

**MANUAL**

**SERAHSIMPAN**

**PERAKUAN TAHUNAN OLEH**

**PERKONGSIAN LIABILITI TERHAD**

**SECARA DALAM TALIAN**

Disediakan oleh:

**SURUHANJAYA SYARIKAT MALAYSIA**

Tarikh: 20 OKTOBER 2016

Menurut seksyen 68 Akta Perkongsian Liabiliti Terhad 2012 (Akta 743) ("Akta PLT 2012"), setiap Perkongsian Liabiliti Terhad ("PLT") perlu menyerahkan Perakuan Tahunan bagi setiap tahun.

## **NOTA PENTING**

Sila ambil perhatian mengenai perkara-perkara seperti berikut sebelum menyerahkan Perakuan Tahunan ("PT"):

- 1. Pastikan bahawa anda adalah pengguna berdaftar sistem MyLLP untuk membolehkan anda mengisi ruang user name dan password;*
- 2. Ketahui nombor pendaftaran PLT anda;*
- 3. Pegawai Pematuhan / rakan kongsi perlu memastikan PLT telah menyediakan penyata kewangan bagi tahun kewangan semasa yang terdiri daripada Kunci Kira-kira dan Akaun Untung & Rugi sebelum melengkapkan financial indicator;*
- 4. Tarikh tahun kewangan berakhir mestilah selaras dengan tarikh Kunci Kira-Kira dan Akaun Untung & Rugi;*
- 5. PT hendaklah diserahkan dalam tempoh 90 hari dari tahun kewangan berakhir;*
- 6. Jika serahsimpan yang dibuat melebihi 90 hari, PLT akan dikompaun dan mesej pemberitahuan akan dipaparkan semasa serahsimpan PT; dan*
- 7. Sila rujuk kepada Nota Amalan SSM No. 1/2016 di laman sesawang Suruhanjaya Syarikat Malaysia ("SSM") ([www.ssm.com.my](http://www.ssm.com.my)) untuk maklumat lanjut berkenaan dengan keperluan serahsimpan Perakuan Tahunan oleh PLT.*



Manual\_SSM's  
Practice Notes.docx

**LANGKAH 1:**

Masuk ke laman sesawang SSM di [www.ssm.com.my](http://www.ssm.com.my)

Pilih *MyLLP*



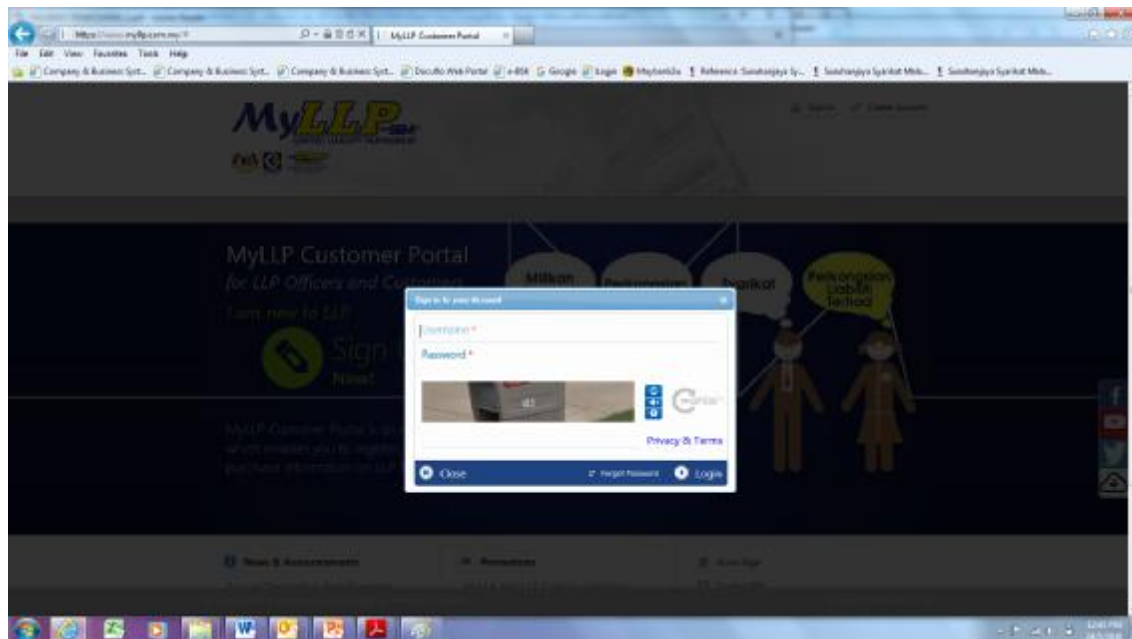
### 3 | DAFTAR MASUK

#### LANGKAH 2:

Klik *Sign In*



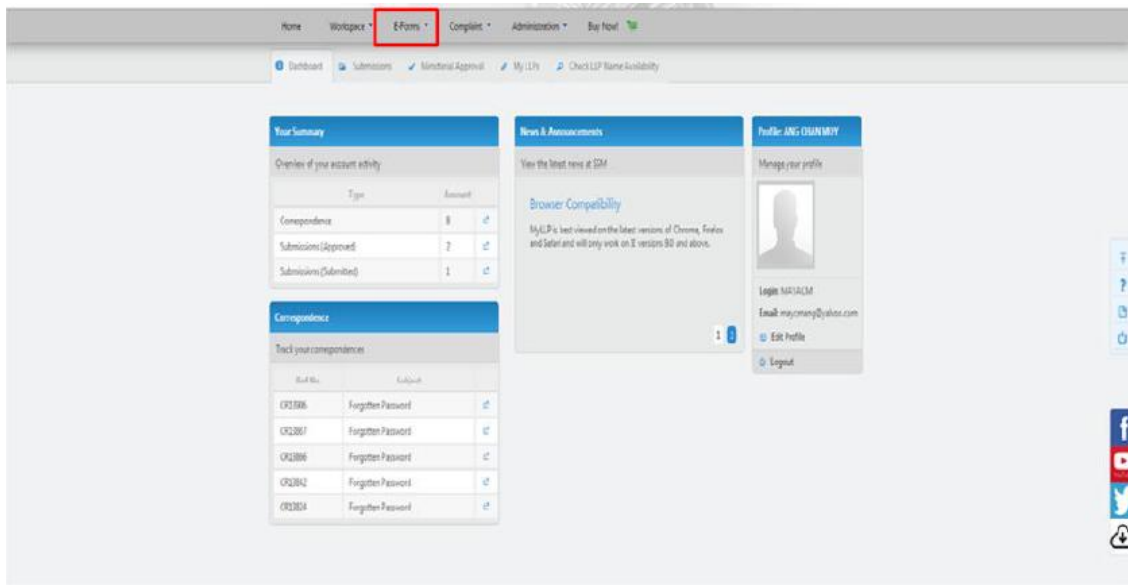
Masukkan *user name* dan *password*



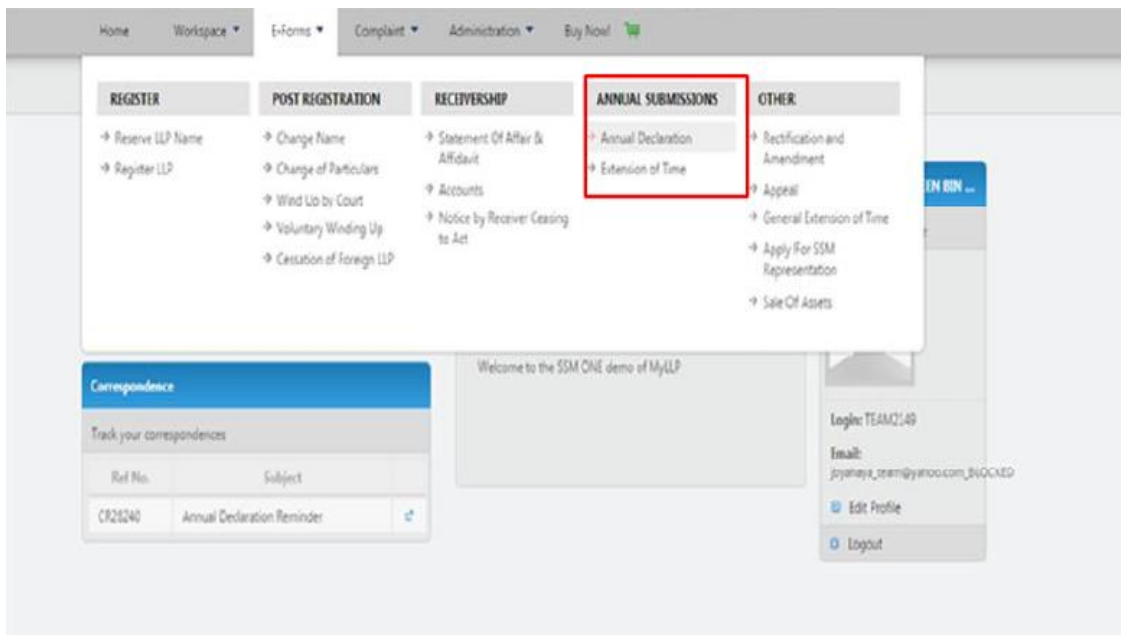
## 4 | PERAKUAN TAHUNAN

### LANGKAH 3:

#### Pilih *e-Forms*



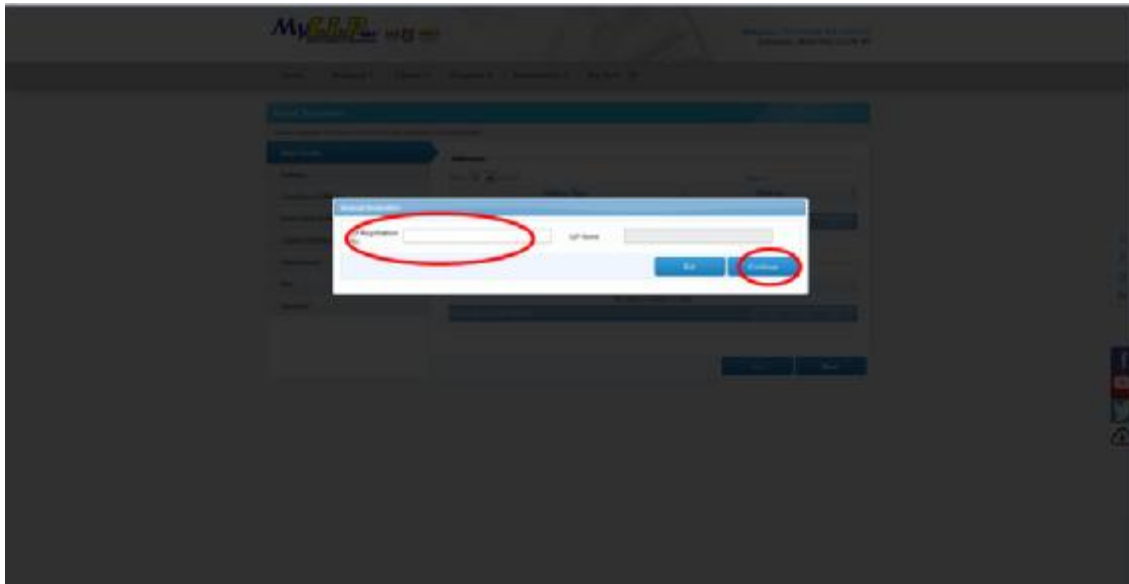
#### Pilih *Annual Declaration*



**LANGKAH 4:**

Masukkan *LLP Registration number*

Klik *continue*



**LANGKAH 5:**

1. Skrin *Main Details* akan memaparkan maklumat PLT
2. Sila pastikan semua maklumat PLT berkaitan *Main Details, Partners* dan *Compliance Officers* adalah betul dan dikemaskini
3. Pengguna tidak dibenarkan untuk membuat sebarang perubahan pada maklumat data PLT selain daripada melengkapkan *Capital Contributions* rakan kongsi dan data *Financial Indicators*
4. Semua maklumat bagi *Financial Indicators* mesti dilengkapkan

\*Sekiranya terdapat sebarang maklumat yang hendak dikemaskini, ianya perlulah dikemukakan terlebih dahulu melalui *module change of particulars* sebelum serahsimpan Perakuan Tahunan.

The screenshot displays the 'Annual Declaration' form for a 'Private Limited Company'. The 'Main Details' section is highlighted with a red dashed box. The form includes the following fields and sections:

- Entity Name:** [Redacted]
- Entity Reg No.:** [Redacted]
- Entity Status:** EXISTING
- Type:** LOCAL REGISTRATION
- Addresses:** A table with columns 'Address Type' and 'Address'.

Address Type	Address
Business Address	11-1-2 COASTAL TOWERS, PERSARAN TANJUNG BUNGA 2, TANJUNG BUNGAH, PULAU PINANG, 11200, MALAYSIA
Registered Office	11-1-2 COASTAL TOWERS, PERSARAN TANJUNG BUNGA 2, TANJUNG BUNGAH, PULAU PINANG, 11200, MALAYSIA
- Nature of Business:** A table with columns 'Business Code' and 'Description'.

Business Code	Description
7210	RESEARCH AND DEVELOPMENT ON INFORMATION COMMUNICATION TECHNOLOGY (ICT)

At the bottom of the form, there are 'Save' and 'Next' buttons.

**LANGKAH 6:****Pilih *Partners*****Semak maklumat rakan kongsi**

Home Workspace E-Forms Complaint Administration Buy Now!

### Annual Declaration

Please complete the form and include any necessary documentation

Main Details

**Partners**

Compliance Officers

Capital Contributions

Financial Indicators

Attachments

Fees

Summary

Related Registered LLP [REDACTED] - Close

Entity Name [REDACTED] Entity Reg No. [REDACTED]

Entity Status EXISTING

#### Current

Partner: [REDACTED] View - Close

ID Number [REDACTED]

Date of Appointment 05/12/2014

Partner Type Individual

Address [REDACTED]

Email [REDACTED]

Mobile Number [REDACTED]

Partner: [REDACTED] View - Close

ID Number [REDACTED]

Date of Appointment 05/12/2014

Partner Type Individual

Address [REDACTED]

Email [REDACTED]

Mobile Number [REDACTED]

Back Save Next

**Klik *Save* dan *Next***



**LANGKAH 7:**

Pilih *Compliance Officers*

Semak maklumat *Compliance Officers*

The screenshot shows a web interface for an 'Annual Declaration' form. The top navigation bar includes 'Home', 'Workspace', 'E-Forms', 'Complaint', 'Administration', and 'Buy Now'. The main content area is titled 'Annual Declaration' and contains a sidebar on the left with menu items: 'Main Details', 'Partners', 'Compliance Officers', 'Capital Contributions', 'Financial Indicators', 'Attachments', 'Fees', and 'Summary'. The 'Compliance Officers' menu item is highlighted with a red dashed box. The main form area displays details for a 'Related Registered LLP' and a 'Current' compliance officer. The 'Current' section is also highlighted with a red dashed box and contains the following fields: 'Compliance Officer', 'ID Number', 'Date of Appointment' (09/12/2014), 'Address', 'Email', and 'Mobile Number'. At the bottom right of the form, there are three buttons: 'Back', 'Save', and 'Next', with the 'Save' and 'Next' buttons highlighted by a red dashed box.

Klik *Save* dan *Next*

**LANGKAH 8:**

Pilih *Capital Contributions* dan klik *Add*

**Nota:**

1. *Capital Contributions* oleh setiap rakan kongsi mestilah dinyatakan
2. Jika tiada *Capital Contributions* daripada rakan kongsi tersebut, masukkan '0'
3. *Total Capital Contributions* bagi setiap rakan kongsi mestilah selaras dengan *Total Capital Contributions* yang dicatatkan bagi tahun kewangan berakhir dalam Kunci Kira-Kira

The screenshot displays the 'Annual Declaration' form in a web application. The left sidebar contains a menu with the following items: Main Details, Partners, Compliance Officers, Capital Contributions (highlighted with a red dashed box and a blue arrow), Financial Indicators, Attachments, Fees, and Summary. The main content area shows the 'Capital Contributions' section. At the top, there is a 'Related Registered LLP' dropdown menu. Below it, the 'Entity Name' and 'Entity Status' (Active) are displayed, along with the 'Entity Reg No.' and 'Type' (Local Registration). The 'Capital Contribution Information' section features a table with columns for 'Name' and 'Contribution (RM)'. The table is currently empty, displaying 'No data available in table' and 'Showing 0 to 0 of 0 entries'. At the bottom right of the form, the 'Total RM 0.00' is displayed, and the 'Add' button is highlighted with a red dashed box.

# 10 | MODAL SUMBANGAN – RAKAN KONGSI DAN MODAL SUMBANGAN

## LANGKAH 8(a):

Pilih rakan kongsi dari senarai pilihan

Masukkan nilai *Contribution* dan klik *Add* untuk kemaskini *Total Capital Contributions*

**ABC PLT (XXXXXXX - LGN)**  
**BALANCE SHEET AS AT 30 JUN 2016**

	2016 RM	2015 RM
FINANCED BY:		
PARTNERS CONTRIBUTION		
AAA	20,000	20,000
BBB	20,000	20,000
Add: Accumulated Profit/(loss)	6,053	4,652
	46,053	44,652

**Capital Contribution**

Contribution

Partner \*  Amount (RM) \*

**Add**

Selepas klik *Add*, mesej akan dipaparkan seperti berikut:

**Capital Contribution**

✓ Shareholding Added

Contribution

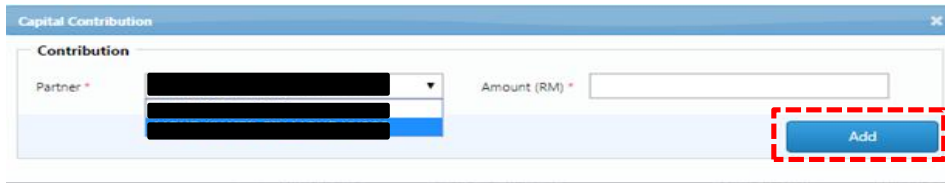
Partner \*  Amount (RM) \*

**Add**

## 11 | MODAL SUMBANGAN – RAKAN KONGSI DAN MODAL SUMBANGAN

### LANGKAH 8(b):

Pilih rakan kongsi yang berikutnya dari senarai pilihan



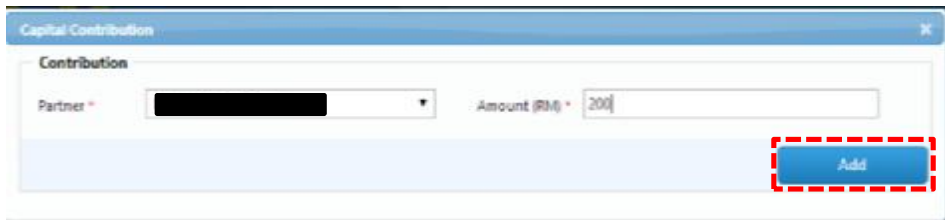
Capital Contribution

Contribution

Partner \* [Redacted] Amount (RM) \* [Empty]

Add

Masukkan nilai *Contribution* dan klik *Add*



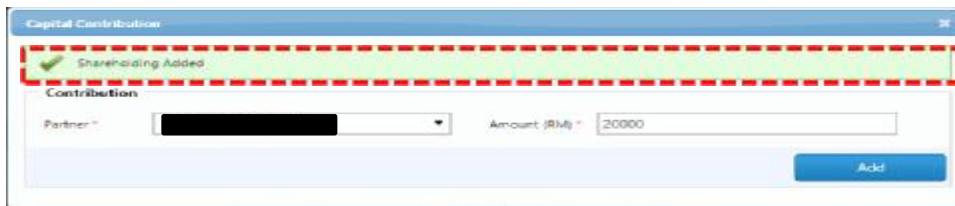
Capital Contribution

Contribution

Partner \* [Redacted] Amount (RM) \* 200

Add

Mesej akan dipaparkan seperti berikut:



Capital Contribution

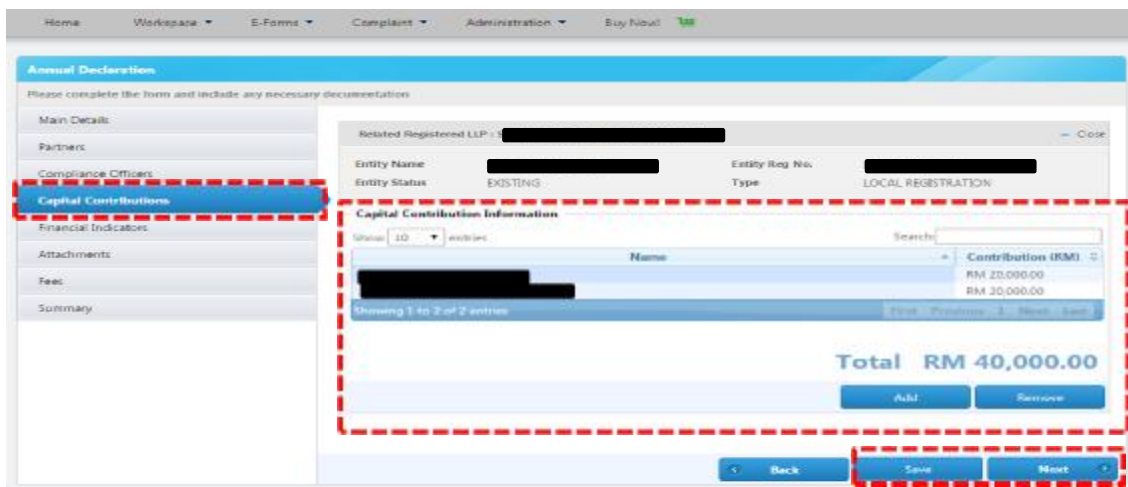
Shareholding Added

Contribution

Partner \* [Redacted] Amount (RM) \* 20000

Add

Selepas memasukkan *capital contributions* bagi kesemua rakan kongsi, maklumat *total capital contributions* akan terapar seperti berikut:



Annual Declaration

Please complete the form and include any necessary documentation

Main Details

Partners

Compliance Officers

Capital Contributions

Financial Indicators

Attachments

Fees

Summary

Related Registered LLP: [Redacted]

Entity Name: [Redacted] Entity Reg No.: [Redacted]

Entity Status: EXISTING Type: LOCAL REGISTRATION

Capital Contribution Information

Name	Contribution (RM)
[Redacted]	RM 20,000.00
[Redacted]	RM 20,000.00

Showing 1 to 2 of 2 entries

Total RM 40,000.00

Add Remove

Back Save Next

Klik *Save* dan *Next*

## LANGKAH 9:

Pilih *Financial Indicators*

Home Workspace E-Forms Complaint Administration Buy Now!

Main Details  
Partners  
Compliance Officers  
Capital Contributions  
**Financial Indicators**  
Attachments  
Fees  
Summary

Related Registered LLP [REDACTED] -- Close

Entity Name [REDACTED] Entity Reg No. [REDACTED]  
Entity Status EXISTING Type LOCAL REGISTRATION

**Annual Declaration Dates (previous)**

Last FYE Date 30/09/2015 Next FYE Date (Expected) 30/09/2016  
Due Date (Expected) 30/12/2016

**Annual Declaration Dates (current)**

Financial Year End \* [REDACTED] Received Date 08/06/2016  
Compound may be applicable:

**Key Financial Indicators (RM)**

Total Assets 0 Total Liabilities 0  
Total Revenue 0 Total Profit/Loss [REDACTED]

**Solvency Declaration**

Please tick  We, being the partners of [REDACTED] and [REDACTED], do solemnly affirm and declare that we have made a full inquiry into the affairs of the limited liability partnership and we have formed an opinion that the limited liability partnership:

(a) is able to pay its debts.  
 (b) is not able to pay its debts.

as they become due in the normal course of business as at the date of which the profit and loss accounts and balance sheets was made up.

Back Save Next

**LANGKAH 9(a):**

Pilih *Annual Declaration Date (current)*

Masukkan tarikh tahun kewangan berakhir

**ABC PLT (XXXXXXXX - LGN)**  
**BALANCE SHEET AS AT 30 JUN 2016**

	2016 RM	2015 RM
<b>ASSETS</b>		
Fixed Assets	52,312	66,047
<b>Current Assets</b>		
Trade receivables	9,100	5,853
Other receivables, deposit and prepayments	3,067	2,289
Closing stock	10,979	29,261

The screenshot shows a software interface with a sidebar menu on the left containing: Home, Workspace, E-Forms, Complaint, Administration, Buy Now, Main Details, Partners, Compliance Officers, Capital Contributions, **Financial Indicators** (highlighted with a red dashed box), Attachments, Fees, and Summary.

The main content area displays the following sections:

- Related Registered LLP:** [Redacted]
- Entity Name:** [Redacted] **Entity Reg No.:** [Redacted]
- Entity Status:** EXISTING **Type:** LOCAL REGISTRATION
- Annual Declaration Dates (previous):**
  - Last FYE Date: 30/06/2015
  - Next FYE Date (Expected): 30/06/2016
  - Due Date (Expected): 30/12/2016
- Annual Declaration Dates (current):** (highlighted with a red dashed box)
  - Financial Year End: [Redacted]
  - Received Date: [Redacted]
  - Compound may be applicable:
- Key Financial Indicators (RM):**
  - Total Assets: 0
  - Total Liabilities: 0
  - Total Revenue: 0
  - Total Profit/Loss: [Redacted]
- Solvency Declaration:**

Please tick  We, being the partners of [Redacted] and [Redacted], do solemnly affirm and declare that we have made a full inquiry into the affairs of the limited liability partnership and we have formed an opinion that the limited liability partnership:

  - (a) is able to pay its debts.
  - (b) is not able to pay its debts.

as they become due in the normal course of business as at the date of which the profit and loss accounts and balance sheets was made up.

At the bottom of the form are buttons for Back, Save, and Next.

**LANGKAH 9(b):**

Jika tarikh serahsimpan PT melebihi 90 hari dari tarikh tahun kewangan berakhir, PLT adalah tertakluk kepada kompaun di mana sistem akan memaparkan "*Compound may be applicable*": Yes

Sistem juga akan memaparkan pemberitahuan amaran apabila klik *Submit*.

Rujuk langkah 11(a)

**Annual Declaration**

Please complete the form and include any necessary documentation

Main Details  
Partners  
Compliance Officers  
Capital Contributions  
**Financial Indicators**  
Attachments  
Fees  
Summary

Related Registered LLP [REDACTED] → Close

Entity Name [REDACTED] Entity Reg No. [REDACTED]  
Entity Status EXISTING Type LOCAL REGISTRATION

**Annual Declaration Dates (previous)**

Last FYE Date 31/08/2014 Next FYE Date (Expected) 31/08/2015  
Due Date (Expected) 30/11/2015

**Annual Declaration Dates (current)**

Financial Year End 31/08/2015 Received Date 08/06/2016  
**Compound may be applicable: Yes**

**Key Financial Indicators (RM)**

Total Assets	0	Total Liabilities	0
Total Revenue	0	Total Profit/Loss	

**STEP 9(c):****Pilih *Financial Indicators (RM)*****Nota:**

1. Nilai yang dimasukkan bagi *Total Assets*, *Total Liabilities*, *Total Revenue* dan *Total Profit/Loss* hendaklah selaras dengan nilai yang ditunjukkan dalam Kunci Kira-kira dan Akaun Untung Rugi
2. *Total Assets = Non-Current Assets/Fixed Assets + Current Assets*
3. *Total Liabilities = Non-Current Liabilities + Current Liabilities*
4. *Total Revenue = Revenue/Turnover/Sales/Income received during the year*
5. *Total Profit/(Loss) = Net Profit/(Loss) After Tax for the year*

**PERINGATAN:**

Maklumat *Capital Contributions & Financial Indicators* perlu disimpan oleh PLT sebagai rujukan kerana data tersebut tiada di dalam rekod Portal *MyLLP* selepas Perakuan Tahunan diserahkan dan tidak akan dibekalkan oleh SSM

The screenshot displays the MyLLP portal interface for filing an Annual Declaration. The left sidebar contains navigation options: Home, Workspace, E-Forms, Complaint, Administration, and Buy Now. The main content area shows the following sections:

- Related Registered LLP:** [Redacted]
- Entity Name:** [Redacted], **Entity Reg No.:** [Redacted], **Entity Status:** EXISTING, **Type:** LOCAL REGISTRATION
- Annual Declaration Dates (previous):** Last FYE Date: 30/06/2015, Next FYE Date (Expected): 30/06/2016, Due Date (Expected): 30/12/2016
- Annual Declaration Dates (current):** Financial Year End: [Redacted], Received Date: 08/06/2016
- Key Financial Indicators (RM):**

Total Assets	0	Total Liabilities	0
Total Revenue	0	Total Profit/Loss	
- Solvency Declaration:** A section with a red dashed border containing a declaration form with radio buttons for '(i) is able to pay its debts' and '(ii) is not able to pay its debts'.

At the bottom of the form, there are buttons for Back, Save, and Next.



**LANGKAH 9(d):**

Masukkan nilai bagi *Total Assets*

**ABC PLT (XXXXXXX - LGN)  
BALANCE SHEET AS AT 30 JUN 2016**

	2016 RM	2015 RM
<b>ASSETS</b>		
Fixed Assets	52,312	66,047
<u>Current Assets</u>		
Trade receivables	9,100	5,853
Other receivables, deposit and prepayments	3,067	2,289
Closing stock	10,979	29,261
Cash in hand and at Bank	5,824	3,267
	28,970	40,670
<b>TOTAL ASSETS</b>	81,282	106,717
<b>FINANCED BY:</b>		
<b>PARTNERS CONTRIBUTION</b>		
AAA	20,000	20,000
BBB	20,000	20,000
Add: Accumulated Profit/(loss)	6,053	4,652
	46,053	44,652
<b>LIABILITIES</b>		
<u>Current Liabilities</u>		
Trade Payable	27,899	46,441
Accrual & Other payable	7,330	15,624
	35,229	62,065
<b>TOTAL CONTRIBUTION &amp; LIABILITIES</b>	81,282	106,717

*Total Assets = Non-Current Assets / Fixed assets + Current Assets*

$= 52,312 + 28,970$

$= 81,282$

The screenshot shows a software interface for financial reporting. On the left, a navigation menu includes 'Main Details', 'Partners', 'Compliance Officers', 'Capital Contributions', 'Financial Indicators' (highlighted with a red dashed box), 'Attachments', 'Fees', and 'Summary'. The main area displays 'Related Registered LLP' information, including 'Entity Name', 'Entity Status' (EXISTING), 'Entity Reg No.', and 'Type' (LOCAL REGISTRATION). It also shows 'Annual Declaration Dates (previous)' and 'Annual Declaration Dates (current)'. The 'Key Financial Indicators (RM)' section is highlighted with a red dashed box and contains input fields for 'Total Assets' (0), 'Total Liabilities' (0), 'Total Revenue' (0), and 'Total Profit/Loss'. A red arrow points from the '81,282' value in the balance sheet above to the 'Total Assets' input field. Below this is a 'Solvency Declaration' section with a checkbox and radio buttons for declaring the partnership's ability to pay its debts.

## 17 | PENUNJUK KEWANGAN - JUMLAH LIABILITI

### LANGKAH 9(e):

Masukkan nilai bagi *Total Liabilities*

**ABC PLT (XXXXXXX - LGN)**  
**BALANCE SHEET AS AT 30 JUN 2016**

	2016 RM	2015 RM
<b>ASSETS</b>		
Fixed Assets	52,312	66,047
<u>Current Assets</u>		
Trade receivables	9,100	5,853
Other receivables, deposit and prepayments	3,067	2,289
Closing stock	10,979	29,261
Cash in hand and at Bank	5,824	3,267
	28,970	40,670
<b>TOTAL ASSETS</b>	<b>81,282</b>	<b>106,717</b>
<b>FINANCED BY:</b>		
<b>PARTNERS CONTRIBUTION</b>		
AAA	20,000	20,000
BBB	20,000	20,000
Add: Accumulated Profit/(loss)	6,053	4,652
	46,053	44,652
<b>LIABILITIES</b>		
<u>Current Liabilities</u>		
Trade Payable	27,899	46,441
Accrual & Other payable	7,330	15,624
	<b>35,229</b>	<b>62,065</b>
<b>TOTAL CONTRIBUTION &amp; LIABILITIES</b>	<b>81,282</b>	<b>106,717</b>

$$\begin{aligned}
 \text{Total Liabilities} &= \text{Non-Current Liabilities} \\
 &\quad + \text{Current Liabilities} \\
 &= 0 + 35,229 \\
 &= 35,229
 \end{aligned}$$

The screenshot shows a web interface for a business registration portal. On the left, a navigation menu includes 'Main Details', 'Partners', 'Compliance Officers', 'Capital Contributions', 'Financial Indicators' (highlighted with a red dashed box), 'Attachments', 'Fees', and 'Summary'. The main content area displays 'Related Registered LLP' information, including 'Entity Name', 'Entity Status' (EXISTING), and 'Entity Reg No.'. Below this, there are sections for 'Annual Declaration Dates (previous)' and 'Annual Declaration Dates (current)'. The 'Key Financial Indicators (RMO)' section contains input fields for 'Total Assets', 'Total Revenue', 'Total Liabilities', and 'Total Profit/Loss'. The 'Total Liabilities' field is highlighted with a red dashed box and contains the value '0'. A red arrow points from the '35,229' value in the balance sheet table to this field. At the bottom, there is a 'Solvency Declaration' section with a 'Please tick' checkbox and radio buttons for '(a) is able to pay its debts' and '(b) is not able to pay its debts'. Navigation buttons 'Back', 'Save', and 'Next' are visible at the bottom right.

**LANGKAH 9(f):**

Masukkan nilai bagi *Total Revenue*

**ABC PLT (XXXXXXX - LGN)**  
**PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 30 JUN 2016**

	2016	
	RM	RM
<b>SALES</b>		387,255
<b><u>COST OF GOOD SOLD</u></b>		
Opening Stock	29,261	
Purchases	256,182	
(-): Closing Stock	(10,979)	(274,464)
<b>GROSS PROFIT</b>		112,791
<b><u>LESS: EXPENSES</u></b>		
Advertisement	3,000	
Bank Charges	45	
Depreciation	14,735	
License Fee	850	
Printing & Stationery	1,121	
Professional Fees	1,260	
Rental of Office	24,000	
Rental of Office Equipment	360	
Partners Salary	33,000	
Upkeep of Office	16,920	
Utilities	10,935	(106,226)
<b>NET PROFIT BEFORE TAX</b>		6,565
<b>TAXATION</b>		(512)
<b>NET PROFIT AFTER TAX</b>		6,053

*Total Revenue = Revenue / Turnover /  
Sales / Income received  
during the year*

**= 387,255**

The screenshot shows a web interface for a business entity. On the left is a navigation menu with 'Financial Indicators' highlighted. The main content area shows 'Annual Declaration Dates' and 'Key Financial Indicators (RM)'. The 'Total Revenue' field is highlighted with a red dashed box and has a red arrow pointing to it from the P&L statement above. The 'Solvency Declaration' section is also visible at the bottom.

# 19 | PENUNJUK KEWANGAN – JUMLAH KEUNTUNGAN /KERUGIAN)

## LANGKAH 9(g):

Masukkan nilai bagi *Total Profit/(Loss)*

ABC PLT (XXXXXXX - LGN)		
PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 30 JUN 2016		
	2016	
	RM	RM
SALES		387,255
<u>COST OF GOOD SOLD</u>		
Opening Stock	29,261	
Purchases	256,182	
(-): Closing Stock	(10,979)	(274,464)
GROSS PROFIT		112,791
<u>LESS: EXPENSES</u>		
Advertisement	3,000	
Bank Charges	45	
Depreciation	14,735	
License Fee	850	
Printing & Stationery	1,121	
Professional Fees	1,260	
Rental of Office	24,000	
Rental of Office Equipment	360	
Partners Salary	33,000	
Upkeep of Office	16,920	
Utilities	10,935	(106,226)
NET PROFIT BEFORE TAX		6,565
TAXATION		(512)
NET PROFIT AFTER TAX		6,053

*Total Profit/ (Loss) = Net Profit/(Loss)  
After Tax for the  
year.  
= 6,053*

The screenshot shows the MyLLP software interface. A red dashed box highlights the 'Financial Indicators' section in the left sidebar. Another red dashed box highlights the 'Key Financial Indicators (RM)' section, which includes fields for 'Total Income' (RM), 'Total Expenses' (RM), and 'Total Profit/Loss' (RM). A red arrow points from the '6,053' value in the profit and loss account to the 'Total Profit/Loss' field in the software. A yellow tooltip is visible over the 'Total Profit/Loss' field, indicating a negative value.

**LANGKAH 9(h):****Pilih *Solvency Declaration***

1. *Tick* kotak pertama yang ditandakan dengan warna merah untuk pengesahan dan pengakuan bahawa pekongsi telah membuat pengesahan penuh terhadap hal ehwal PLT
2. *Tick* kotak kedua yang ditandakan dengan warna merah untuk menunjukkan sama ada PLT mampu atau tidak mampu membayar hutangnya apabila hutang itu perlu dibayar bagi tarikh Kunci Kira-Kira dan Akaun Untung Rugi dibuat

Key Financial Indicators (RM)			
Total Assets	0	Total Liabilities	0
Total Revenue	0	Total Profit/Loss	0

Solvency Declaration	
Please tick <input type="checkbox"/>	We, being the partners of [REDACTED] and [REDACTED]-LGN, do solemnly affirm and declare that we have made a full inquiry into the affairs of the limited liability partnership and we have formed an opinion that the limited liability partnership:  * <input checked="" type="radio"/> (a) is able to pay its debts. <input type="radio"/> (b) is not able to pay its debts.
as they become due in the normal course of business as at the date of which the profit and loss accounts and balance sheets was made up.	

< Back	Save	Next >
--------	------	--------

Klik *Save*

**LANGKAH 10:**

Pilih *Summary* untuk menyemak semua maklumat yang telah dimasukkan

**Annual Declaration**  
Please complete the form and include any necessary documentation

**Main Details**  
Partners  
Compliance Officers  
Capital Contributions  
Financial Indicators  
Attachments  
Fees  
**Summary**

Related Registered LLP: [REDACTED] Close

Entity Name: [REDACTED] Entity Reg No.: [REDACTED]  
Entity Status: EXISTING

**Nature of Business**

Business Code	Description
62099	OTHER INFORMATION TECHNOLOGY SERVICE ACTIVITIES N.E.C.
62099	OTHER INFORMATION TECHNOLOGY SERVICE ACTIVITIES N.E.C.
72100	RESEARCH AND DEVELOPMENT ON INFORMATION COMMUNICATION TECHNOLOGY (ICT)

**Business Addresses**

Address Type	Address
Registered Office	[REDACTED], Subang Jaya, SELANGOR, 47500, MALAYSIA

**Partners**

Name	Address
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED], Subang Jaya, SELANGOR, 47500, MALAYSIA

**Compliance Officers**

Name	Address
[REDACTED]	[REDACTED], Subang Jaya, SELANGOR, 47500, MALAYSIA

**Financial Indicators**

Fiscal Year End	31/12/2015
Assets (RM)	5
Liabilities (RM)	2
Revenue (RM)	10
Profit/Loss (RM)	-5

**Capital Contribution Information**

Name	Contribution (RM)
[REDACTED]	0
[REDACTED]	5

**Attachments**

Remarks	Attachment Description	Required	Barcode
No data available in table			

**Fees**

Descriptions	Remarks	Total Cost
LLP ANNUAL DECLARATION		RM 200.00

**Remarks**

Remarks:

**Declaration**

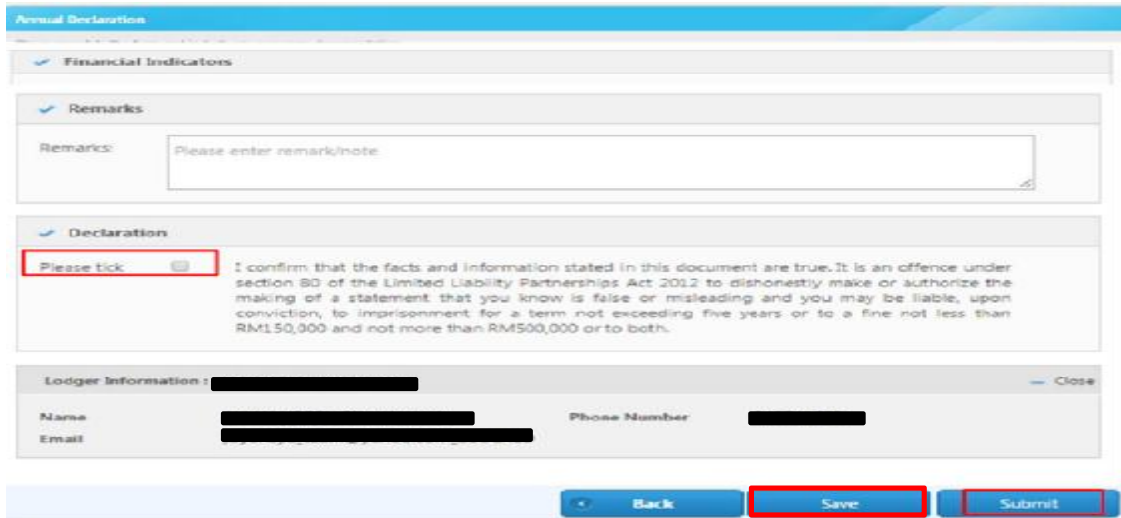
Please tick:  I confirm that the facts and information stated in this document are true. It is an offence under section 50 of the Limited Liability Partnerships Act 2012 for dishonestly make or authorise the making of a statement that you know is false or misleading and you may be liable, upon conviction, to imprisonment for a term not exceeding five years or to a fine not less than RM150,000 and not more than RM500,000 or to both.

**Lodger Information:** [REDACTED] Close

Name: [REDACTED] Phone Number: [REDACTED]  
Email: [REDACTED]

**LANGKAH 11:**

Jika semua maklumat yang telah dimasukkan adalah betul, *tick* di kotak perakuan (*Declaration*) sebagaimana yang ditandakan dengan warna merah.



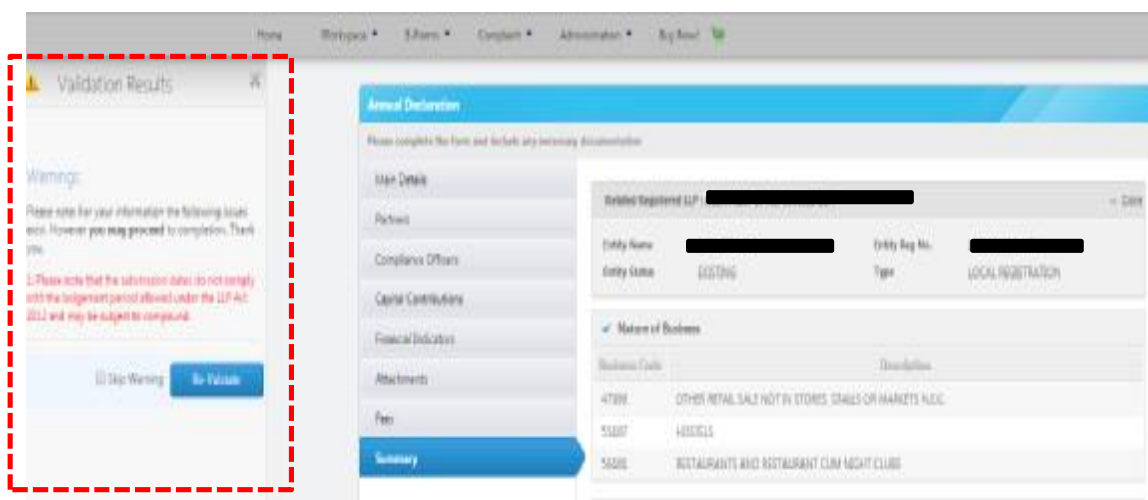
The screenshot displays the 'Annual Declaration' form. It includes sections for 'Financial Indicators', 'Remarks' (with a text input field), and 'Declaration'. The 'Declaration' section contains a red-bordered checkbox labeled 'Please tick' and a paragraph of legal text. Below this is the 'Lodger Information' section with fields for Name, Email, and Phone Number. At the bottom, there are three buttons: 'Back', 'Save' (highlighted with a red border), and 'Submit' (also highlighted with a red border).

Klik *Save* dan *Submit*

Selepas klik *Submit*, skrin akan memaparkan jumlah bayaran.

**LANGKAH 11(a):**

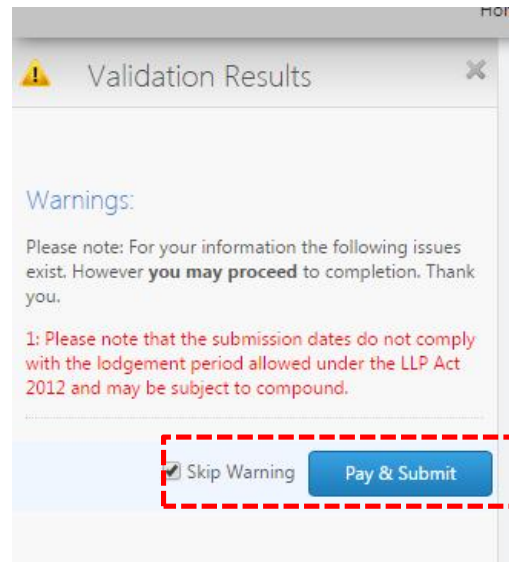
Jika tarikh serahsimpan PT adalah melebihi 90 hari dari tarikh tahun kewangan berakhir [rujuk langkah 9(b)], sistem akan memaparkan pemberitahuan amaran yang ditandakan dengan warna merah seperti berikut:



Pengguna boleh *Re-Validate* amaun atau *Skip Warning* untuk meneruskan serahsimpan.



Jika klik *Skip Warning*, skrin akan memaparkan butang *Pay & Submit*



Klik *Pay & Submit* dan skrin seterusnya akan memaparkan langkah-langkah untuk membuat pembayaran

**Nota:**

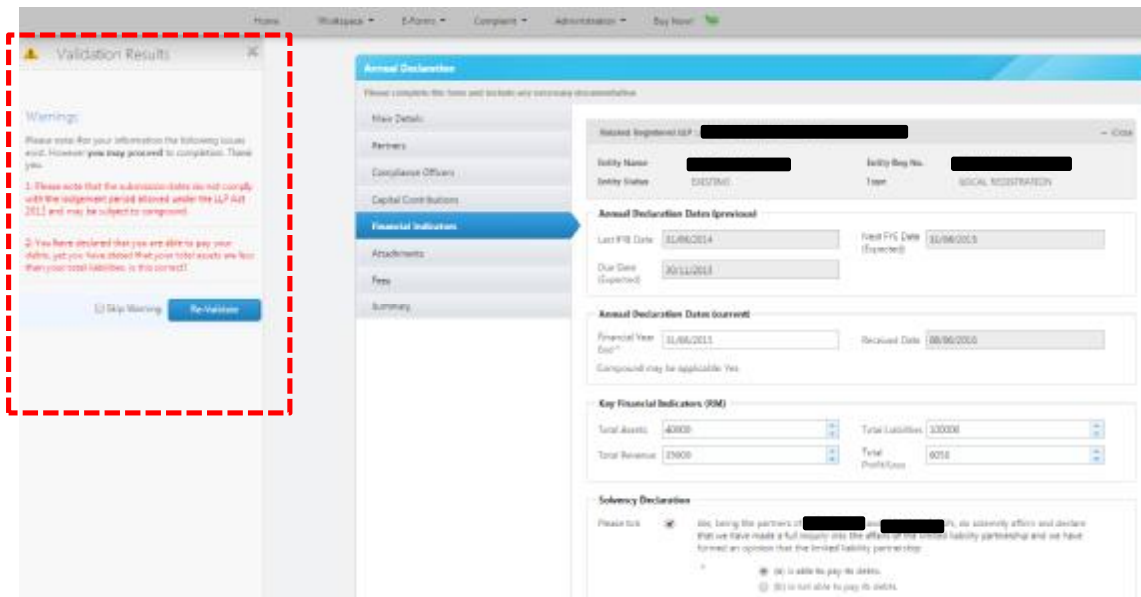
Serahsimpan maklumat/kenyataan yang palsu dan mengelirukan merupakan satu kesalahan di bawah seksyen 80 Akta PLT 2012 dan boleh dipenjarakan tidak melebihi 5 tahun atau denda tidak kurang daripada RM150,000.00 dan tidak melebihi RM500,000.00 atau kedua-duanya sekali.

## 25 | PERAKUAN - JIKA JUMLAH LIABILITI MELEBIHI JUMLAH ASET

### LANGKAH 11(b):

#### Nota:

Jika jumlah liabiliti melebihi jumlah aset (rujuk langkah 9(e) di atas), sistem akan memaparkan pemberitahuan amaran yang ditandakan dengan warna merah seperti berikut:



The screenshot displays the 'Annual Declaration' form in a web application. A 'Validation Results' pop-up window is open on the left, highlighted with a red dashed border. It contains a 'Warnings' section with two red text items:

1. Please note that the submission dates do not comply with the judgment period stated under the LLP Act 2011 and may be subject to prosecution.
2. You have declared that you are able to pay your debts, yet you have stated that your total assets are less than your total liabilities. Is this correct?

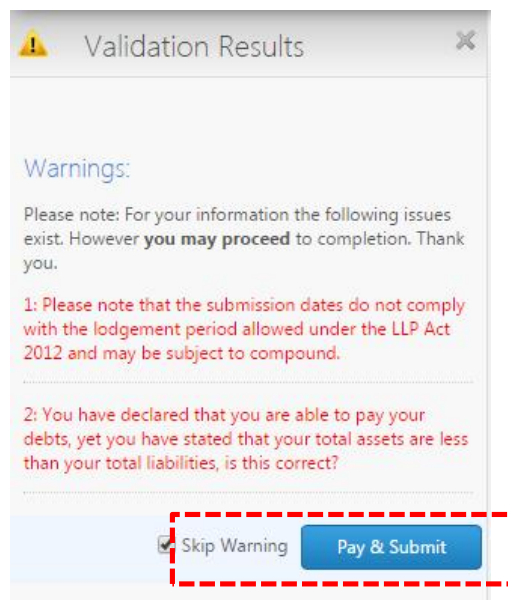
At the bottom of the warning box are two buttons: 'Skip Warning' and 'Re-Validate'. The background form shows fields for 'Related Registered LLP', 'Partners', 'Compliance Officers', 'Capital Contributions', 'Financial Indicators', 'Attachments', and 'Fees'. The 'Financial Indicators' section includes 'Total Assets' (40000), 'Total Liabilities' (100000), 'Total Revenue' (25000), and 'Total Profit/Loss' (0010). The 'Solvency Declaration' section has a radio button selected for '(A) is able to pay its debts'.

Pengguna boleh *Re-Validate* nilai itu atau *Skip Warning* untuk meneruskan serahsimpan.

## 26 | PERAKUAN - JIKA JUMLAH LIABILITI MELEBIHI JUMLAH ASET

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Jika klik *Skip Warning*, skrin akan memaparkan butang *Pay & Submit*



Klik *Pay & Submit* dan skrin seterusnya akan memaparkan langkah-langkah untuk membuat pembayaran

**Nota:**

Serahsimpan maklumat/kenyataan yang palsu dan mengelirukan merupakan satu kesalahan di bawah seksyen 80 Akta PLT 2012 dan boleh dipenjarakan tidak melebihi 5 tahun atau denda tidak kurang daripada RM150,000.00 dan tidak melebihi RM500,000.00 atau kedua-duanya sekali.

**LANGKAH 12:**

Amaun yang perlu dibayar akan dipaparkan.

The screenshot shows a web application window titled "Complete Submission Payment". The main content area is titled "Make Payment". On the left side, there is a form with the following fields:

Submission Type	Annual Declaration
LIP Name	[Redacted]
Submission Draft	[Redacted]
Customer Name	[Redacted]
Customer Email	[Redacted]
Customer Reference	[Redacted]

At the bottom left of the form area, the text "Amount RM 200.00" is displayed in blue. On the right side of the window, there is a "Select:" dropdown menu with "Credit Card" selected and "NDU" as an alternative option. Below the dropdown, a message reads: "Please Note you will be redirected to NDU payment facility. Thank you." A yellow "Maybank2u Pay" button is positioned to the right of the message. At the bottom right of the window, there is a blue "Make Payment" button.

**LANGKAH 13:**

Pilih cara pembayaran. Bayaran boleh dibuat sama ada melalui *Credit Card* atau *Maybank2u*

The screenshot shows a web application window titled "Complete Submission Payment". The main heading is "Make Payment". On the left, there is a form with the following fields: "Submission Type" (Annual Declaration), "LIP Name", "Submission Draft", "Customer Name", "Customer Email", and "Customer Reference". All these fields are filled with blacked-out text. Below the form, the amount "Amount RM 200.00" is displayed. On the right side, there is a "Select:" dropdown menu with "Credit Card" and "M2U" as options. The "M2U" option is selected and highlighted with a red dashed border. Below the dropdown, there is a message: "Please note, you will be redirected to M2U payment facility" and "Thank you". A yellow "Maybank2u Pay" button is visible. At the bottom right, there is a blue "Make Payment" button.

**LANGKAH 13(a):**

Jika bayaran melalui kad kredit, klik *Credit Card* dan klik *Make Payment*

The screenshot shows a 'Make Payment' window with the following details:

- Submission Type:** Annual Declaration
- LLP Name:** [Redacted]
- Submission Draft:** [Redacted]
- Customer Name:** [Redacted]
- Customer Email:** [Redacted]
- Customer Reference:** [Redacted]
- Amount:** RM 200.00
- Payment Method:** Credit Card (selected)
- Payment Facility:** Maybank2u Pay (indicated by a logo)
- Action:** Make Payment (button highlighted with a red dashed box)

Lengkapkan butiran yang diperlukan dan lakukan pembayaran

Merchant Name	SSM-ECOMM MYLLP-EC
Amount	[Redacted]
Description	Submission Payment
Payment Ref.	20150723153755289

We comply with all applicable privacy laws. All information collection on our web pages will remain private and confidential. Please note that by submitting your personal information to us, you consent to our privacy statement that governs your account.

Name on Card [optional]

Please enter name as stated on card

Card Type  
 VISA  Mastercard

Card Number

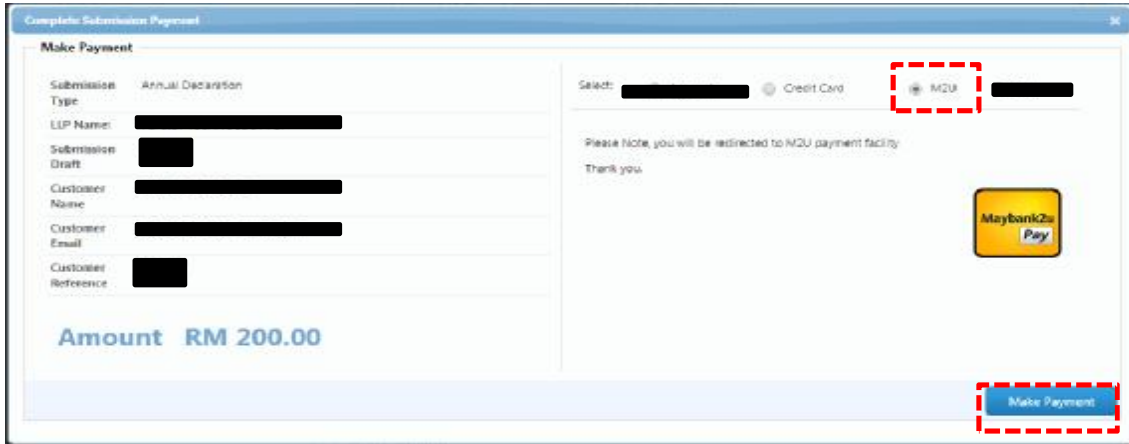
Expiry Date  
 Month:  Year:

Card CVV2/CVC2/4DBC

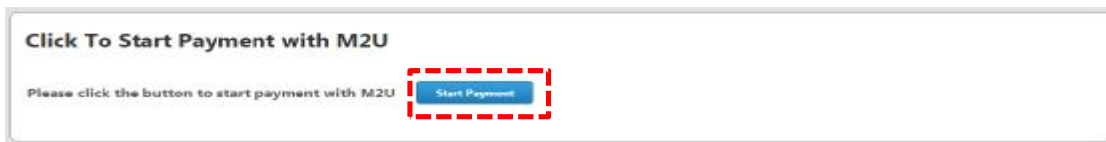
Card issuer country [optional]

**LANGKAH 13(b):**

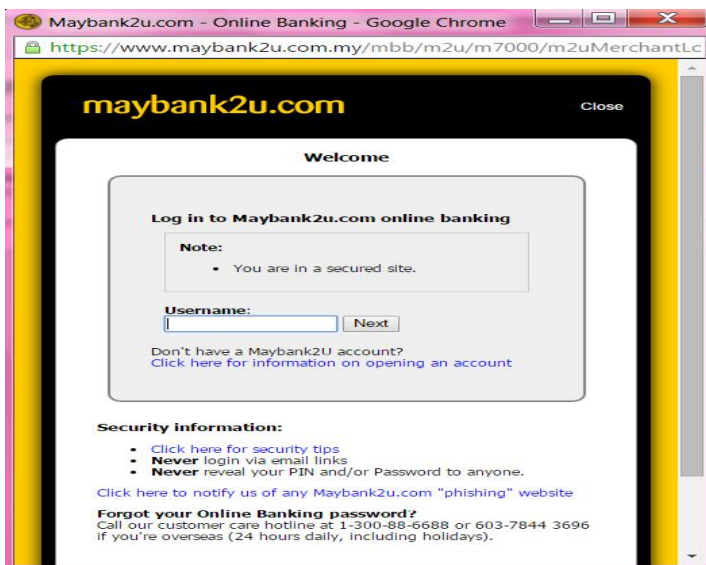
Jika bayaran melalui *Maybank2u*, klik *M2U* dan klik *Make Payment*



Klik *Start Payment*



Skrin akan disalurkan ke laman sesawang *Maybank2u*. Log masuk dan lakukan pembayaran



**LANGKAH 14:**

Imej resit akan dipaparkan setelah transaksi pembayaran berjaya dilakukan

**MyLLP**  
LIMITED LIABILITY PARTNERSHIP

**RECEIPT**

Suruhanjaya Syarikat Malaysia  
Menara SSM@Sentral, No. 7 Jalan Stesen Sentral 5  
Kuala Lumpur Sentral 50623 Kuala Lumpur.  
(GST ID No: 000640557056)  
Tel: 03-22994400

Bill To:  
[REDACTED]

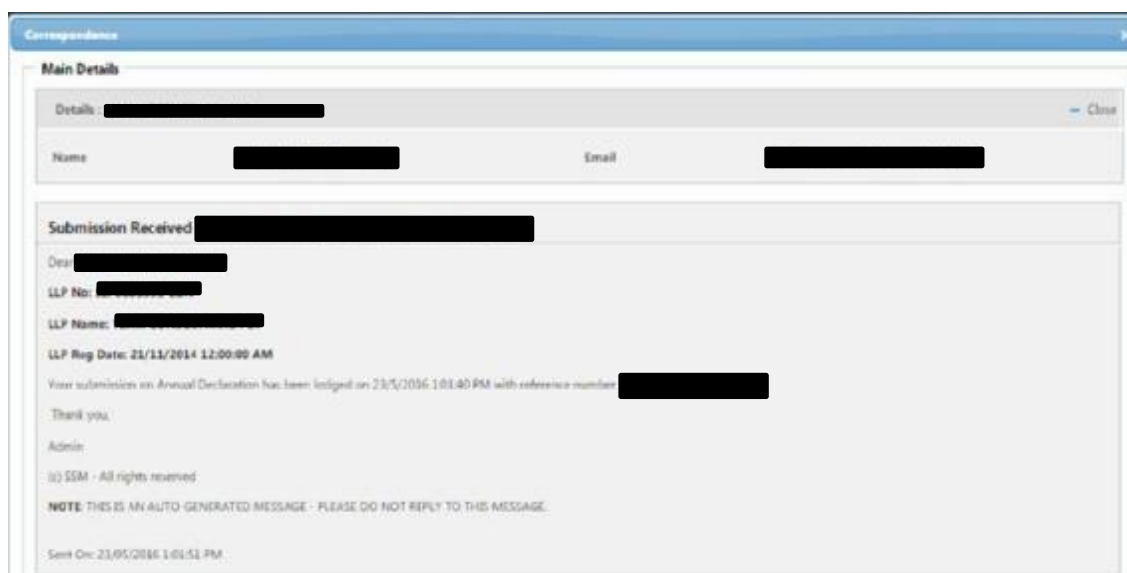
Receipt No	TR000001998
Date	14 Sep 2015

Items					
Serial No.	Item Type	Narrative	Unit Cost	Quantity	Amount
1	LLP ANNUAL DECLARATION	Submission - Annual Declaration [REDACTED]	RM200.00	1	RM200.00
Total Sales					200.00



**LANGKAH 15:**

Satu pemberitahuan akan dihantar ke alamat e-mel anda untuk memaklumkan bahawa serahsimpan anda telah berjaya diterima oleh SSM



**LANGKAH 16:**

Sila simpan setiap Perakuan Tahunan (*hard copy* dan/atau *soft copy*) yang telah lengkap untuk rujukan di masa hadapan

**Annual Declaration Form**

**LLP Information**

LLP Name: **SPORTS EVENT HOUR PTE (L1P000888-LEN)**

LLP Type: **LOCAL REGISTRATION**

Registered Office Address: **NO 1, JALAN BUKIT TIGAH BARU, PUNJUNG, SELANGOR, 47100, MALAYSIA**

Business Address: **NO 1, JALAN BUKIT TIGAH BARU, PUNJUNG, SELANGOR, 47100, MALAYSIA**

Nature of Business: **ACTIVITIES OF PRODUCTION OR PROVISION OF SPORTS EVENTS, WITH OR WITHOUT PACKAGING**

Business Code: **999999**

ICD: **ACTIVITIES OF PRODUCTION OR PROVISION OF SPORTS EVENTS, WITH OR WITHOUT PACKAGING**

ICD2: **ACTIVITIES OF RELATED TO PROVISION OF SPORTS EVENTS**

**Partner Information**

Name	NRIC	Shareholding
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

**Declaration**

I declare that the facts and information stated in this document are true.

Name: **[REDACTED]**

Date of Application: **[REDACTED]**

**Partner Information**

Name: **[REDACTED]**

NRIC No: **[REDACTED]**

Address: **[REDACTED]**

Phone No: **[REDACTED]**

Email: **[REDACTED]**

**NOTA PENTING**

Jika anda menghadapi sebarang masalah semasa menyerahsimpan Perakuan Tahunan, sila hubungi Pusat Panggilan SSM di 03-7721 4000 atau e-mel kepada [enquiry@ssm.com.my](mailto:enquiry@ssm.com.my)