10 cm

15 cm

**COMPANIES ACT 2016**

**Section 232(4)**

**NOTICE OF SITUATION WHERE CONTRACTS OF SERVICE OF DIRECTORS ARE KEPT**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Company Name)**

|  |  |
| --- | --- |
|  | |
| Address where contract is kept | : |
|  | : |
| Tel No | : |
| Fax No | : |
| E-mail | : |

Note:

1. Please complete Part A for notification of address where contracts are being kept.
2. Please complete Part B where there is a change in the address of place where contacts are being kept.

**PART A:**

|  |  |
| --- | --- |
| **PARTICULARS OF PLACE WHERE CONTRACTS IS KEPT (APART FROM THE REGISTERED ADDRESS)** | |
| Address | : |
| Effective date | : |

**PART B:**

|  |  |
| --- | --- |
| **PARTICULARS OF CHANGE OF PLACE WHERE CONTRACTS IS KEPT** | |
| Address | : |
| Change | : |

**Declaration:**

I confirm that the facts and information stated in this document are true and to the best of my knowledge.

**Signed:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Secretary)

Name :

License no/ Membership No.     :

SSM Practicing Certificate No. :

Date :

**Attention:**

It is an offence under section 591 of the Companies Act 2016 to make or authorize the making of a statement that a person knows is false or misleading and that person may be liable, upon conviction, to imprisonment for a term not exceeding ten years or to a fine not exceeding RM3million or to both.

|  |  |
| --- | --- |
| **LODGER INFORMATION** | |
| Name | : |
| NRIC No | : |
| Address | : |
| Phone No | : |
| Email | : |