



FREQUENTLY ASKED QUESTIONS AND ANSWERS

**STATE OFFICE / BRANCH NOT OPERATING DUE TO
CONDITIONAL MOVEMENT CONTROL ORDER (CMCO)**

FOR THE APPLICATION OVER THE COUNTER:

- 1. COMPANY LIMITED BY GUARANTEE (CLBG)**
- 2. FOREIGN BRANCH**
- 3. CHANGE OF COMPANY'S NAME**

| No. | QUESTIONS | ANSWERS |
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| 1. | When should the applicant submit the application of incorporation, while the Conditional Movement Control Order (CMCO) is enforced and SSM offices has closed its service operation? | <p>All transactions for this application can be submitted at any other SSM offices that are still operating either at the counter or via post.</p> <p>The application can also be submitted to the Registrar after the nearest SSM office operates or is subject to the latest announcements on the SSM website.</p> |
| 2. | During the closure of SSM offices, will any late fee be imposed on applications submitted after the dateline? | No late fee will be imposed during the CMCO period. |
| 3. | Can the reservation period for the company's name which has expired or will expire during the CMCO be extended as the applicant is unable to submit the application at SSM offices due to the closure? | The period of name reservation will be extended to the applicants whose addresses are within the same state with the closed SSM offices due to the CMCO. This allows the applicants to submit their application at SSM counters once the counters are back in operation. |

| No. | QUESTIONS | ANSWERS |
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| 4. | What about the status of application of queries that have been submitted before the CMCO? | All submitted applications will be processed as soon as possible, once the counter services are back in operation. |

