "Race" (dropdown menu with "--Please Select--"), "E-mail" (text input), "License No" (text input), "Certificate No" (text input), "Phone No." (text input), and "Fax No." (text input). At the bottom center, a green "+ Add" button is highlighted with a red box. In the bottom right corner, there is a small blue box with the text "WICKETA".

11.If the liquidator is an official receiver, User must fill in details as shown below in the screenshot. After all the field have been filled, click **Add** button to add the liquidator’s particular. Repeat from step 8 if User want to add another liquidator.

▶ PARTICULAR OF LIQUIDATOR

Official Receiver\*

Official Receiver Name\*

Person In Charge Name

Identification Type  Identification Number\*

Address

Postcode  City

State  Country

12.Click Next button to proceed with next tab.

13. In Summary tab, all the details that have been filled by User will be displayed in this tab for checking.

NOTICE OF THE WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR

Action

[Cancel](#) [Previous](#)

MAIN LIQUIDATOR **SUMMARY**

▶ LLP INFORMATION

▶ SUMMARY

MAIN

Date of Petition 25-Aug-2021

Court Reference No. WA-28NCC-18-08/2021 Court Location KUALA LUMPUR

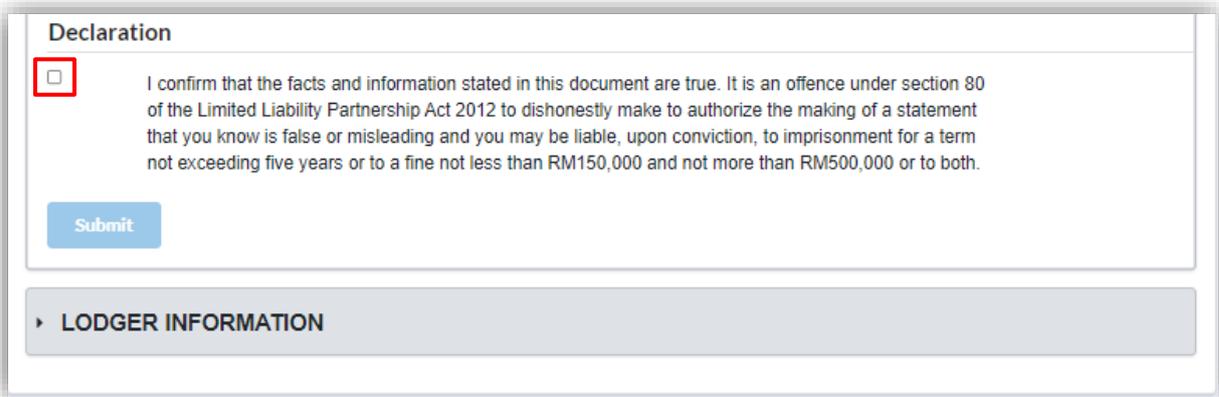
LIST OF PARTICULAR LIQUIDATOR

Show  entries Search:

Name/Official Receiver Name ↑↓	Official Receiver ↑↓	Person In Charge Name ↑↓	Identification No. ↑↓	E-mail ↑↓	Address ↑↓	Contact No. ↑↓
[REDACTED]	NO	-	[REDACTED]	[REDACTED]	[REDACTED]	Phone No: 0111111111 Fax No: 2305431

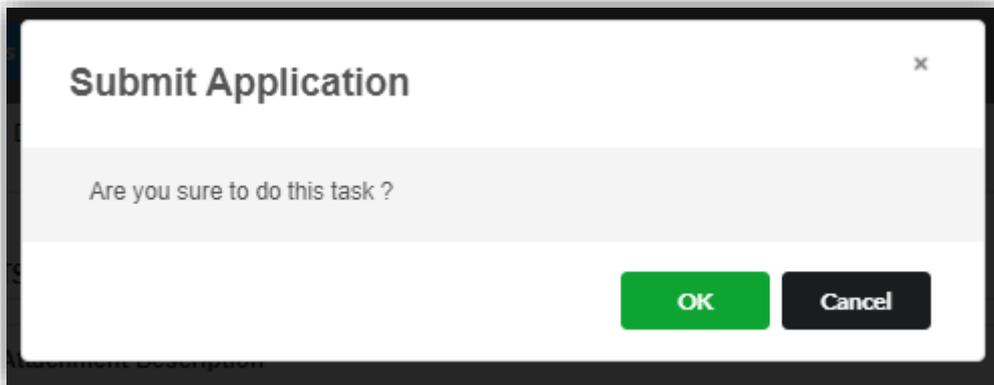
WICKET AJA

14. Tick checkbox for declaration to enable **Submit** button. Once button has enabled, click **Submit** button to submit the application.



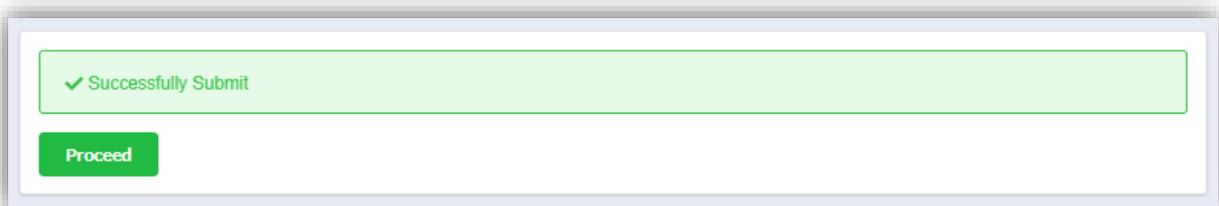
The screenshot shows a form titled "Declaration". On the left, there is a checkbox with a red square around it. To the right of the checkbox is a paragraph of text: "I confirm that the facts and information stated in this document are true. It is an offence under section 80 of the Limited Liability Partnership Act 2012 to dishonestly make to authorize the making of a statement that you know is false or misleading and you may be liable, upon conviction, to imprisonment for a term not exceeding five years or to a fine not less than RM150,000 and not more than RM500,000 or to both." Below the text is a blue "Submit" button. At the bottom of the form, there is a grey bar with a right-pointing arrow and the text "LODGER INFORMATION".

15. Click OK button.



The screenshot shows a dialog box titled "Submit Application" with a close button (X) in the top right corner. The main text inside the dialog box asks, "Are you sure to do this task?". At the bottom right, there are two buttons: a green "OK" button and a black "Cancel" button.

16. Once User have submitted the application, notification will display that application have successfully submitted.



The screenshot shows a notification box with a green background. It contains a green checkmark icon followed by the text "Successfully Submit". Below the notification, there is a green "Proceed" button.

### 3.1.7 Notice of Appointment of Liquidator

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

WINDING UP BY COURT

Search LLP

LLP Registration No. \*

LLP Information

Entity Name	CRE8TIVE PLT	Entity Register No.	<input type="text"/>
Entity Status	WINDING UP BY COURT	Type	EXISTING

Application

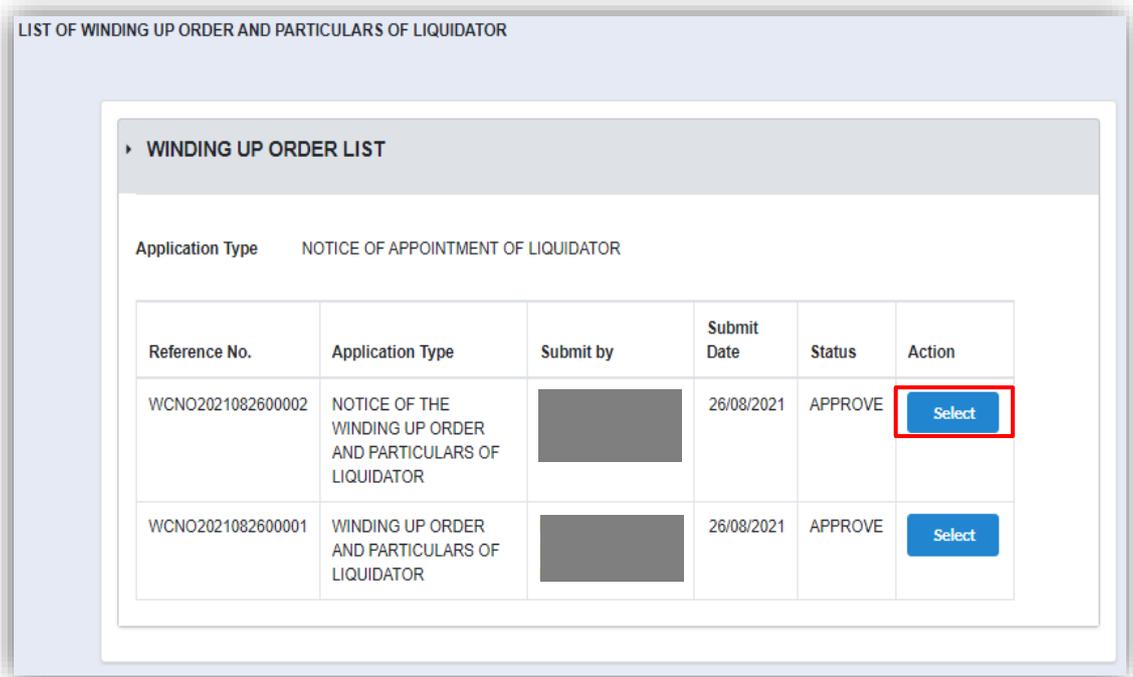
Submission Type

- Choose **Notice of appointment of liquidator** and click *Go* button to proceed with submission.

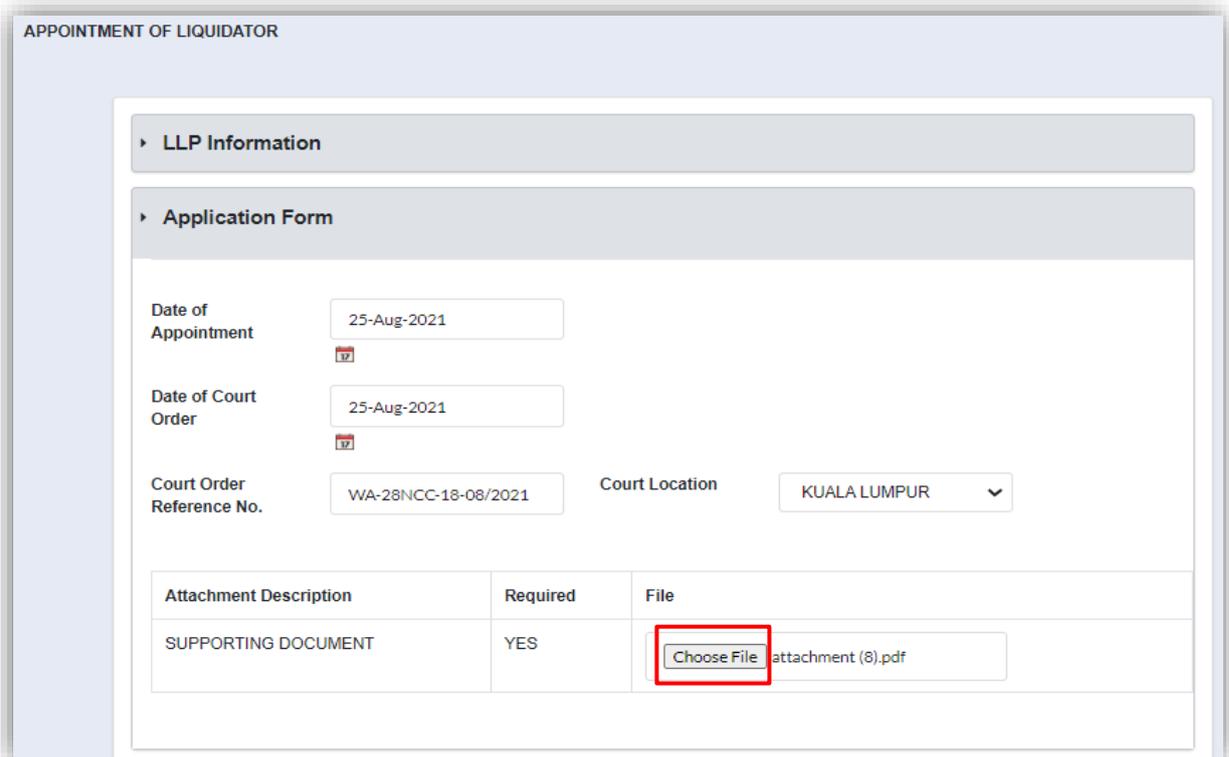
Application

Submission Type

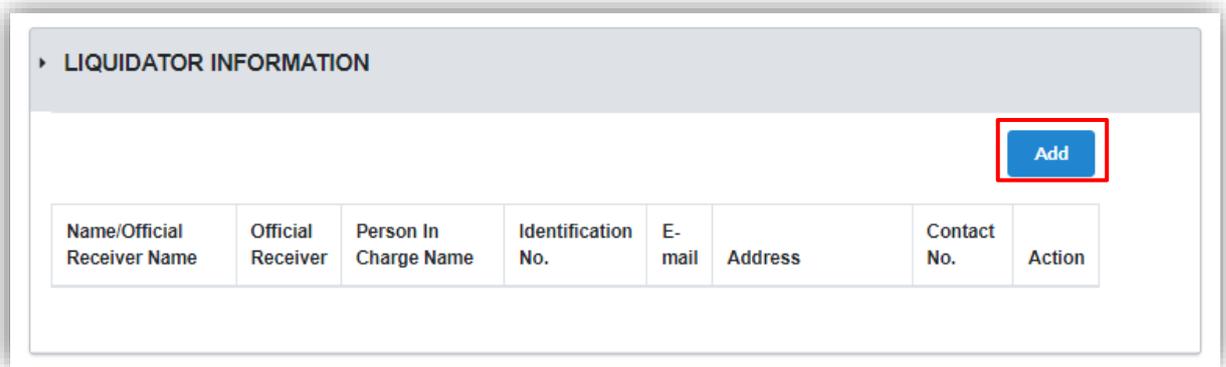
5. In the winding up order list, select a petition by clicking **Select** button.



6. Application form will be displayed, and User have to fill in date of appointment, date of court order, court order reference number and court location. User are required to attach supporting document by clicking **Choose File** button.



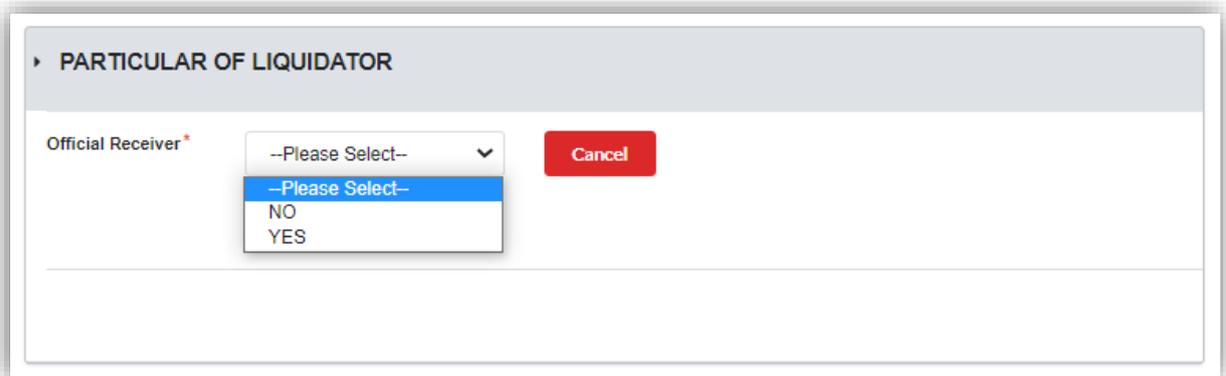
7. User need to add particular of liquidator by clicking **Add** button.



The screenshot shows a form titled "LIQUIDATOR INFORMATION". At the top right of the form area, there is a blue button labeled "Add" which is highlighted with a red rectangular box. Below the button is a table with the following columns: Name/Official Receiver Name, Official Receiver, Person In Charge Name, Identification No., E-mail, Address, Contact No., and Action.

Name/Official Receiver Name	Official Receiver	Person In Charge Name	Identification No.	E-mail	Address	Contact No.	Action
-----------------------------	-------------------	-----------------------	--------------------	--------	---------	-------------	--------

8. User must define whether liquidator is an official receiver or not by selecting the options in the dropdown.



The screenshot shows a form titled "PARTICULAR OF LIQUIDATOR". It features a field labeled "Official Receiver\*" with a dropdown menu. The dropdown menu is open, showing the following options: "--Please Select--", "--Please Select--", "NO", and "YES". To the right of the dropdown menu is a red button labeled "Cancel".

9. If the liquidator is not an official receiver, User must fill in details as shown below in the screenshot. After all the field have been filled, click **Add** button to add the liquidator's particular. Repeat from step 11 if User want to add another liquidator.

Official Receiver\*

Identification No

---

Name\*

Identification Type\*  Identification Number\*\*

Address

Postcode  City

State  Country

Date of Birth  Gender

Nationality  Race

E-mail\*

License No  Certificate No

Phone No.  Fax No.

10.If the liquidator is an official receiver, User must fill in details as shown below in the screenshot. After all the field have been filled, click **Add** button to add the liquidator’s particular. Repeat from step 7 if User want to add another liquidator.

▶ PARTICULAR OF LIQUIDATOR

Official Receiver\*

Official Receiver Name\*

Person In Charge Name

Identification Type  Identification Number\*

Address

Postcode  City

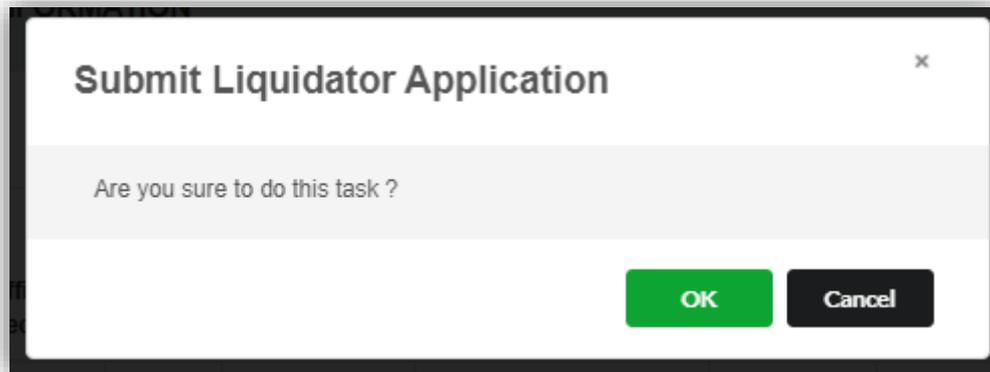
State  Country

11.Tick checkbox for declaration to enable **Submit** button. Once button has enabled, click **Submit** button to submit the application.

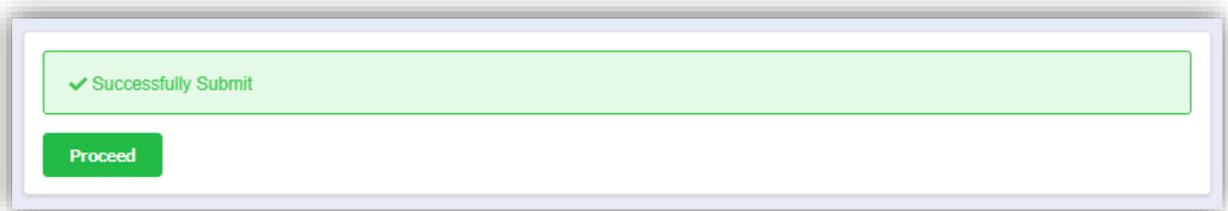
Declaration

I confirm that the facts and information stated in this document are true. It is an offence under section 80 of the Limited Liability Partnership Act 2012 to dishonestly make to authorize the making of a statement that you know is false or misleading and you may be liable, upon conviction, to imprisonment for a term not exceeding five years or to a fine not less than RM150,000 and not more than RM500,000 or to both.

12. Click OK button to proceed with submission.

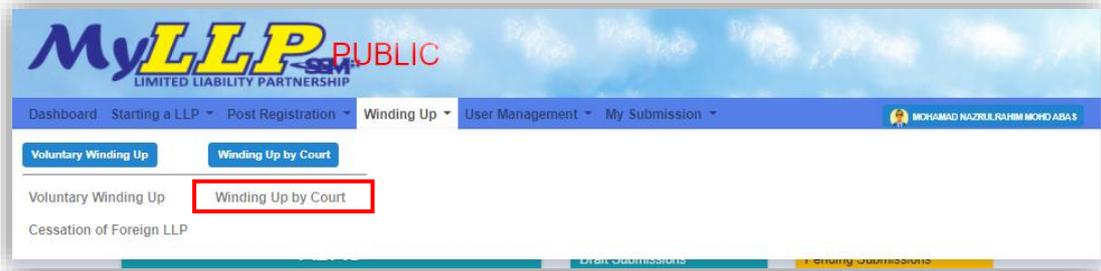


13. Once User have submitted the application, notification will display that application have successfully submitted.



### 3.1.8 Liquidator's Account of Receipts and Payments

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

WINDING UP BY COURT

Search LLP

LLP Registration No. \*

LLP Information

Entity Name	CRE8TIVE PLT	Entity Register No.	<input type="text"/>
Entity Status	WINDING UP BY COURT	Type	EXISTING

Application

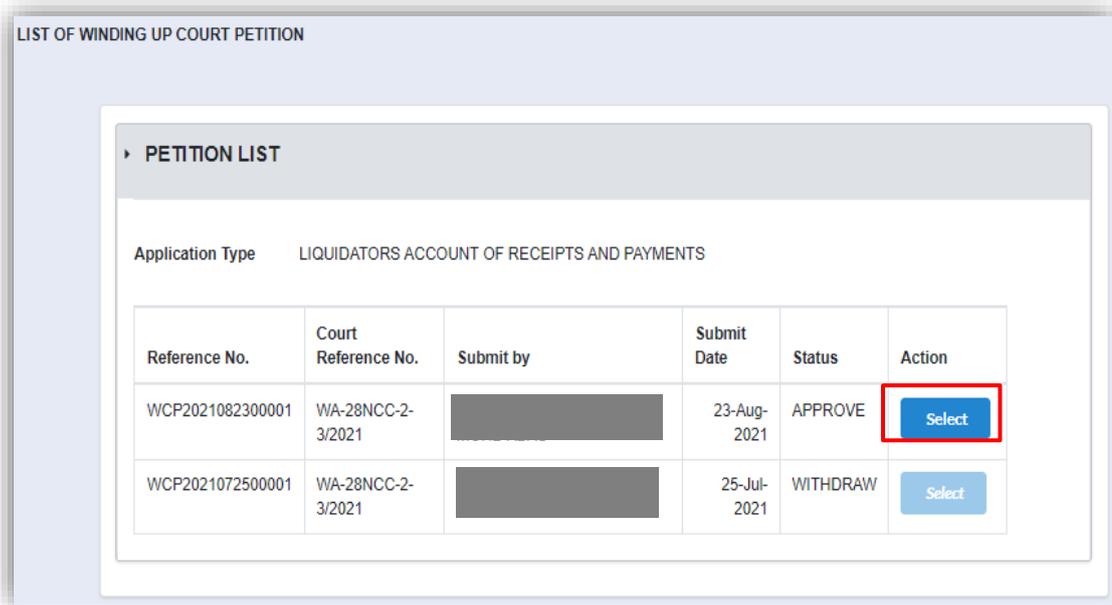
Submission Type

- Choose **Liquidator's Account of Receipts and Payment** and click *Go* button to proceed with submission.

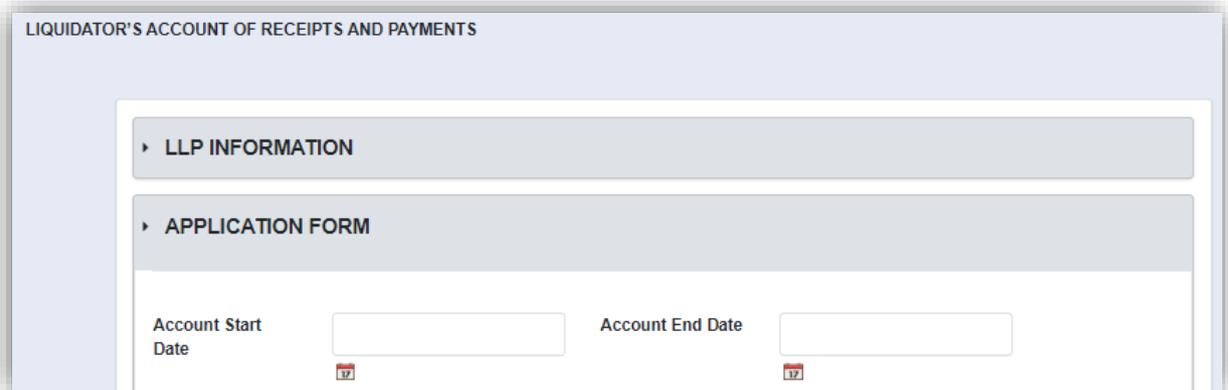
Application

Submission Type

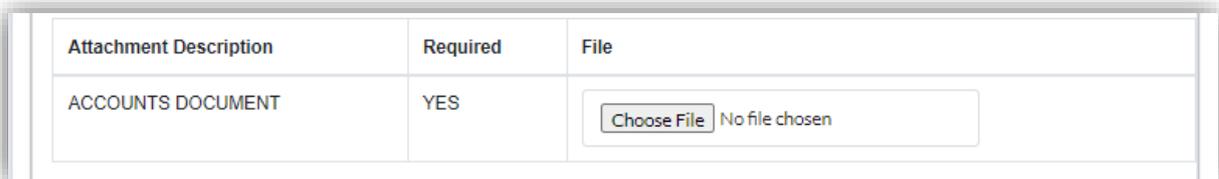
- In the winding up order list, select a petition by clicking **Select** button.



- Liquidator's account of receipts and payment main screen will be displayed. User must fill in the application form by selecting account start date and account end date.



- User are required to attach accounts document as supporting document by clicking **Choose File** button.



8. Click Submit button once all the field has been filled.

Attachment Description	Required	File
ACCOUNTS DOCUMENT	YES	<input type="button" value="Choose File"/> attachment (11).pdf

9. Click OK to proceed with submission.

10. Once submission has been made, notification of successfully submit shall be display.

✓ Successfully Submit

Proceed

### 3.1.9 Order of Dissolution and Release of Liquidator

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

The screenshot shows a web interface titled "WINDING UP BY COURT". It contains three main sections:

- Search LLP:** A search bar with the label "LLP Registration No. \*", a text input field containing a redacted value, and a blue "Search" button.
- LLP Information:** A table displaying details for the searched entity:

Entity Name	CRE8TIVE PLT	Entity Register No.	[Redacted]
Entity Status	WINDING UP BY COURT	Type	EXISTING
- Application:** A section with a "Submission Type" dropdown menu currently set to "--Please Select--" and a green "Go" button with a right-pointing arrow.

- Choose **Order of Dissolution and Release of Liquidator** and click *Go* button to proceed with submission.

This is a close-up of the "Application" section from the previous screenshot. The "Submission Type" dropdown menu is now set to "ORDER OF DISSOLUTION AND RELEASE C", and the green "Go" button is visible next to it.

- Select a winding up order court reference number from the dropdown.

ORDER OF DISSOLUTION AND RELEASE OF LIQUIDATOR

▶ LLP INFORMATION

▶ APPLICATION FORM

WINDING UP COURT ORDER

Winding Up Order Court Reference No.

▶ LODGER INFORMATION

- Once User has selected a court reference number, winding up court order detail shall be displayed.

ORDER OF DISSOLUTION AND RELEASE OF LIQUIDATOR

▶ LLP INFORMATION

▶ APPLICATION FORM

WINDING UP COURT ORDER

Winding Up Order Court Reference No.

WINDING UP COURT ORDER DETAIL

Date of Winding Up Order 25/08/2021

Court Reference No. WA-28NCC-18-08/2021 Court Location KUALA LUMPUR

LIST OF PARTICULAR LIQUIDATOR

No.	Name	Identification No.	License No.	Certification No.
1	[REDACTED]	[REDACTED]	12345	12345

7. In the main section, User have to fill in the form. Court location can be chosen by clicking the dropdown button.

MAIN

PW Court Order Date

Court Order Reference No.  PW Court Order Reference No.

Court Location

8. User can add prayer by clicking Add Prayer button. Prayer that has been added will be displayed in a list.

PRAYER

Prayer

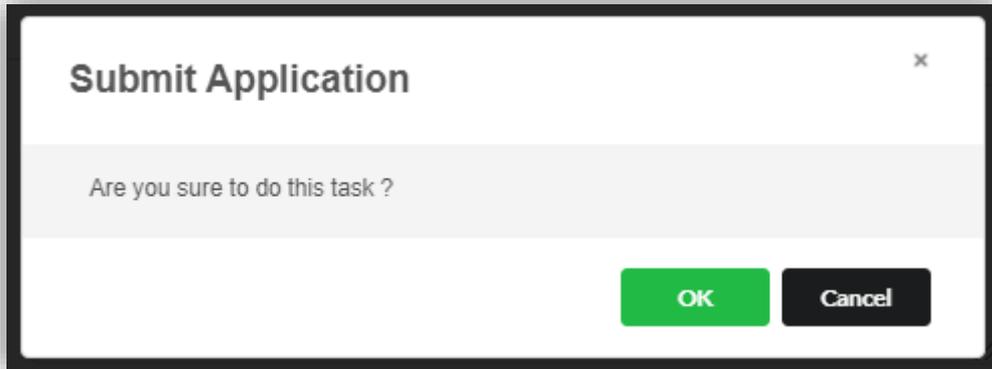
No.	Prayer	Action
-----	--------	--------

9. User are required to upload court order document as an attachment by clicking **Choose File** button. Once file has been uploaded, click **Submit** button to submit the application.

ATTACHMENT

Attachment Description	Required	File
COURT ORDER	YES	<input type="button" value="Choose File"/> No file chosen

10. Click OK button to submit the application.



11. Page will be directed to payment page. Click **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (WCDO2021082700001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
ORDER OF DISSOLUTION AND RELEASE OF LIQUIDATOR	1	100.00	0.00	100.00
	Total (RM):	100.00	0.00	100.00
			Total Amount (RM):	100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

12. Once User has made payment, invoice shall be displayed. User can click Print button to print or save the invoice as PDF.

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400

**INVOICE**



\* R L 2 0 2 1 0 8 2 7 0 0 0 0 4 \*

[REDACTED]

1916, Jalan Warisan Puteri A65  
Taman Warisan Puteri  
Taman Warisan Puteri  
70400 SEREMBAN  
NEGERI SEMBILAN

Receipt No : RL20210827000004  
Reference No. : WCDO2021082700001  
Payment Mode Detail : HostSim  
Approval Code :  
Payment Mode : DD  
Transaction ID : TLS2021082700004  
Payment Date : 27/08/2021 06:41:12 PM

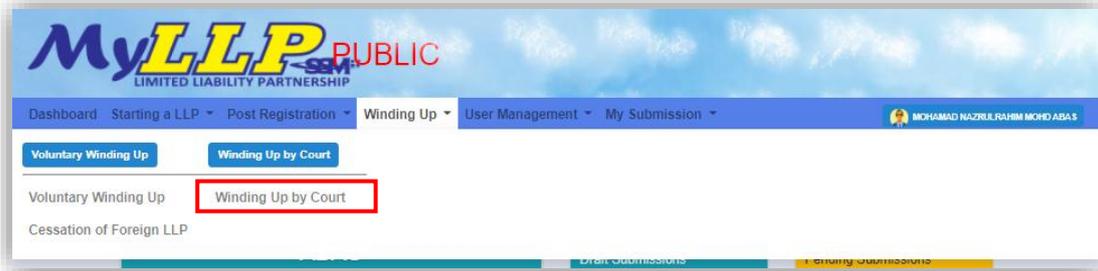
NO.	DESCRIPTION	AMOUNT (RM)
1	ORDER OF DISSOLUTION AND RELEASE OF LIQUIDATOR	100.00
<b>Total</b>		100.00
<b>Amount Received</b>		100.00

13. Status of the LLP will be changed to "Dissolved" once Officer have approved the application.

LLP Information			
<b>Entity Name</b>	CRE8TIVE PLT	<b>Entity Register No.</b>	LLP0000005-LGN
<b>Entity Status</b>	DISSOLVED	<b>Type</b>	EXISTING

### 3.1.10 Revocation of Dissolution

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button



- LLP information of the searched LLP will be displayed and choose submission type under Application.

WINDING UP BY COURT

**Search LLP**

LLP Registration No. \*

**LLP Information**

Entity Name	CRE8TIVE PLT	Entity Register No.	<input type="text"/>
Entity Status	DISSOLVED	Type	EXISTING

**Application**

Submission Type

- Choose **Revocation of Dissolution** and click *Go* button to proceed with submission.

**Application**

Submission Type

5. In the Revocation/Void of Dissolution main screen, User must fill in all field under application details section.

**Application Detail**

Date of Court Order

Court Reference No.  Other Court Reference No.

Court Location

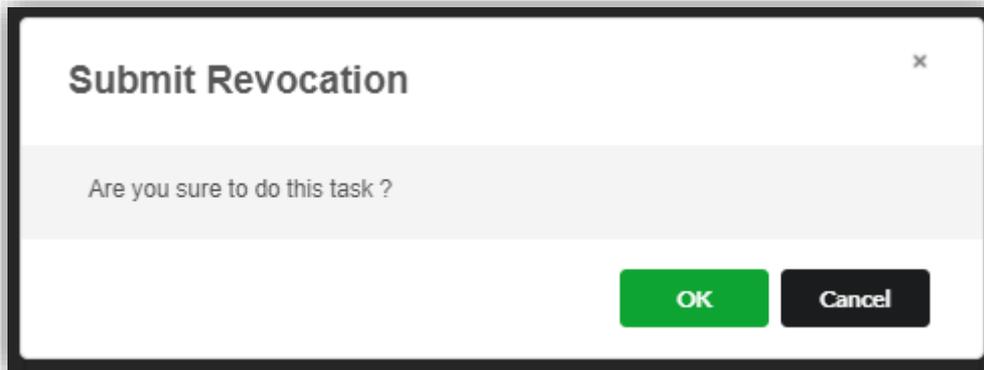
Prayer

6. User are required to upload court order document as an attachment by clicking **Choose File** button. Once file has been uploaded, click **Submit** button.

**Attachment**

Attachment Description	Required	File
COURT ORDER DOCUMENT	YES	<input type="button" value="Choose File"/> No file chosen

7. Click **OK** button.



8. Page will be directed to payment page. Click **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (WUR2021082700001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
REVOCAION OF DISSOLUTION	1	100.00	0.00	100.00
Total (RM):		100.00	0.00	100.00
			Total Amount (RM):	100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

PAY ONLINE CANCEL

9. Once User has made payment, invoice shall be displayed. User can click Print button to print or save the invoice as PDF.

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400

**INVOICE**



\*RL20210827000010\*



NEGERI SEMBILAN

Receipt No : RL20210827000010  
Reference No. : WUR2021082700001  
Payment Mode Detail : HostSim  
Approval Code :  
Payment Mode : DD  
Transaction ID : TLS20210827000010  
Payment Date : 27/08/2021 07:24:30 PM

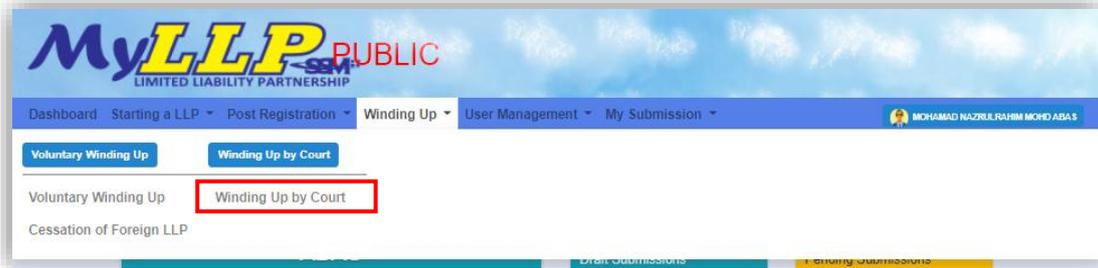
NO.	DESCRIPTION	AMOUNT (RM)
1	REVOCATION OF DISSOLUTION	100.00
<b>Total</b>		100.00
<b>Amount Received</b>		100.00

10. Status of the LLP will be changed to “*Winding up by court*” once the officer has approved the application.

LLP Information			
Entity Name	CRE8TIVE PLT	Entity Register No.	LLP0000005-LGN
Entity Status	WINDING UP BY COURT	Type	EXISTING

### 3.1.11 Notice by Liquidator of Resignation or Removal from Office

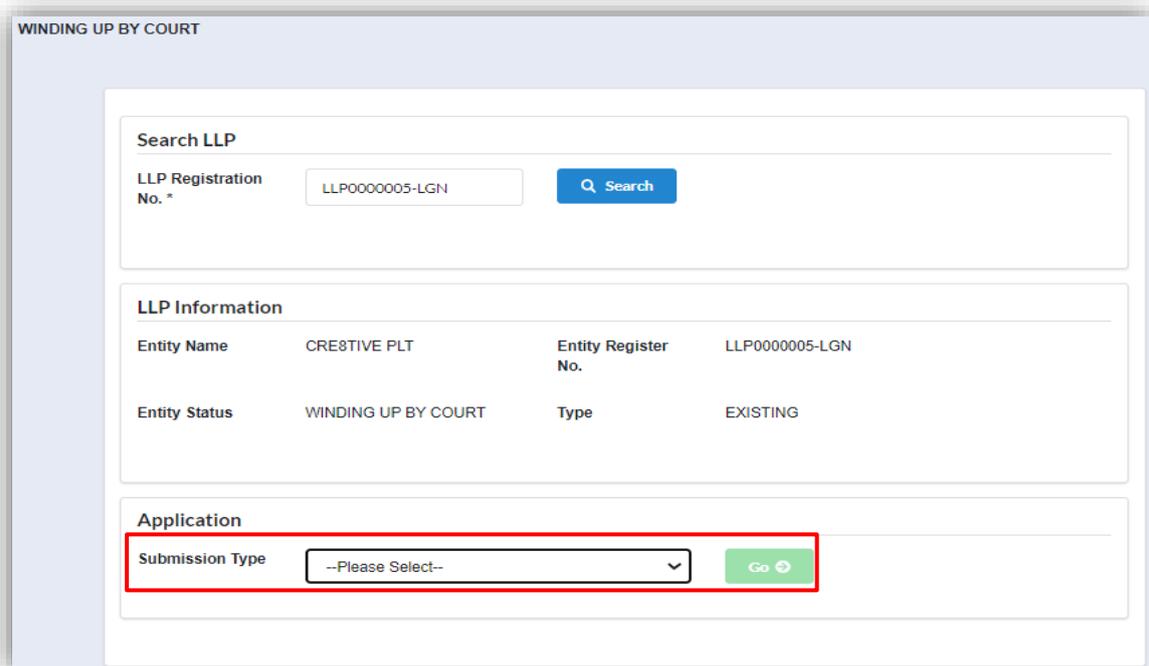
1. Click on *Winding Up by Court* under **Winding Up** menu.



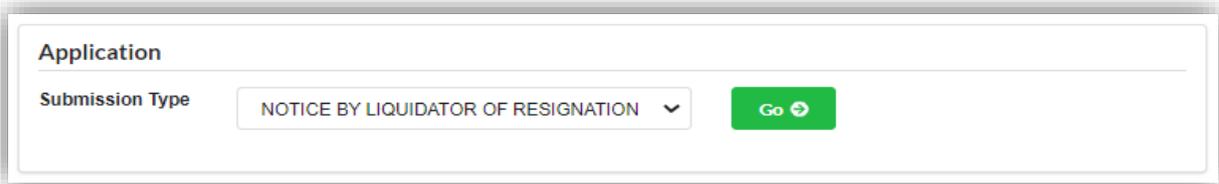
2. Enter LLP registration no in the text field and click **Search** button.



3. LLP information of the searched LLP will be displayed and choose submission type under Application.

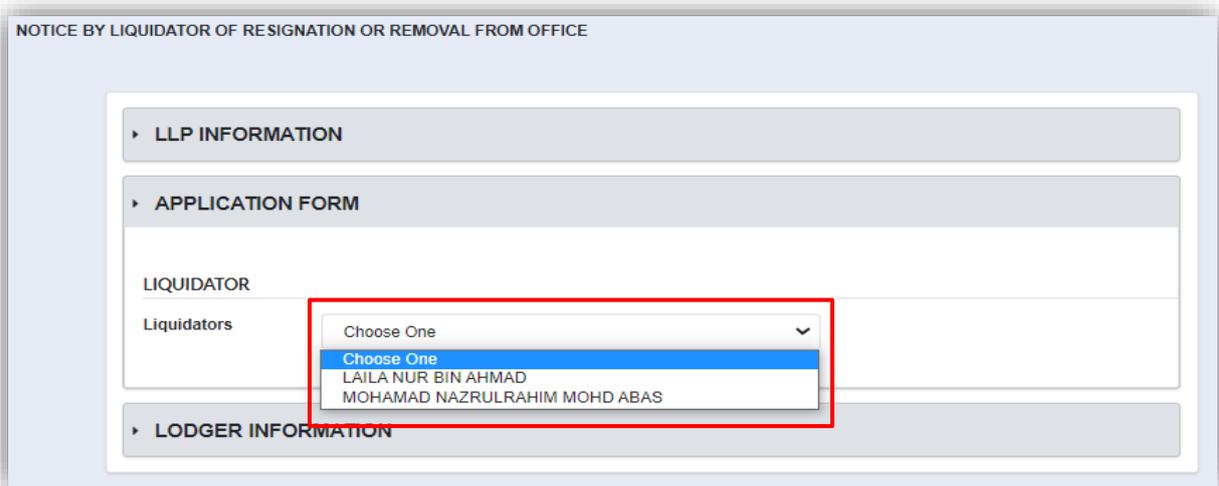


4. Choose **Notice by Liquidator of Resignation or Removal from Office** and click *Go* button to proceed with submission.



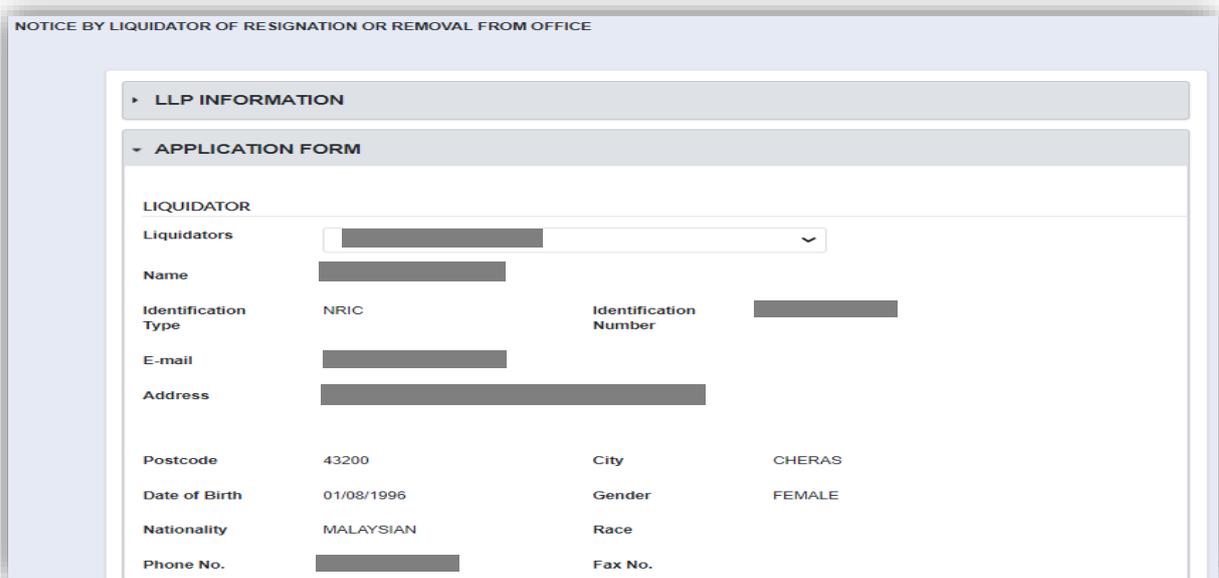
The screenshot shows a form titled "Application". Under the "Submission Type" label, there is a dropdown menu currently displaying "NOTICE BY LIQUIDATOR OF RESIGNATION". To the right of the dropdown is a green button with a white right-pointing arrow and the text "Go".

5. User have to choose one liquidator from the dropdown list.



The screenshot shows the "LIQUIDATOR" section of the form. A dropdown menu is open, showing the following options: "Choose One" (highlighted in blue), "LAILA NUR BIN AHMAD", and "MOHAMAD NAZRULRAHIM MOHD ABAS". The dropdown is highlighted with a red rectangular box.

6. Once User have selected a liquidator, details of the liquidator shall be displayed under liquidator's section.



The screenshot shows the "LIQUIDATOR" section of the form with the dropdown menu selected. The details displayed are as follows:

Liquidators	[Redacted]		
Name	[Redacted]		
Identification Type	NRIC	Identification Number	[Redacted]
E-mail	[Redacted]		
Address	[Redacted]		
Postcode	43200	City	CHERAS
Date of Birth	01/08/1996	Gender	FEMALE
Nationality	MALAYSIAN	Race	
Phone No.	[Redacted]	Fax No.	

7. In the main section, User must fill in all the field and choose reason for removal by clicking the dropdown button.

The screenshot shows a form titled "MAIN" with the following fields:

- Reason for Removal: A dropdown menu with "--Please Select--" selected.
- Court Order Date: A text input field with a calendar icon below it.
- Court Order Reference No.: A text input field.
- PW Court Order Reference No.: A text input field.
- Court Location: A dropdown menu with "--Please Select--" selected.

8. Attachment is optional, User can still submit the application without attaching any supporting document. Click Submit button to proceed with submission.

The screenshot shows a form titled "ATTACHMENT" with a table and a button:

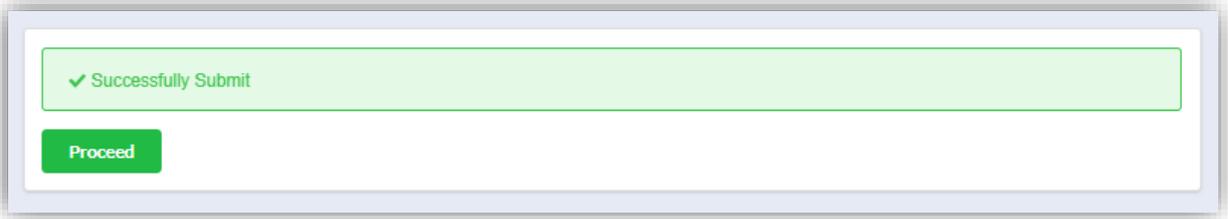
Attachment Description	Required	File
COURT ORDER	OPTIONAL	<input type="button" value="Choose File"/> No file chosen

Below the table is a green "Submit" button, which is highlighted with a red box. Below the form is a grey bar with a right-pointing arrow and the text "LODGER INFORMATION".

9. Click **OK** button to proceed.

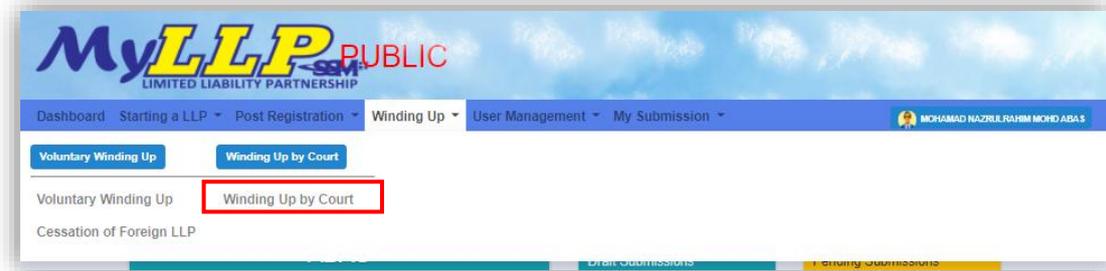
The screenshot shows a dialog box titled "Submit Application" with a close button (X) in the top right corner. The text inside the dialog box reads "Are you sure to do this task ?". At the bottom of the dialog box are two buttons: a green "OK" button and a black "Cancel" button.

10. Once application has been submitted, notification shall be displayed. Click **Proceed** button to proceed with other application.



### 3.1.12 Notice of Change of Address of Liquidator

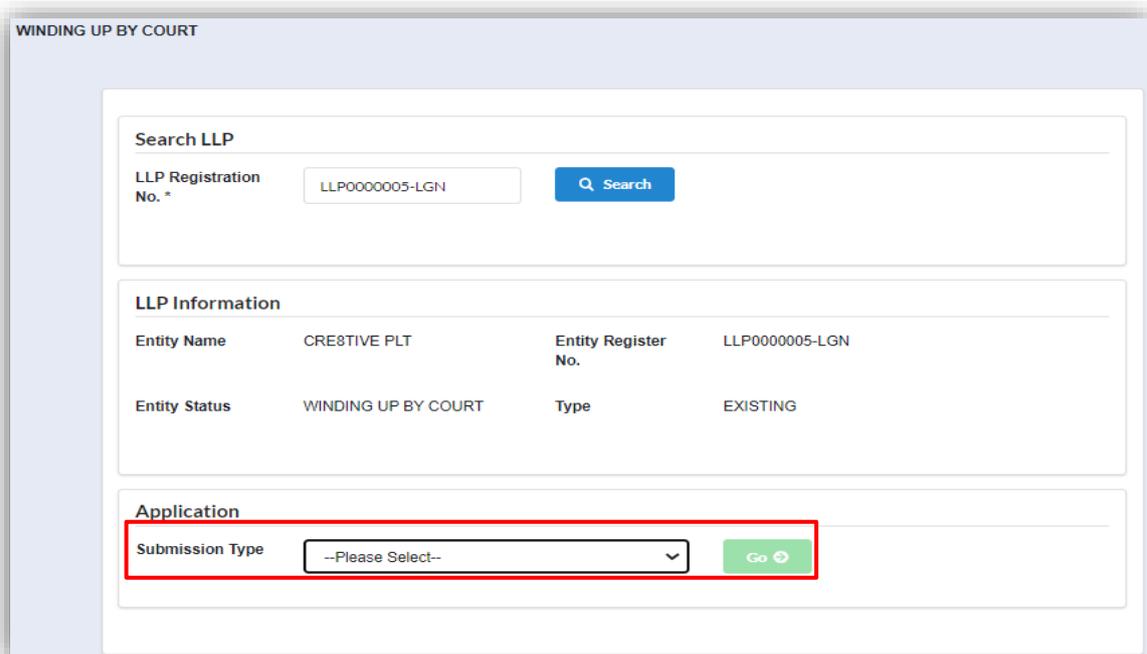
1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



3. LLP information of the searched LLP will be displayed and choose submission type under Application.



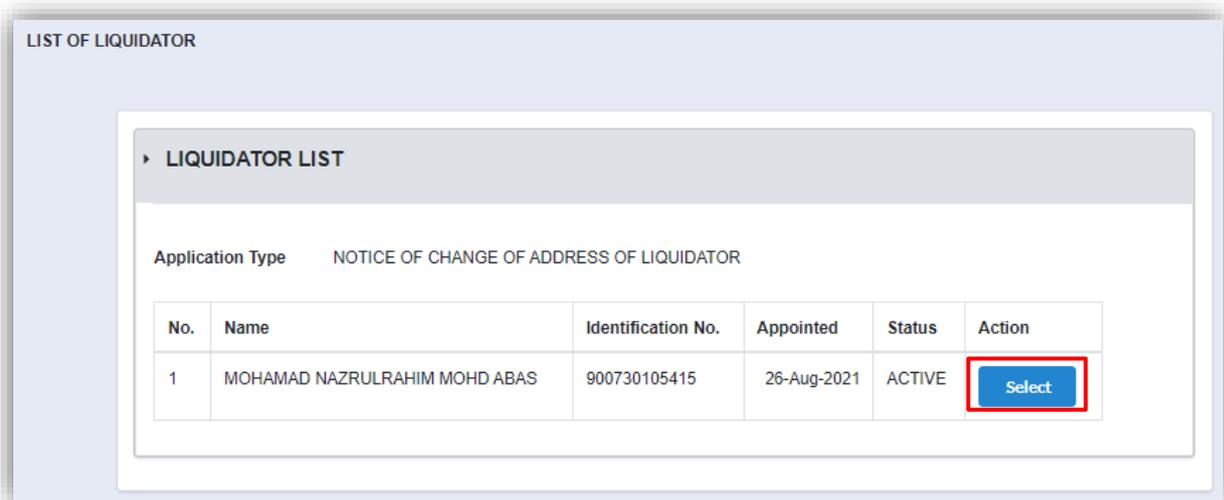
4. Choose **Notice of Change of Address of Liquidator** and click *Go* button to proceed with submission.



Application

Submission Type NOTICE OF CHANGE OF ADDRESS OF LIQ Go

5. User have to choose one liquidator from the list of liquidators by clicking **Select** button.



LIST OF LIQUIDATOR

LIQUIDATOR LIST

Application Type NOTICE OF CHANGE OF ADDRESS OF LIQUIDATOR

No.	Name	Identification No.	Appointed	Status	Action
1	MOHAMAD NAZRULRAHIM MOHD ABAS	900730105415	26-Aug-2021	ACTIVE	Select

6. Notice of change of address of liquidator's main screen shall be display. Details of liquidator and current address will be displayed under respective sections. User have to fill in new address and date of change address under the *New Address* section. Click **Submit** button to submit the application.

LLP INFORMATION

CURRENT INFORMATION

LIQUIDATOR DETAIL

Name [REDACTED]

Identification Type NRIC Identification Number [REDACTED]

Phone No. [REDACTED] E-mail [REDACTED]

CURRENT ADDRESS

Address [REDACTED]

Postcode [REDACTED] City SEREMBAN

State [REDACTED] Country MALAYSIA

NEW ADDRESS

Change Address Date [REDACTED]

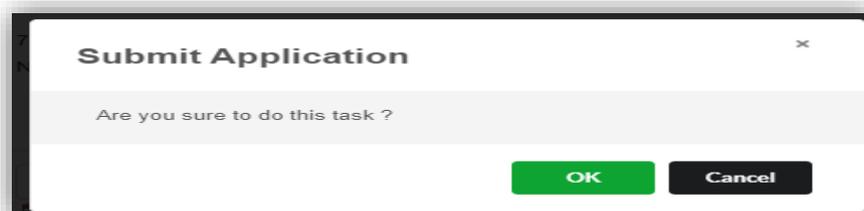
Address [REDACTED]

Postcode [REDACTED] City --Fill in Postcode First--

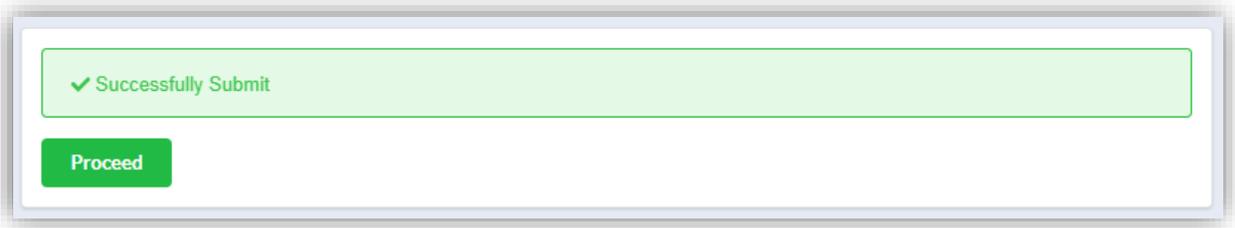
State AUTO-POPULATE FROM CITY Country --Please Select--

Submit

7. Click OK button to proceed.



8. Once User have submitted the application, notification of successfully submitted shall display.



### 3.1.13 Notice of Discontinuance

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

MyLLP PUBLIC  
LIMITED LIABILITY PARTNERSHIP

Dashboard Starting a LLP Post Registration Winding Up User Management My Submission MOHAMAD NAZRULRAHIM MOHD ABA S

WINDING UP BY COURT

Search LLP

LLP Registration No. \*  Search

LLP Information

Entity Name	CRE8TIVE PLT	Entity Register No.	<input type="text"/>
Entity Status	EXISTING	Type	EXISTING

Application

Submission Type  Go

Copyright © 2021 Suruhanjaya Syarikat Malaysia. All rights reserved. Best viewed using Chrome and Mozilla Firefox with the resolution of WICKET AJAX DEBUG

- Choose **Notice of Discontinuance** and click *Go* button to proceed with submission.

Application

Submission Type  Go

- Select a petition from list of winding up court petition by clicking **Select** button.

LIST OF WINDING UP COURT PETITION

▸ PETITION LIST

Application Type: NOTICE OF DISCONTINUANCE

Reference No.	Court Reference No.	Submit by	Submit Date	Status	Action
WCP2021082300001	WA-28NCC-2-3/2021	[REDACTED]	23-Aug-2021	APPROVE	Select
WCP2021072500001	WA-28NCC-2-3/2021	[REDACTED]	25-Jul-2021	WITHDRAW	Select

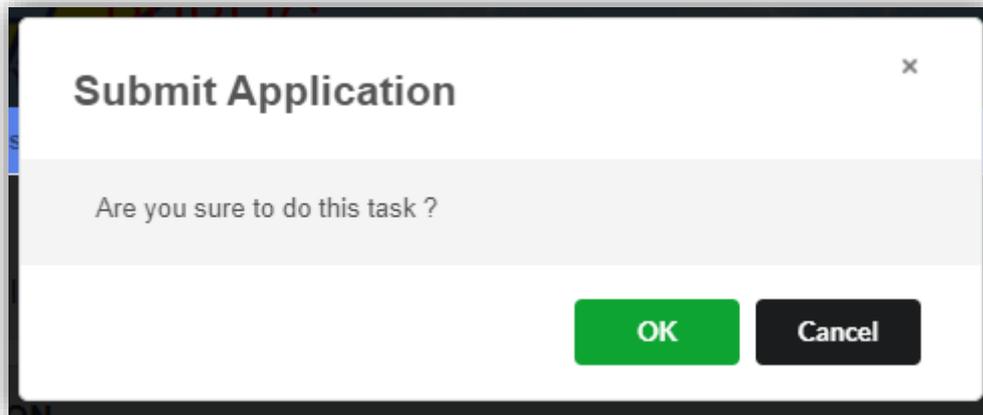
- User must fill in date of order under application form section and supporting document are required to be attach with the application by clicking **Choose File** button. To submit the application click **Submit** button.

▸ APPLICATION FORM

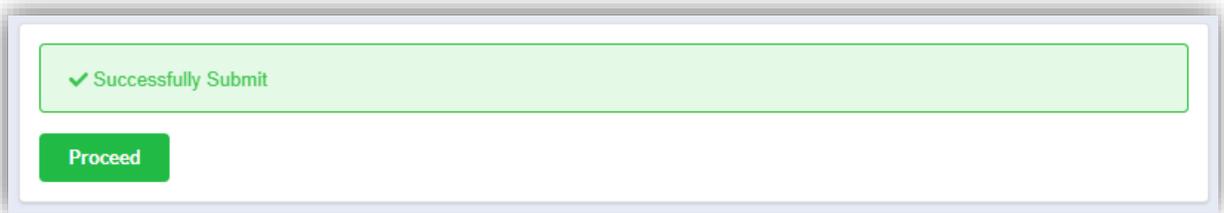
Order Date:  

Attachment Description	Required	File
SUPPORTING DOC	YES	<input type="button" value="Choose File"/> No file chosen

7. Click OK button to proceed.



8. Once User have submitted the application, notification shall display after submitting.



### 3.1.14 Order of Release of Liquidator

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

WINDING UP BY COURT

**Search LLP**

LLP Registration No. \*

**LLP Information**

Entity Name	CRE8TIVE PLT	Entity Register No.	LLP0000005-LGN
Entity Status	WINDING UP BY COURT	Type	EXISTING

**Application**

Submission Type

- Choose **Order of Release of Liquidator** and click *Go* button to proceed with submission.

**Application**

Submission Type

5. Select a winding up order court reference number from the dropdown.

ORDER OF RELEASE OF LIQUIDATOR

▶ LLP INFORMATION

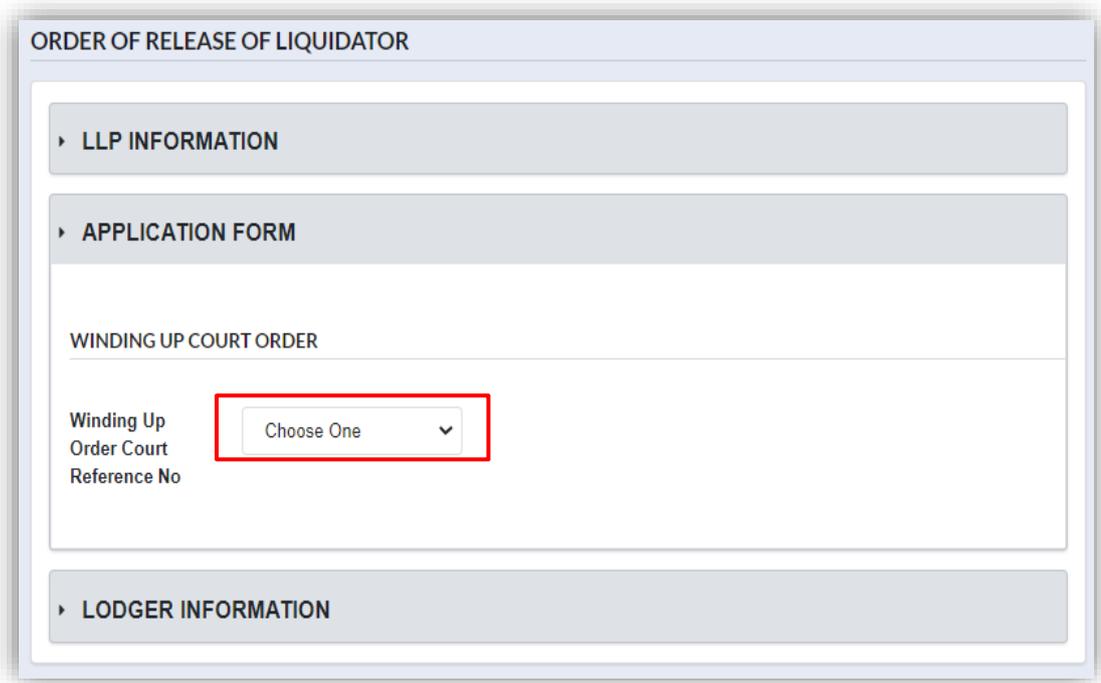
▶ APPLICATION FORM

WINDING UP COURT ORDER

Winding Up  
Order Court  
Reference No

Choose One ▼

▶ LODGER INFORMATION



- Once User has selected a court reference number, winding up court order detail shall be displayed.

**ORDER OF RELEASE OF LIQUIDATOR**

▶ **LLP INFORMATION**

▶ **APPLICATION FORM**

**WINDING UP COURT ORDER**

---

Winding Up Order Court Reference No WA-28NCC-453-3/2 ▼

**WINDING UP COURT ORDER DETAIL**

---

Date of Winding Up Order 25/08/2021

Court Reference No. WA-28NCC-453-3/2021 Court Location KUALA LUMPUR

No.	Prayer
1	LLP IN WINDING UP

**LIST OF PARTICULAR LIQUIDATOR**

No.	Name	Identification No.	License No.	Certification No.
1	[REDACTED]	[REDACTED]	12345	12345

**ATTACHMENT**

Attachment Description	Attached
COURT DOCUMENT	

**OTHER DOCUMENTS**

No.	Attachment Description	Action
-----	------------------------	--------

7. User have to fill all field under *Main* section. After User have fill in prayer, click Add Prayer to add the prayer to the application and added prayer shall be display in a list.

MAIN

PW Court Order Date

Court Order Reference No.  PW Court Order Reference No.

Court Location --Please Select--

PRAYER

Prayer

**Add Prayer**

No.	Prayer	Action
-----	--------	--------

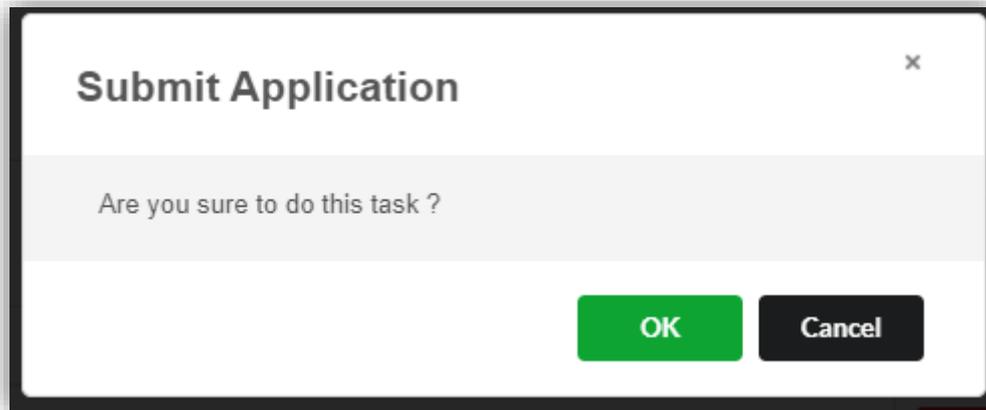
8. User are required to upload supporting document as attachment to the application by clicking **Choose File** button. Click **Submit** button to submit the application.

ATTACHMENT

Attachment Description	Required	File
COURT ORDER	YES	<b>Choose File</b> No file chosen

**Submit**

9. Click OK button to proceed.



10. Page will direct to payment page. Click **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (WCDO2021090100001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
ORDER OF RELEASE OF LIQUIDATOR	1	100.00	0.00	100.00
	Total (RM):	100.00	0.00	100.00
			Total Amount (RM):	100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

PAY ONLINE CANCEL

11. Invoice will display once User has made payment, Click Print button to print or save the invoice.

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400



\* R L 2 0 2 1 0 9 0 1 0 0 0 0 2 0 \*

NEGERI SEMBILAN

Receipt No : RL20210901000020  
Reference No. : WCDO2021090100001  
Payment Mode Detail : HostSim  
Approval Code :  
Payment Mode : DD  
Transaction ID : TLS2021090100020  
Payment Date : 01/09/2021 11:58:16 PM

NO.	DESCRIPTION	AMOUNT (RM)
1	ORDER OF RELEASE OF LIQUIDATOR	100.00
<b>Total</b>		100.00
<b>Amount Received</b>		100.00

### 3.1.15 Order to Terminate Winding Up

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



3. LLP information of the searched LLP will be displayed and choose submission type under Application.

WINDING UP BY COURT

Search LLP

LLP Registration No. \*

LLP Information

Entity Name	CRE8TIVE PLT	Entity Register No.	LLP0000005-LGN
Entity Status	WINDING UP BY COURT	Type	EXISTING

Application

Submission Type

4. Choose **Order of Terminate Winding Up** and click *Go* button to proceed with submission.

Application

Submission Type

5. Select a winding up order court reference number from the dropdown.

**ORDER TO TERMINATE WINDING UP**

▶ **LLP INFORMATION**

▶ **APPLICATION FORM**

WINDING UP COURT ORDER

Winding Up Order Court Reference No

▶ **LODGER INFORMATION**

- Once User has selected a court reference number, winding up court order detail shall be displayed.

**ORDER TO TERMINATE WINDING UP**

---

▶ **LLP INFORMATION**

---

▶ **APPLICATION FORM**

---

**WINDING UP COURT ORDER**

Winding Up Order Court Reference No WA-28NCC-453-3/2 ▼

---

**WINDING UP COURT ORDER DETAIL**

Date of Winding Up Order 25/08/2021

Court Reference No. WA-28NCC-453-3/2021 Court Location KUALA LUMPUR

No.	Prayer
1	LLP IN WINDING UP

---

**LIST OF PARTICULAR LIQUIDATOR**

No.	Name	Identification No.	License No.	Certification No.
1	██████████	██████████	12345	12345

---

**LIST OF PARTICULAR LIQUIDATOR**

No.	Name	Identification No.	License No.	Certification No.
1	██████████	██████████	12345	12345

---

**ATTACHMENT**

Attachment Description	Attached
COURT DOCUMENT	

---

**OTHER DOCUMENTS**

No.	Attachment Description	Action

7. User have to fill all field under *Main* section. After User have fill in prayer, click **Add Prayer** button to add the prayer to the application and added prayer shall be display in a list.

MAIN

PW Court Order Date

Court Order Reference No.  PW Court Order Reference No.

Court Location

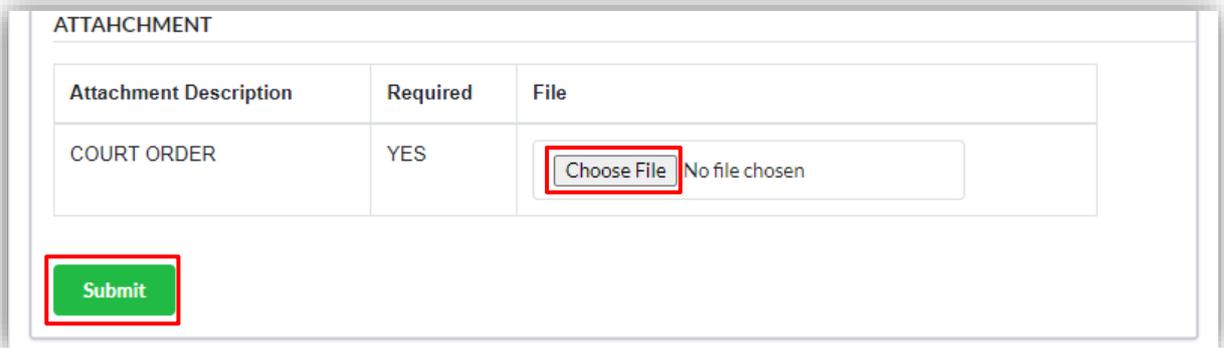
PRAYER

Prayer

**Add Prayer**

No.	Prayer	Action
-----	--------	--------

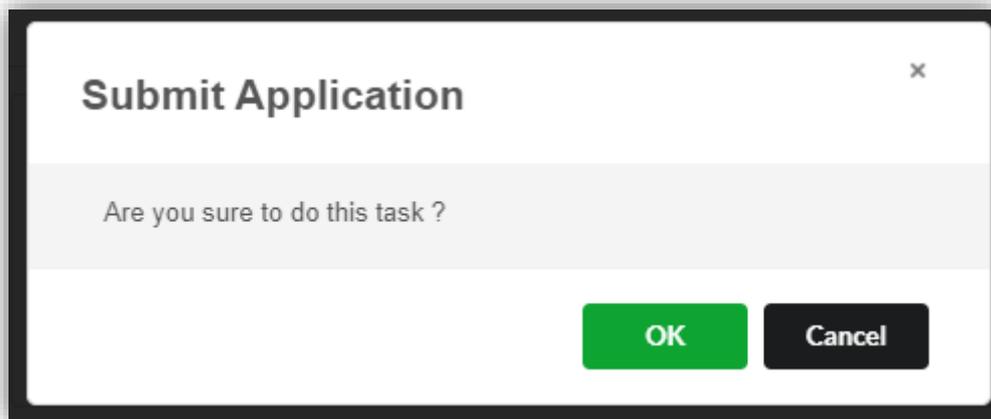
8. User are required to upload supporting document as attachment to the application by clicking **Choose File** button. Click **Submit** button to submit the application.



The screenshot shows a table titled "ATTACHMENT" with three columns: "Attachment Description", "Required", and "File". The first row contains the text "COURT ORDER", "YES", and a file selection interface. The "File" column contains a "Choose File" button (highlighted with a red box) and the text "No file chosen". Below the table is a green "Submit" button (also highlighted with a red box).

Attachment Description	Required	File
COURT ORDER	YES	<input type="button" value="Choose File"/> No file chosen

9. Click OK button to proceed.



The screenshot shows a dialog box titled "Submit Application" with a close button (x) in the top right corner. The main text inside the dialog box asks "Are you sure to do this task?". At the bottom right, there are two buttons: a green "OK" button and a dark grey "Cancel" button.

10. Page will be directed to payment page. Click on Pay Online button to proceed with payment.

Payment Details (WCDO2021090200001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
ORDER TO TERMINATE WINDING UP	1	100.00	0.00	100.00
<b>Total (RM):</b>		<b>100.00</b>	<b>0.00</b>	<b>100.00</b>
			<b>Total Amount (RM):</b>	<b>100.00</b>

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

NEGERI SEMBILAN

[PAY ONLINE](#) [CANCEL](#)

11. Invoice shall display once User made payment. Click Print button to print or save the invoice.

INVOICE



**Suruhanjaya Syarikat Malaysia (SSM)**  
 Menara SSM@Sentral  
 No 7, Jalan Stesen Sentral 5  
 Kuala Lumpur Sentral  
 50623 Kuala Lumpur  
 Tel : 03-2299 4400



\* R L 2 0 2 1 0 9 0 2 0 0 0 0 1 \*



NEGERI SEMBILAN

Receipt No : RL20210902000001  
 Reference No. : WCDO20210902000001  
 Payment Mode Detail : HostSim  
 Approval Code :  
 Payment Mode : DD  
 Transaction ID : TLS20210902000001  
 Payment Date : 02/09/2021 12:23:07 AM

NO.	DESCRIPTION	AMOUNT (RM)
1	ORDER TO TERMINATE WINDING UP	100.00
<b>Total</b>		100.00
<b>Amount Received</b>		100.00

9. Once application has been approved by Officer, status of the LLP will change to "Existing".

LLP Information			
Entity Name	CRE8TIVE PLT	Entity Register No.	LLP0000005-LGN
Entity Status	EXISTING	Type	EXISTING

### 3.1.16 Order to Stay Winding Up

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



3. LLP information of the searched LLP will be displayed and choose submission type under Application.

The screenshot shows a web interface titled "WINDING UP BY COURT". It contains three main sections:

- Search LLP:** A search bar with the label "LLP Registration No. \*" and a blue "Search" button.
- LLP Information:** A table displaying search results:

Entity Name	CRE8TIVE PLT	Entity Register No.	[Redacted]
Entity Status	WINDING UP BY COURT	Type	EXISTING
- Application:** A section with a "Submission Type" dropdown menu currently set to "--Please Select--" and a green "Go" button with a right arrow.

4. Choose **Order of Stay Winding Up** and click *Go* button to proceed with submission.

This is a close-up of the "Application" section from the previous screenshot. The "Submission Type" dropdown menu is now set to "ORDER TO STAY WINDING UP", and the green "Go" button is visible to its right.

5. Select a winding up order court reference number from the dropdown.

ORDER TO STAY WINDING UP

▶ LLP INFORMATION

▶ APPLICATION FORM

WINDING UP COURT ORDER

Winding Up Order Court Reference No

▶ LODGER INFORMATION

- Once User has selected a court reference number, winding up court order detail shall be displayed.

▶ **LLP INFORMATION**

▶ **APPLICATION FORM**

**WINDING UP COURT ORDER**

Winding Up Order Court Reference No WA-28NCC-453-3/2 ▼

**WINDING UP COURT ORDER DETAIL**

Date of Winding Up Order 25/08/2021

Court Reference No. WA-28NCC-453-3/2021 Court Location KUALA LUMPUR

No.	Prayer
1	LLP IN WINDING UP

**LIST OF PARTICULAR LIQUIDATOR**

No.	Name	Identification No.	License No.	Certification No.
1	[REDACTED]	[REDACTED]	12345	12345

**LIST OF PARTICULAR LIQUIDATOR**

No.	Name	Identification No.	License No.	Certification No.
1	[REDACTED]	[REDACTED]	12345	12345

**ATTACHMENT**

Attachment Description	Attached
COURT DOCUMENT	<a href="#">Download</a>

**OTHER DOCUMENTS**

No.	Attachment Description	Action
-----	------------------------	--------

7. User have to fill all field under *Main* section. After User have fill in prayer, click **Add Prayer** button to add the prayer to the application and added prayer shall be display in a list.

MAIN

PW Court Order Date

Court Order Reference No.  PW Court Order Reference No.

Court Location

Stay Up Start Date  Stay Up End Date

PRAYER

Prayer

**Add Prayer**

No.	Prayer	Action
-----	--------	--------

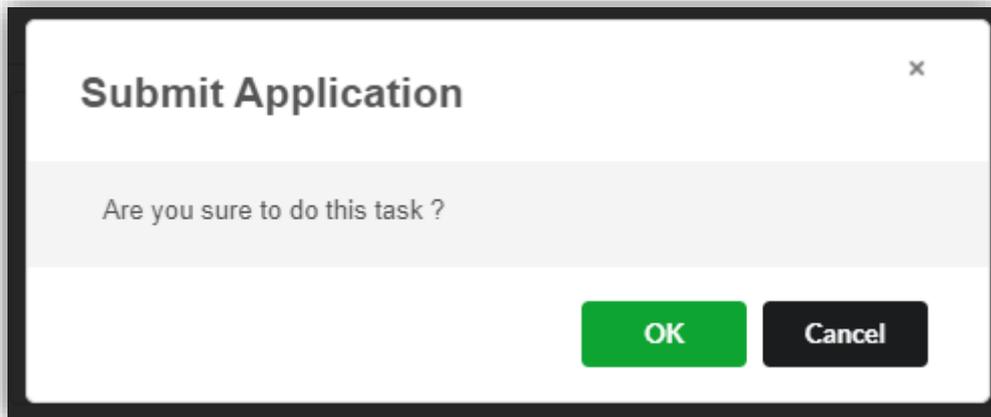
8. User are required to upload supporting document as attachment to the application by clicking **Choose File** button. Click **Submit** button to submit the application.

ATTACHMENT

Attachment Description	Required	File
COURT ORDER	YES	<input type="button" value="Choose File"/> No file chosen

**Submit**

9. Click **OK** button to proceed.



10. Page will be directed to payment page. Click on **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (WCDO2021090200002)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
ORDER TO STAY WINDING UP	1	100.00	0.00	100.00
Total (RM):		100.00	0.00	100.00
			Total Amount (RM):	100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*  
  
NEGERI SEMBILAN

11. Invoice shall display once User made payment. Click **Print** button to print or save the invoice.

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400

**INVOICE**



\* R L 2 0 2 1 0 9 0 2 0 0 0 1 0 \*



NEGERI SEMBILAN

Receipt No : RL20210902000010  
Reference No. : WCDO2021090200002  
Payment Mode Detail : HostSim  
Approval Code :  
Payment Mode : DD  
Transaction ID : TLS20210902000010  
Payment Date : 02/09/2021 10:29:58 AM

NO.	DESCRIPTION	AMOUNT (RM)
1	ORDER TO STAY WINDING UP	100.00
<b>Total</b>		100.00
<b>Amount Received</b>		100.00

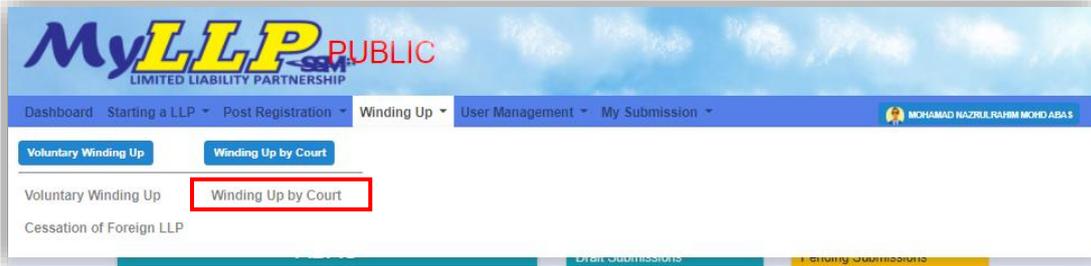
12. Once application has been approved by Officer, status of the application will change to *“Winding Up by Court (Stay)”*.

**LLP Information**

Entity Name	CRE8TIVE PLT	Entity Register No.	
Entity Status	WINDING UP BY COURT (STAY)	Type	EXISTING
Stay Up Start Date	01/09/2021	Stay Up End Date	30/10/2021

### 3.1.17 General Order (Winding Up)

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

The screenshot shows the MyLLP PUBLIC interface for 'WINDING UP BY COURT'. It includes a search bar for LLP Registration No., a table of LLP Information, and an application section with a dropdown for Submission Type. A red box highlights the application section.

LLP Information			
Entity Name	CRE8TIVE PLT	Entity Register No.	[REDACTED]
Entity Status	WINDING UP BY COURT (STAY)	Type	EXISTING
Stay Up Start Date	01/09/2021	Stay Up End Date	30/10/2021

**Application**

Submission Type: --Please Select-- [Go]

- Choose **General Order (Winding Up)** and click Go button to proceed with submission.

This close-up shows the 'Application' section where the 'Submission Type' dropdown is set to 'GENERAL ORDER (WINDING UP)' and the 'Go' button is visible.

Submission Type: GENERAL ORDER (WINDING UP) [Go]

5. Winding up general court order main screen will display. User have to fill in the application form. Click **Add Prayer** button to add prayer in to the list of prayer.

APPLICATION FORM

MAIN

Date of Court Order

Court Order Reference No.  Court Location --Please Select--

Prayer

**Add Prayer**

Show 10 entries Search:

No.	Prayer	Action
No data available in table		

Showing 0 to 0 of 0 entries Previous Next

6. Choose company act by clicking dropdown button.

Company Act --Please Select--

ATTACHMENT

- Please Select--
- LLP ACT 2012
- COMPANY ACT 1965
- COMPANY ACT 2016

7. User are required to upload supporting document as attachment. Click **Choose File** button to choose court order document to be upload.

ATTACHMENT		
Attachment Description	Required	File
COURT ORDER	YES	<input type="button" value="Choose File"/> No file chosen

8. Click Next button to proceed to next tab.

<input type="button" value="Cancel"/> <input type="button" value="Next"/>
---

9. In Summary tab, summarization of filled in application shall be display for User to recheck. To proceed, User must click **Pay and Submit** button.

▶ SUMMARY

**MAIN**

<b>Date of Court Order</b>	01-Jul-2021		
<b>Court Order Reference No.</b>	WA-28NCC-02-09/2021	<b>Court Location</b>	KUALA LUMPUR

Show  entries Search:

No.	↑↓	Prayer	↑↓
1		TEST SUBMIT GENERAL ORDER	

Showing 1 to 1 of 1 entries Previous **1** Next

**ATTACHMENT**

Attachment Description	Attached
COURT ORDER	<span style="color: green; font-weight: bold;">✔</span>

**FEE**

Description	Total Cost(RM)
null (COMPANY ACT 2016)	100.00
<b>Total</b>	<b>100.00</b>

☰ Pay and Submit

10. Click **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (WGO2021090200001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
WINDING UP COURT GENERAL ORDER - COMPANIES ACT 2016 (null (COMPANY ACT 2016))	1	100.00	0.00	100.00
Total (RM):		100.00	0.00	100.00
Total Amount (RM):				100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

NEGERI SEMBILAN

**PAY ONLINE** **CANCEL**

11. Invoice will display once User has made payment. Click **Print** button to print or to save the invoice.

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400



\* RL 2 0 2 1 0 9 0 2 0 0 0 1 1 \*



NEGERI SEMBILAN

Receipt No : RL20210902000011  
 Reference No. : WGO2021090200001  
 Payment Mode Detail : HostSim  
 Approval Code :  
 Payment Mode : DD  
 Transaction ID : TLS2021090200011  
 Payment Date : 02/09/2021 11:12:43 AM

NO.	DESCRIPTION	AMOUNT (RM)
1	WINDING UP COURT GENERAL ORDER - COMPANIES ACT 2016 null (COMPANY ACT 2016)	100.00
	<b>Total</b>	100.00
	<b>Amount Received</b>	100.00

### 3.1.18 Amended Order

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

The screenshot shows the MyLLP PUBLIC interface for 'WINDING UP BY COURT'. It includes a search bar for LLP Registration No., a table of LLP information, and an application section with a dropdown for Submission Type. A red box highlights the dropdown menu.

LLP Information			
Entity Name	CRE8TIVE PLT	Entity Register No.	[REDACTED]
Entity Status	WINDING UP BY COURT (STAY)	Type	EXISTING
Stay Up Start Date	01/09/2021	Stay Up End Date	30/10/2021

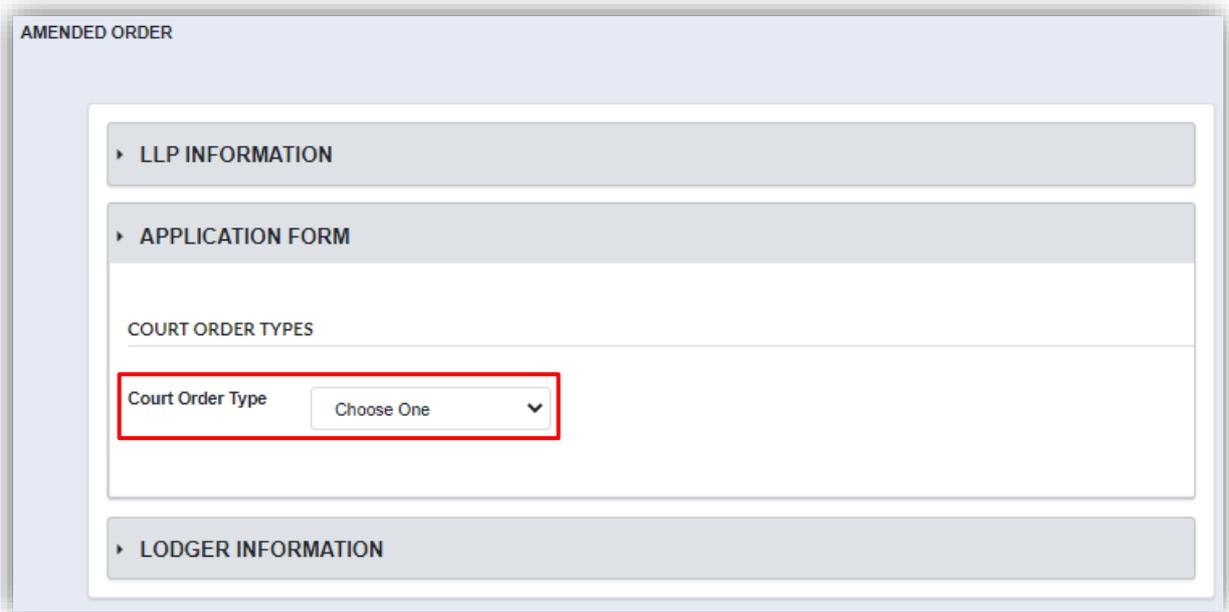
Application

Submission Type: --Please Select--

- Choose **Amended Order** and click Go button to proceed with submission.

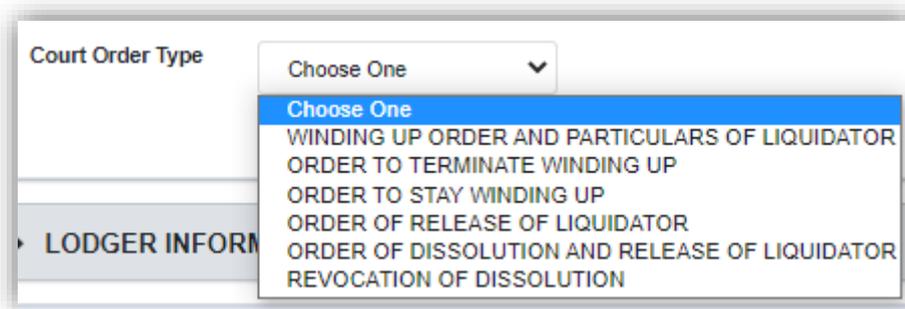
This close-up shows the 'Application' section where 'AMENDED ORDER' is selected in the 'Submission Type' dropdown menu. A green 'Go' button is visible next to it.

5. In the Amended Order main screen, User have to choose court order type by clicking the dropdown button.



The screenshot shows the 'AMENDED ORDER' main screen. It features a header 'AMENDED ORDER' and three main sections: 'LLP INFORMATION', 'APPLICATION FORM', and 'LODGER INFORMATION'. The 'APPLICATION FORM' section is expanded to show 'COURT ORDER TYPES'. Within this section, there is a 'Court Order Type' dropdown menu with the text 'Choose One' and a downward arrow. A red rectangular box highlights this dropdown menu.

6. After clicking the dropdown button, options for User to choose are as below. User have to choose one court order type.



The screenshot shows a close-up of the 'Court Order Type' dropdown menu. The menu is open, displaying a list of options. The first option, 'Choose One', is highlighted in blue. The other options are: 'WINDING UP ORDER AND PARTICULARS OF LIQUIDATOR', 'ORDER TO TERMINATE WINDING UP', 'ORDER TO STAY WINDING UP', 'ORDER OF RELEASE OF LIQUIDATOR', 'ORDER OF DISSOLUTION AND RELEASE OF LIQUIDATOR', and 'REVOCATION OF DISSOLUTION'. The background shows the 'LODGER INFORMATION' section of the form.

7. For example, if User choose to amend Order to stay winding up court order, application form shall be display below for User to fill in.

APPLICATION FORM

COURT ORDER TYPES

Court Order Type: ORDER TO STAY WIN

Court Reference No.: Choose One

MAIN

Court Order Date: [Empty]

Court Order Reference No.: [Empty]

PW Court Order Reference No.: [Empty]

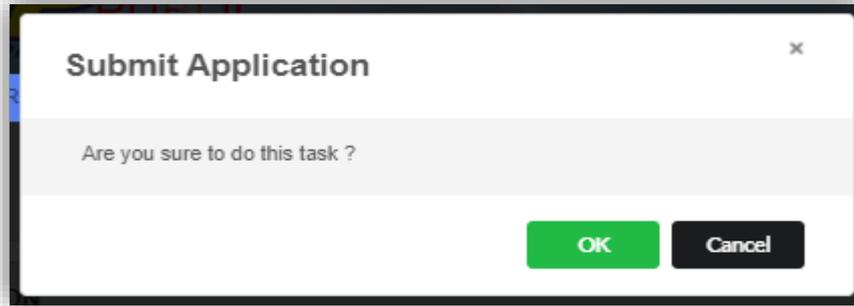
Court Location: --Please Select--

8. User are required to upload court order as an attachment. Click **Choose File** button to upload the file. Once file has been chosen, click **Submit** button to submit the application.

ATTACHMENT

Attachment Description	Required	File
COURT ORDER	YES	<input type="button" value="Choose File"/> No file chosen

9. Click OK button to proceed with submission.



10. Payment page shall display right after, User have to click **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (WAO2021090200001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
AMENDED ORDER	1	100.00	0.00	100.00
Total (RM):		100.00	0.00	100.00
			Total Amount (RM):	100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

NEGERI SEMBILAN

**PAY ONLINE** CANCEL

11. Invoice shall display once User has made the payment. Click **Print** button to print or to save the invoice.

INVOICE



SURUHANJAYA SYARIKAT MALAYSIA

Suruhanjaya Syarikat Malaysia (SSM)

Menara SSM@Sentral

No 7, Jalan Stesen Sentral 5

Kuala Lumpur Sentral

50623 Kuala Lumpur

Tel : 03-2299 4400



\* R L 2 0 2 1 0 9 0 2 0 0 0 1 2 \*

NEGERI SEMBILAN

Receipt No : RL20210902000012

Reference No. : WAO2021090200001

Payment Mode Detail : HostSim

Approval Code :

Payment Mode : DD

Transaction ID : TLS2021090200012

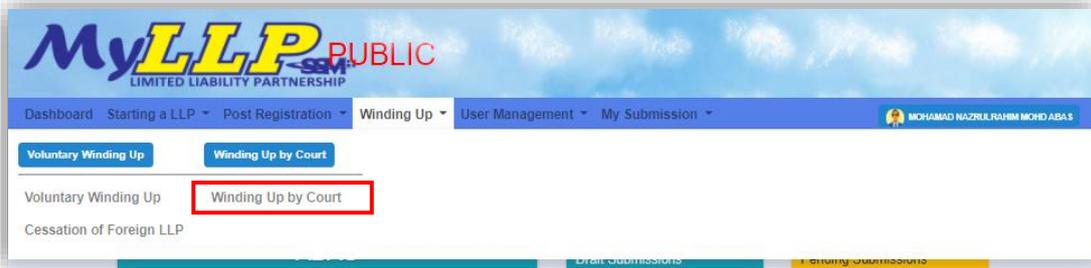
Payment Date : 02/09/2021 11:44:35 AM

NO.	DESCRIPTION	AMOUNT (RM)
1	AMENDED ORDER	100.00
	<b>Total</b>	100.00
	<b>Amount Received</b>	100.00

PRINT

### 3.1.19 Submit Other Documents for Petition

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button.



- LLP information of the searched LLP will be displayed and choose submission type under Application.

The screenshot shows the MyLLP PUBLIC interface for 'WINDING UP BY COURT'. It includes a search bar for LLP Registration No., a table of LLP information, and an application section with a dropdown for Submission Type and a Go button. A red box highlights the Submission Type dropdown.

LLP Information			
Entity Name	CRE8TIVE PLT	Entity Register No.	[REDACTED]
Entity Status	WINDING UP BY COURT (STAY)	Type	EXISTING
Stay Up Start Date	01/09/2021	Stay Up End Date	30/10/2021

**Application**

Submission Type: --Please Select-- [Go]

- Choose **Submit Other Documents for Petition** and click *Go* button to proceed with submission

This close-up shows the 'Application' section where the 'Submission Type' dropdown is set to 'SUBMIT OTHER DOCUMENTS FOR PETITIC' and the 'Go' button is visible.

**Application**

Submission Type: SUBMIT OTHER DOCUMENTS FOR PETITIC [Go]

5. In the list of winding up court petition, User have to choose one petition by clicking **Select** button.

LIST OF WINDING UP COURT PETITION

▶ PETITION LIST

Application Type    SUBMIT OTHER DOCUMENTS FOR PETITION

Reference No.	Court Reference No.	Submit by	Submit Date	Status	Action
WCP2021090200001	WA-28NCC-2-3/2021	[REDACTED]	02-Sep-2021	APPROVE	Select
WCP2021082300001	WA-28NCC-2-3/2021	[REDACTED]	23-Aug-2021	WITHDRAW	Select
WCP2021072500001	WA-28NCC-2-3/2021	[REDACTED]	25-Jul-2021	WITHDRAW	Select

- In the *Others Document Attachment* section, User can add documents by clicking **Choose File** button.

- Enter the document's description in the attachment description and click **Add** button to upload the attachment.

- Documents that were uploaded will be displayed in list as shown below. To remove attachment, click  icon.

No.	Attachment Description	Action
1	COURT ORDER	
2	SUPPORTING DOCUMENT	

9. Click **Submit** button to submit the application.

LLP INFORMATION

OTHERS DOCUMENT ATTACHMENT

Attachment Description	File	Action
<input type="text"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Add"/>

No.	Attachment Description	Action
1	COURT ORDER	<input type="button" value="Delete"/>
2	SUPPORTING DOCUMENT	<input type="button" value="Delete"/>

10. Click OK button to proceed with submission.

Submit Documents

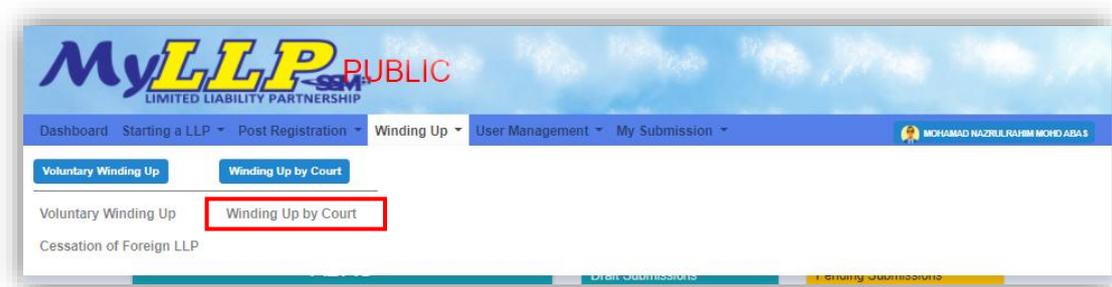
Are you sure to do this task ?

11. Notification of successfully submitted the application shall display once user have submit.

✓ Successfully Submit

### 3.1.20 Dissolve without Winding Up

1. Click on *Winding Up by Court* under **Winding Up** menu.



2. Enter LLP registration no in the text field and click **Search** button



- LLP information of the searched LLP will be displayed and choose submission type under Application.

WINDING UP BY COURT

**Search LLP**

LLP Registration No. \*

**LLP Information**

Entity Name	CRE8TIVE PLT	Entity Register No.	<input type="text"/>
Entity Status	WINDING UP BY COURT (STAY)	Type	EXISTING
Stay Up Start Date	01/09/2021	Stay Up End Date	30/10/2021

**Application**

Submission Type

- Choose **Dissolve without Winding Up** and click Go button to proceed with submission.

**Application**

Submission Type

5. User have to fill all field under *Application Form* section. After User have fill in prayer, click **Add Prayer** button to add the prayer to the application and added prayer shall be display in a list.

**APPLICATION FORM**

MAIN

Court Order Date  Vesting Date

Court Order Reference No.  Court Location

Prayer

**Add Prayer**

Show  entries Search:

No.	Prayer	Action
No data available in table		

Showing 0 to 0 of 0 entries

6. User are required to upload supporting document as attachment to the application by clicking **Choose File** button. Click **Submit** button to submit the application.

**ATTACHMENT**

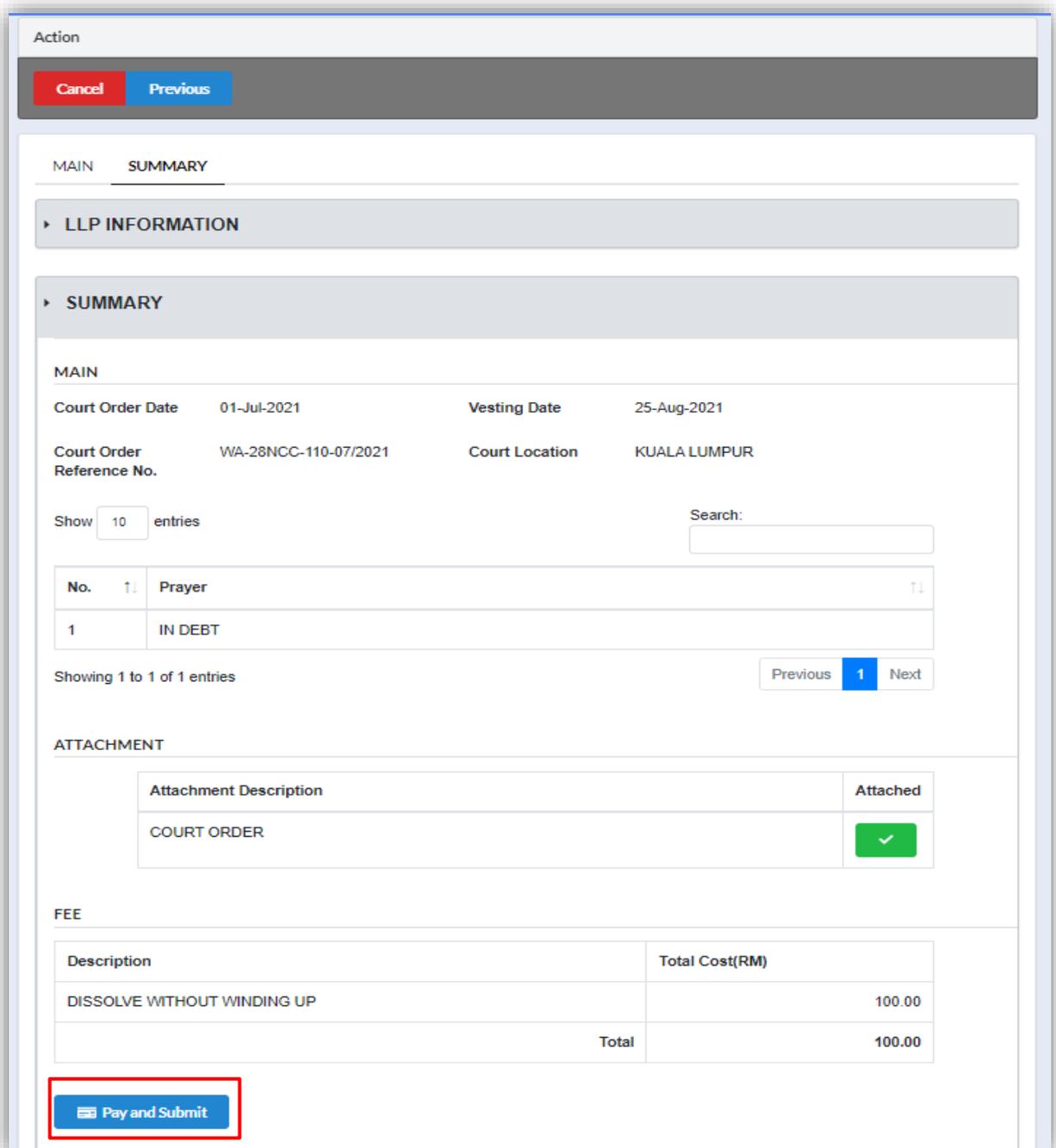
Attachment Description	Required	File
COURT ORDER	YES	<input type="button" value="Choose File"/> No file chosen

**Submit**

7. Click **Next** button to proceed to the next tab.



8. In Summary tab, summarization of the application shall display for User to validate. Click **Pay and Submit** button to proceed.

A screenshot of a web application interface showing the 'SUMMARY' tab. The interface includes a navigation bar with 'Cancel' and 'Previous' buttons, a tab menu with 'MAIN' and 'SUMMARY', and several sections: 'LLP INFORMATION', 'SUMMARY', 'ATTACHMENT', and 'FEE'. The 'SUMMARY' section displays court order details and a table of prayers. The 'ATTACHMENT' section shows a table with one entry 'COURT ORDER' marked as 'Attached'. The 'FEE' section shows a table with one entry 'DISSOLVE WITHOUT WINDING UP' with a total cost of 100.00. A 'Pay and Submit' button is highlighted with a red box at the bottom left.

Action

Cancel Previous

MAIN SUMMARY

▶ LLP INFORMATION

▶ SUMMARY

MAIN

Court Order Date 01-Jul-2021 Vesting Date 25-Aug-2021

Court Order Reference No. WA-28NCC-110-07/2021 Court Location KUALA LUMPUR

Show 10 entries Search:

No.	Prayer
1	IN DEBT

Showing 1 to 1 of 1 entries Previous 1 Next

ATTACHMENT

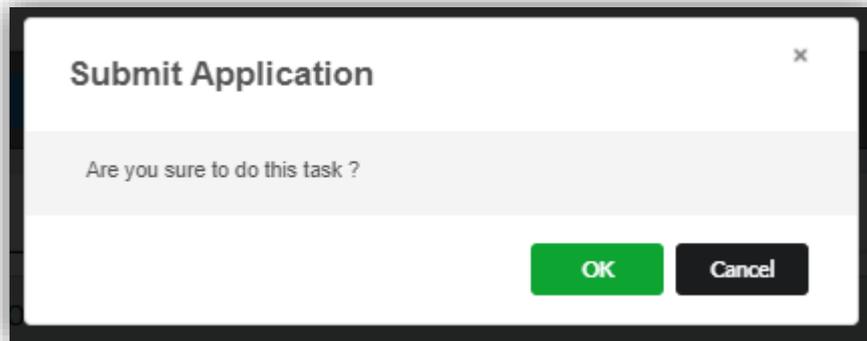
Attachment Description	Attached
COURT ORDER	<input checked="" type="checkbox"/>

FEE

Description	Total Cost(RM)
DISSOLVE WITHOUT WINDING UP	100.00
Total	100.00

Pay and Submit

9. Click **OK** button to proceed.



10. Page will be directed to payment page. User must click **Pay Online** button to proceed with payment.

PAYMENT PAGE

Payment Details (DWU2021090200001)

Item Description	Quantity	Amount before Tax (RM)	Tax (RM)	Total including Tax (RM)
	1	100.00	0.00	100.00
Total (RM):		100.00	0.00	100.00
			Total Amount (RM):	100.00

Name\*

NRIC No. / MyCoID No. / Business Registration No.\*

Address\*

NEGERI SEMBILAN

**PAY ONLINE** **CANCEL**

11. Invoice shall be display once User has made payment. Click **Print** button to print or to save the invoice.

INVOICE



Suruhanjaya Syarikat Malaysia (SSM)  
Menara SSM@Sentral  
No 7, Jalan Stesen Sentral 5  
Kuala Lumpur Sentral  
50623 Kuala Lumpur  
Tel : 03-2299 4400



\*RL2021090200013\*

[REDACTED] AS  
NEGERI SEMBILAN

Invoice No : EBT000405161  
Receipt No : RL2021090200013  
Reference No. : DWU2021090200001  
Payment Mode Detail : HostSim  
Approval Code :  
Payment Mode : DD  
Transaction ID : TLS2021090200013  
Payment Date : 02/09/2021 12:28:38 PM

NO.	DESCRIPTION	AMOUNT (RM)
1		100.00
	<b>Total</b>	100.00
	<b>Amount Received</b>	100.00

12. Once Officer has approved the application, status of the LLP will change to "Dissolved (AMALGAMATION)".